

**NHPC LIMITED**  
**(A Government of India Navratna Enterprise)**  
Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

**Notice Inviting E-Tender (NIT) -Web Notice**

Online bids (e-tender) are invited in single stage- two part bidding basis Cover-I: Technical-bid and Cover-II: Financial Bid for and on behalf of NHPC Limited (A Govt. of India Navratna Enterprise) from the Domestic bidders registered in India i.e. Banks for **“Appointment of Dividend Banker for distribution of Interim Dividend for the Financial Year 2024-25”** on *Open Tender Basis*.

1. The complete bid/ tender document can be viewed and downloaded from Central Public Procurement Portal <https://eprocure.gov.in/eprocure/app>. The site can also be viewed through e-procurement corner of NHPC website [www.nhpcindia.com](http://www.nhpcindia.com) and CPP Portal. The bid is to be submitted online only on <https://eprocure.gov.in/eprocure/app> upto Bid Submission Closing Date & Time of tender. The brief details of the tender are as under:

Sl. No.	Item	Description
i)	Mode of tendering	e-Procurement System Cover-I: Online Techno-Commercial Bid Cover-II: Price Bid
ii)	Tender ID No.	2024_NHPC_840316_1
iii)	Tender Reference No.	NH/CCW/CC-II/ CO-356/PR10024/292
iv)	Cost of bid document	<b>Rs. 1500/-</b> in the form of crossed Demand Draft in favour of 'NHPC Ltd' payable at Faridabad.
v)	Period of Bid Validity	90 days
vi)	Completion Period	As per Tender Document
vii)	Tender inviting Authority	General Manager (CC-II), 2 <sup>nd</sup> Floor, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)
viii)	Venue for opening of bids	Contracts Civil Division, 2 <sup>nd</sup> Floor, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

2. The critical dates of tender are as under:

Sl. No.	Particulars	Date & Time
i)	Publishing Date & Time	18.12.2024 (18:00 Hrs.)
ii)	Document Download Start Date & Time	18.12.2024 (18:30 Hrs.)
iii)	Bid Submission Start Date & Time	18.12.2024 (18:00 Hrs.)
iv)	Online Bid Submission Closing Date & Time	02.01.2025 (15:30 Hrs.)
v)	Offline submission (hard copies) closing Date & time	One hour prior to bid opening date
vi)	Online Bid Opening Offline Bid (hard copies) Opening Date & Time (Cover-I)	03.01.2025 (15:30 Hrs.)
viii)	Price bid Opening Date & Time (Cover-II)	Date & time to be intimated later to the bidders, whose Techno-commercial Bids will be found responsive.

### 3. Eligible Bidder

3.1 The Invitation for Bid is open to all domestic bidders who are registered legal entity i.e. Bank.

\*In case bids are received from multiple branches/units of same Bank, an opportunity shall be given to bidder to withdraw multiple bids in such manner that only one bid from the bidder remains in the tendering process and in case the bidder refuses to do so, all the bids shall be considered as ineligible.

3.2 The bidders who wish to submit their bids for the aforesaid work shall have to meet the Qualification Criteria given as hereunder:

- i) The bank should have handled the dividend payouts of a minimum of 4 listed Public sector undertakings (Central/State) ending last day of month previous to the date of submission of bid.

(Please mention your experience here giving full details of name of the PSUs, year etc. with supporting documents thereof)

- ii) The bank should have handled at least 1 dividend payout of listed Public sector undertakings (Central/State) with shareholder's base of 2 lakhs and above in last five (5) years including the current year ending last day of month previous to the date of submission of bid.

(Please mention the details giving full details of name of the PSU, year, shareholders base, etc. with supporting documents thereof)

- iii) The bank should have a minimum of 100 branches on a pan India basis ending last day of month previous to the date of submission of bid.

(Please attach the list of branches here)

- iv) The bank must have net worth (i.e. the paid up capital plus free reserves of the bank) of at least Rs. 500 crore and capital adequacy norms as prescribed by Reserve Bank of India (RBI) from time to time. The capital adequacy and net worth of Bank shall be assessed on the basis of their Annual Accounts (audited) or as available on the website of RBI, whichever is the latest.

(Bank shall provide Audited Annual Financial Statement/ Annual Report/Statutory Auditor's Certificate in support of their net worth & capital adequacy).

- v) A copy of the scope of work and terms & conditions duly signed & stamped should be attached as a token of acceptance.

- Above listed documents should bear **Signature of the Authorized signatory with name, date, place and stamp**

3.3 Bidders shall not have been banned/ de-listed/ black listed/ de-barred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (Annexure-

A) to Integrity Pact. Self-declaration in this regard is to be submitted as per the enclosed proforma.

- 3.4 The Bidder, against whom proceedings for insolvency under the Insolvency and Bankruptcy Code 2016, or as amended from time to time, have started, shall not be eligible for bidding. Self-declaration in this regard is to be submitted as per enclosed Proforma.
- 3.5 To improve transparency and fairness in the tendering process the Employer is implementing Integrity Pact.

The Integrity Pact, signed by all the prospective Bidders and the Employer, shall commit the persons/ officials of both the parties, not to exercise any corrupt/ fraudulent/ collusive/ coercive practices in the Tendering process and also during implementation of the Contract. Only those Bidders who have entered into Integrity Pact with the Employer shall be eligible to participate in the bidding process. Entering into Integrity Pact as per Performa (enclosed in forms and schedule) is a basic qualifying requirement.

Successful bidders shall execute Integrity Pact on non-judicial stamp paper of appropriate value as part of Contract Agreement.

To oversee the compliance of obligation under the Integrity Pact Dr. Vinod Aggarwal, IAS (Retd.) & Shri Prabhash Singh, ITS (Retd.) have been appointed as Independent External Monitor (IEM) by the Purchaser/ Employer. The Contact address of IEM (Name of IEM May be changed as communicated time to time is as under:

Dr. Vinod Aggarwal, B-103, Sarvodaya Enclave, 2nd Floor, New Delhi-110017 E-mail: arsv50@gmail.com	Shri Prabhash Singh, E7 M702, Housing Board Colony, Arera Colony, Bhopal, Madhya Pradesh-462016 Email: srgmhrbpl@gmail.com
---	--

- 3.6 Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidder will submit requisite supporting documents and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.
4. Bidders will submit duly signed documents/ certificates as defined in the ITB. Failure to produce the certificates shall make the bid non-responsive.
5. In the event of the specified date for the submission of bids being declared a holiday for the Client, the hard copies of the documents will be received up to the specified time on the next working day. However, the date and time for online submission of the bids shall continue to be the date and time specified above or any amendment for the same.
6. Online submission of the bid will not be permitted on the portal after expiry of submission time and the bidder shall not be permitted to submit the same by any other mode. Similarly hard copy (ies) of the offline documents, if received by the Employer after the deadline for receipt of Hard copies prescribed in NIT, then it will be considered as 'Late Bid' notwithstanding the fact that the bidder has uploaded the bid online within the stipulated deadline. In such a case, the uploaded online bid on the portal shall be considered as non-responsive and shall not be processed further.
7. At any time prior to the deadline for submission of bid, the Employer may amend the Tender Document by issuing corrigendum/ addenda which shall be notified on portal

<https://eprocure.gov.in/eprocure/app>. Therefore, the bidders are advised to visit the site regularly before deadline for submission of bids.

8. Bids will be opened as per the schedule at the aforesaid venue. In case the office happens to be closed on the date of opening of bid as specified, the same will be opened on the next working day at the same time and venue.
9. The bids, as well as all correspondence and documents relating to the qualification exchanged by the bidders and the Employer, shall be in the English language.
10. Employer reserves the rights to cancel the tendering process at any time before award of work without assigning any reasons thereof.
11. In case of any difference between wordings of English and Hindi version of 'NTT', English version shall prevail.

**For & on behalf of NHPC Ltd.**

**General Manager (CC-II),**  
Contracts (Civil) Division,  
2nd Floor, NHPC Office Complex,  
Sector-33, Faridabad-121003 (Haryana),  
Tele # 0129-2254677  
E-mail: [contcivil2-co@nhpc.nic.in](mailto:contcivil2-co@nhpc.nic.in)