

NHPC LIMITED
(A GOVT. OF INDIA ENTERPRISE)
Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)
Domestic Competitive Bidding
(E-tendering-Web Notice)

Tender Reference No.: NH/CCW/CC-II/CO-326/PR10023/507

Dated: 27.06.2024

1. Online “**Item Rate**” bids are invited through **Domestic Competitive Bidding in Single Stage -Two Part Bidding** Basis (i.e. Part-I (Cover-I): Technical- Bid and Part-II (Cover-II): Financial Bid) for and on behalf of NHPC Ltd. (*A Govt. of India Enterprise*) from eligible **Sole Bidders** for the work of “**Maintenance & Cleaning of Rain Harvesting Pits for year 2024 in NHPC office Complex, Sector-33, Faridabad, Haryana**”.

Complete Bid Document/Tender Document can be viewed and down loaded from Central Public Procurement (CPP) Portal <https://eprocure.gov.in/eprocure/app>. The site can also be viewed through e-procurement corner of NHPC website www.nhpcindia.com and CPP Portal. Any Bidder who wishes to quote for this Tender can download the Tender Document from aforesaid portal after online Bidder registration for e-tendering.

The brief details of the tender are as under:

Sl. No.	Item	Description
i)	Mode of tendering	e-procurement System Cover-I: Online Techno-Commercial Bid Cover-II: Price Bid
ii)	Tender ID No.	2024_NHPC_813648_1
iii)	Tender reference No.	NH/CCW/CCII/CO-326/PR10023/507
iv)	Cost of Tender document	Rs.500/- (Rupees Five Hundred only) in the form of Crossed Demand Draft/ Banker’s cheque in favour of “NHPC Limited” payable at Faridabad.
v)	Estimated Cost	Rs 3,34,691/-
vi)	Bid Security (EMD)	Rs. 7,000/- (Rupees Seven Thousand Only) in the form of DD favouring “NHPC Limited” payable at Faridabad.
vii)	Period of Bid Validity	120 days
viii)	Completion Period	45 Days
ix)	Tender inviting Authority	General Manager (CC-II), Contracts (Civil) Division, 2nd Floor, Jyoti Sadan, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana); Tele No. 0129-2254677 E-mail- contcivil2-co@nhpc.nic.in

The critical dates of tender are as under:

Sl. No.	Particulars	Date & Time
i)	Publishing Date & Time	27.06.2024 (17:00 Hrs)
ii)	Document Download Start Date & Time	27.06.2024 (18:00 Hrs)
iii)	Online Bid Submission Start Date & Time	27.06.2024 (18:00 Hrs)
iv)	Online Bid Submission Closing Date & Time	13.07.2024 (15:00 Hrs)
v)	Offline submission closing (Date, Time & Address)	One (01 hour) prior to the scheduled opening of Technical bid (Cover-I). Address: General Manager (CC-II), Contracts (Civil) Division, 2nd Floor, Jyoti Sadan, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana); Tele No. 0129-2254677
vi)	Opening of Technical Bid (Cover-I)	15.07.2024 (15:00 Hrs)
vii)	Price bid Opening (Cover-II)	Venue, Date & time to be intimated later to the bidders whose Techno-commercial Bids will be found responsive

2. Eligible Bidder

2.1 The Invitation for Bid is open to:

- a) All Domestic bidders who are registered legal entity i.e. Firm/ Company/ Proprietary firm (Except Joint Venture).

In support, the bidder should submit notarized copy of Registration Certificate/ Certificate of Incorporation issued from the appropriate Govt. agency for Firm/ Company/ Proprietary firm.

- 2.2 b) All bidders who are **Class-I Local Supplier** under Public Procurement (Preference to Make in India) order for Goods/ Services/ Works issued by Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry Order No. P-45021/2/2017-PP (BE-II) dated 16th September, 2020 or as amended and meeting the Qualification criteria as defined in clause 3. In this regard bidders must submit undertaking as per Form-13.

- 2.3 i) Bidders shall not have been banned/ de-listed/ black listed/ debarred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (**Annexure-A**) to Integrity Pact, (**Form-12, Section-III**). Self-Declaration in this regard is to be submitted as per the enclosed Proforma. (**Form-2 & 3, Section-III**).

- 2.4 Deleted

2.5 Integrity Pact - Deleted

3. Qualification of the Bidder

3.1 All bidders shall include the following information and documents with their bid Qualification Information unless otherwise stated in the ITB:

- a) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the Form-6 General Information, Section-III shall be provided.
- b) Work experience to demonstrate meeting the criteria stipulated in clause 3.2.1 shall be provided in Form-8 work Experience Record, Section-III. The work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project head of the concerned work. In case of experience certificates produced by the contractors for having executed works for Private Organizations, TDS Certificates/Form 26AS shall also be produced along with experience certificate.
- c) Information on financial criteria stipulated in clause 3.2.2 shall be furnished in Form -7, Financial Data and Section-III. Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 3 (three) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the past three years shall be submitted to ascertain bidder's meeting the financial criteria.

3.2. QUALIFICATION CRITERIA

The qualification will be subject to Bidder's fulfillment of the Qualification Criteria set and stipulated hereunder, substantiated by authentic and relevant information and details. Additional information in support of their claims of achievements may be furnished in any form of their device and design. The Bidder(s) who wish to apply for Tender for the aforesaid work must satisfy the following qualifying criteria:

3.2.1 TECHNICAL CRITERIA

Experience of having successfully completed similar works during last Seven (07) years (ending 28 days prior to the deadline date for online submission of Bid) either of the following:

a) One similar work equal in value to Rs. 2,67,753/-

Or

b) Two similar works each equal in value to Rs. 1,67,346/-

Or

c) Three similar works each equal in value to Rs. 1,33,876/-

Similar works means: Execution of work "Repair & Maintenance (Civil works) of Buildings/ Construction of Building".

3.2.2 FINANCIAL CRITERIA:

Turnover: The bidder shall have achieved in any one year in last three year ending FY 2023-24 a minimum financial turnover of at least equal to estimated cost of work i.e. Rs.3,34,691/- for which bid has been invited.

3.2.3 NATURE OF BIDDERS

Bidder should be a single entity for participating in the Bid.

3.2.4 BIDS BY MERGED / ACQUIRED ENTITY:

In case of a Bidder's Company, formed after merger and/or acquisition of other companies, past experience and other antecedents of the merged/acquired companies will be considered for qualification of such Bidder's Company provided such Bidder's Company continues to own the requisite assets and resources of the merged/acquired companies needed for execution and successful implementation of the work package put to tender.

3.2.5 Each bidder must also produce with their Bid:

- i) Copies of PAN No., GST Registration No., EPF Registration No. duly issued by the RPSC and ESIC Registration No (If applicable)
- ii) A declaration that the information furnished with the bid documents is correct in all respects in form-2, form of declaration, Section-III.
- iii) Such other certificates if any as defined in the ITB.

3.2.6 To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in clauses 3.1 and 3.2.1 & 3.2.2 shall make the bid non-responsive.

3.2.7 JVs or any other arrangement other than sole bidder is not allowed. Experience and resources of proposed sub-contractor, if any shall not be taken into account in determining the bidder's compliance with the qualifying criteria. However, experience of bidder as sub- contractor approved by Project developer shall be considered. Experience of bidders as member of Consortium/Joint Venture shall be considered as per distribution of work against the member of the Consortium/Joint Venture. In case where distribution of Consortium/JV members is not specified in Consortium/JV agreement then the experience credential shall be considered for all members of JV with minimum 35% participation share.

3.2.8 Deleted.

3.2.9 **Bids of any insolvent firm**

The Bidder against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy code 2016, or as amended from time to time shall not be eligible for bidding. The same shall also be applicable to the bidder

company who has taken unconditional technical and/or financial support from their Parent/Holding Company, against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy Code 2016, or as amended from time to time (IBC 2016 hereafter).

In case, bidder in respect of whom any application for initiating corporate insolvency resolution process was not admitted at the time of submission of bid but subsequently during the period of evaluation of bids or any time before the work is awarded, any such application is admitted by the Adjudicating Authority under the IBC 2016, the bidder shall be considered as ineligible and his bid shall be rejected.

An undertaking as per enclosed Proforma (Format-5, Section-III) that “no insolvency proceeding is admitted by the Adjudicating Authority against bidder under the IBC 2016” shall be submitted on letter head duly signed by the authorized representative of bidder.

Further, the bidder after submitting the bid till the time of award of work, shall inform NHPC regarding any admission of application for corporate insolvency resolution process by the Adjudicating Authority under the IBC 2016 against bidder or Parent/Holding Company and any suppression of such fact shall render the bidder liable for rejection of his bid and banning of business dealing as per terms and conditions of Guidelines of banning of business dealings under Integrity Pact.

3.2.10 Provisions related to Make in India:

a) For procurement of Goods/Services/Works, irrespective of purchase value where there is sufficient local capacity and local competition, only Class-I local supplier shall be eligible to bid.

The above criteria shall be subject to compliance of following:

- i) The bidder shall have to be an entity registered in India in accordance with law.
- ii) The bids shall be in Indian National Rupees (INR) only in respect of local content.
- iii) The bidder shall follow Indian laws, regulations and standards.

3.3 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- i) made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements; and/or
- ii) Participated in the previous bidding for the same work and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.

4. Time for Completion

The successful bidder shall complete the entire work within the time specified at SI no.1, to be reckoned from the date of issue of Letter of Acceptance.

5. Tenders must be accompanied the EMD of the amount specified for the work in the table.
6. Deleted.
7. Deleted
8. Bid submission
 - i) Online Bid Submission – Technical Bid (Cover-I) (Refer Section- I i.e. ITB) and Price Bid (Cover-II) electronic format complete in all respect must be uploaded at the aforesaid portal date & time as per SI. No. 1.
 - ii) Offline Bid Submission (Refer Section- I i.e. ITB) complete in all respect must be delivered in sealed envelopes to the address, date & time as per SI. No. 1.

In the event of the specified date or amendment if any for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

9. The currency for the Bid shall be Indian Rupee only.
10. Bids shall be valid for a period as mentioned in SI. no.1 after the deadline for Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the Earnest Money Deposit of the Bidder shall be invoked/ forfeited.
11. The Techno-commercial Bid shall be opened online at venue date & time as per SI. No.-1. The time and date of opening of Financial Bid of bidders qualified the technical bid shall be communicated to them at later date after evaluations of technical bids. The Employer/Tender inviting Authority at his discretion may open Technical and Financial Bid simultaneously and evaluate the Bid completely.
12. **E-tendering: Instruction for online bid submission**

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <http://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

12.1 **Registration:**

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- v) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- vi) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.
- vii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.

12.2 **Searching for Tender documents:**

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

12.3 **Preparation of Bids:**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Bidder should go through the tender advertisement and the tender document

carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

12.4 **Submission of Bids:**

- i) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- ii) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- iii) Bidder has to select the payment option as “offline” to pay the tender fee as applicable and enter details of the instrument.
- iv) Bidder should prepare the EMD and other required documents as per the instructions specified in the NIT/tender document. The originals should be posted/couriered/given in person to the concerned official or the place specified in Para-1, latest by the last date of bid submission or as specified in the tender documents. The details of the EMD / physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- v) Bidders are requested to note that they should necessarily submit their Price bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the

filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- vi) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- vii) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- viii) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- ix) Upon the successful and timely submission of bids (ie after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- x) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

12.5 ASSISTANCE TO BIDDERS

- i) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.
No.0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787, E-mail: support-eproc [at] nic[dot]in. .

- 13. Any corrigendum, subsequent amendments and / or extension of date, if any, for submission of Bids shall be posted on the portal <https://eprocure.gov.in/eprocure/app> and www.nhpcindia.com. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
- 14. The Employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by

Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.

- 15 Bidder shall comply with the provisions of “Restrictions under Rule 144(xi) of the General financial Rules (GFRs) 2017” dated 23.07.2020 and subsequent clarifications.

Any bidder from a country which shares a land border with India (except to which the Government of India has extended line of credit or in which the Government of India is engaged in development projects as mentioned in Order Public Procurement No. 2 dt. 23.07.2020 or its subsequent revisions/amendments) will be eligible to bid only if the bidder is registered with the Competent Authority, i.e. Registration Committee constituted by DPIIT.

The successful bidder shall not be allowed to sub contract works to any contractor from a country which shares a land border with India (except to which the Government of India has extended line of credit or in which the Government of India is engaged in development projects as mentioned in Order Public Procurement No. 2 dt. 23.07.2020 or its subsequent revisions/amendments) unless such contractor is registered with the Competent Authority, i.e. Registration Committee constituted by DPI IT.

A bidder is permitted to procure raw material, components, sub assemblies, etc. from the vendors of countries sharing a land border with India without getting registered with the Competent Authority, i.e. Registration Committee constituted by DPIIT, as it is not regarded as "sub-contracting".

However, in case a bidder proposes to supply finished goods procured directly/indirectly from the vendors of the countries sharing land border with India, such vendors will be required to get registered with the Competent Authority, i.e. Registration Committee constituted by DPIIT.

Procurement of spare parts and other essential service support like Annual Maintenance Contract (AMC) / Comprehensive Maintenance Contract (CMC), including consumables for closed systems, from Original Equipment Manufacturers (OEMs) or their authroised agents, shall be exempted from the requirement of registration as mandated under Rule 144(xi) of GFRs 2017.

- 16 In case of any difference between wordings of English and Hindi version of ‘Notice Inviting Tender’, English version shall prevail.

For & on behalf of NHPC Ltd.

Tender Inviting Authority & Contact Person

General Manager (CC-II),
Contracts (Civil) Division,
2nd Floor, Jyoti Sadan, NHPC Office Complex,
Sector-33, Faridabad-121003 (Haryana),
Tele # 0129-2254677
E-mail-contcivil2-co@nhpc.nic.in