


**SECTION-I**  
**NOTICE INVITING E-TENDERS (NIT)**  
**NHPC LIMITED**

(A Government of India Enterprise)

CIN: L40101HR1975GOI032564

Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

	<b>NHPC LIMITED</b> (A GOVT. OF INDIA ENTERPRISE) Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)	<b>Parbati H.E. Project Stage-II.</b> <b>Parbati Complex, Nagwain,</b> <b>Distt. - Mandi (HP)</b> <b>Phone # 01905-280112</b> <b>Fax # 01905-280112</b>
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Domestic Competitive Bidding  
(E-Tendering-Web Notice)

**TenderReferenceNo.:NH/PP-II/P&C/Pkg.No.C-748/2024/10558**

**Dated:30.04.2024**

**1. Online “Percentage Rate” bids are invited through Domestic Competitive Bidding in Single Stage - Two Part Bidding Basis {i.e. Part-I (Cover-I): Technical- Bid and Part-II (Cover-II): Financial Bid} for and on behalf of Parbati HE Project (Stage-II), NHPC Ltd. (A Govt. of India Enterprise) from eligible Sole Bidders for the work of “Replacement of Wooden Flooring of Badminton Court of Community Hall/Multipurpose Hall at Nagwain Township of Parbati-H.E. Project (Stage-II), (Package No-C-748)”.**

Complete Bid Documents/Tender Document can be viewed and downloaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app>. The site can also be viewed through e-procurement corner of NHPC website [www.nhpcindia.com](http://www.nhpcindia.com) and CPP Portal. Any Bidder who wishes to quote for this Tender can download the Tender Document from aforesaid portal after online Bidder registration for e-tendering.

**The brief details of the tender are as under:**

Sl. No.	Item	Description
i)	Mode of tendering	e-Procurement System Cover-I: Online Techno-Commercial Bid Cover-II: Price Bid
ii)	Tender ID No.	2024_NHPC_ 805509 _1
iii)	Tender reference No	NH/PP-II/P&C/Pkg. No. C-748/2024
iv)	Estimated Cost of the work	<b>₹ 6, 58,152/-</b> (Rupees Six Lakh, Fifty Eight Thousand One Hundred Fifty Two Only) including GST @18%.
v)	Cost of bid document	<b>₹ 590/-</b> (Rupees Five Hundred Ninety only) inclusive of GST @18% (in the form of Demand Draft favouring “NHPC Ltd.” payable at SBI Bhuntar. (Code 3633)
vi)	Bid Security (EMD)	<b>₹ 13,000/- (Rupees Thirteen Thousand only)</b> in the form of Demand Draft/NEFT/RTGS in favour of “NHPC Limited” payable at SBI Bhuntar. (Code 3633).
vii)	Period of Bid Validity	120 days (Reckoned from the last date of submission of online bid)
viii)	Completion Period	<b>Three (03) Months</b> from the date of commencement of Work as per Schedule C
ix)	Tender inviting Authority	<b>Group Senior Manager (P&amp;C), Parbati HE Project, Stage-II, Parbati Complex, Nagwain, Distt. Mandi (H.P) Pin - 175 121, Phone/ Fax : 01905 - 280112, Email: pncparbati@gmail.com</b>

**The critical dates of tender are as under:**

Sl. No.	Particulars	Date & Time
i)	Publishing Date & Time	<b>30.04.2024 (18:55 Hrs.)</b>
ii)	Document Download Start	<b>30.04.2024 (18:55 Hrs.)</b>

	Date & Time	
iii)	Pre bid meeting Date & Time	<b>Not Applicable</b>
iv)	Bid Submission Start Date & Time	<b>30.04.2024 (18:55 Hrs.)</b>
v)	Online Bid Submission Closing Date & Time	<b>21.05.2024 (18:55 Hrs.)</b>
vi)	Offline submission closing (address, date & time)	<b>Address:</b> O/o Group Senior Manager (P&C), Parbati HE Project, Stage-II, Parbati Complex, Nagwain, Distt. Mandi (H.P) Pin - 175 121 <b>Date &amp; time : 24.05.2024 (17:00 Hrs)</b>
vii)	Online Bid Opening of Technical Bid (Cover-I)	<b>Venue:</b> Parbati Complex, Nagwain, Distt. Mandi (H.P) <b>Date &amp; time : 27.05.2024 (15:00 Hrs)</b>
viii)	Price bid Opening (Cover-II)	Venue, Date & time to be intimated later to the bidders whose Techno-commercial Bids will be found responsive

## 2. Eligible Bidders

### 2.1 This Invitation for Bid is open to:

- The bidders who are incorporated legal entity and are legally and financially autonomous and operate under commercial law of their respective jurisdiction.
- all bidders meeting the Qualification criteria as defined in clause 3.

### 2.2 Bidders shall not have been banned/ de-listed/ black listed/ debarred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings i.e. Annex-A to Form-7 of Section-III. Self-Declaration in this regard is to be submitted as per the enclosed proforma i.e. Form-6 of Section-III.

### 2.3 The Bidders whose contract(s) have been terminated due to poor performance by employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f. the date of notification of termination.

### 2.4 Deleted.

## 3. Qualification of the Bidder

### 3.1 All bidders shall include the following information and documents with their bids in, Qualification Information unless otherwise stated in the ITB:

- Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the Form-1 General Information, Section-III shall be provided;
- Work experience to demonstrate meeting the criteria stipulated in clause 3.2 A (b) shall be provided in Form -3 work experiences record, Section-III. The work experience shown shall be supported with the **notarized copy of Supply Orders / Work Orders/ Letter of award along with its BOQ executed**. The bidders shall also **submit notarized copy of the following documents** to establish the successful completion of the awarded works:
  - Bidders shall submit notarized copy of successful completion certificate/ successful installation certificate signed/issued by purchaser/owner.
  - In case Purchaser/Owner issuing experience certificate is non-government entity, the bidders shall also submit notarized copy of TDS. In case of experience certificates produced by the contractors for having executed works for Private Organizations, TDS Certificates shall also be produced along with experience certificate.
- Information on financial criteria stipulated in clause 3.2A (a) shall be furnished in Form-4, Annual construction turnover, Section-III. Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 3 (three) years ending 31<sup>st</sup> March-2023. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the past three years shall be submitted to ascertain bidder's meeting the financial criteria.

d) Deleted.

**3.2 A** To qualify for award of the Contract, each bidder should have:

- a) Average Annual financial turnover during last 3 years, ending 31<sup>st</sup> March 2023, should be **at least 30% of the estimated cost i.e. Rs. 1,97,446/-**.
- b) Experience of having successfully completed similar works as Prime Contractor/ JV partner/ Subcontractor (approved by Project Developer) during **last seven (07) years** ending last day of month previous to one in which applications are invited should be either of the followings:
  - (i) Three similar completed works each costing not less than the amount equal to **2.64 Lakhs**  
Or
  - (ii) Two similar completed works each costing not less than the amount equal to **3.29 Lakhs**  
Or
  - (iii) One similar completed work costing not less than the amount equal to **5.27 Lakhs**

*(Similar works means Civil works involving “Construction of Wooden Flooring/Wooden Turff/Wooden Badminton Court” works)*

**“Note:** - The reference date for considering the period of preceding 7 years for general & specific technical experience shall be the last day of the month previous to the one in which Tenders are invited.

**3.2 B** Each bidder must also produce with their Bid:

- i) PAN No., GST Registration No. and EPF Registration No.
- ii) A declaration that the information furnished with the bid documents is correct in all respects in form-5, form of declaration, Section-III.
- iii) Such other certificates if any as defined in the ITB.

**3.2 C** To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in clauses 3.1 and 3.2(A) & (B) shall make the bid non-responsive.

**3.2 D** JVs or any other arrangement other than sole bidder is not allowed. Experience and resources of proposed sub-contractor, if any shall not be taken into account in determining the bidder’s compliance with the qualifying criteria. However, experience of bidder as sub- contractor approved by Project developer shall be considered. Experience of bidders as member of Consortium/Joint Venture shall be considered as per distribution of work against the member of the Consortium/Joint Venture. In case where distribution of Consortium/JV members is not specified in Consortium/JV agreement then the experience credential shall be considered for all members of JV with minimum 35% participation share.

**3.2 E** All Start-ups (whether MSEs or otherwise), falling within the definition as per Gazette notification-G.S.R.501(E) dt. 23.05.2017 are exempted from meeting the qualification criteria in respect of Prior Experience-Prior Turnover as per para 3.2 A subject to their meeting the quality and technical specifications.

**3.3** Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- (i). made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements; and/or
- (ii). participated in the previous bidding for the same work and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.

#### **4.0 Time for Completion**

The successful bidder shall complete the entire work within the time specified at Sl no. -1, to be reckoned from the date of commencement of work as per Letter of Acceptance.

**5.0** Tenders must be accompanied by the earnest money of the amount specified for the work in the table. Without Tender Fee & Earnest Money, the bid will not be considered & rejected except exempted vide clause no. 6.0 below.

**6.0** As per the guidelines of Govt. of India, for Start-up firm duly registered with DIPP, only EMD is exempted. For further details, please refer clause-13 of ITB.

**7.0 Pre-Bid Meeting:** Deleted

**8.0 Bid submission**

- i) Online Bid Submission – Technical Bid (Cover-I) (Refer Section- II i.e. ITB) and Price Bid (Cover-II) electronic format) complete in all respect must be uploaded at the aforesaid portal date & time as per Sl. No. 1.
- ii) Offline Bid Submission (Refer Section- II i.e. ITB) complete in all respect must be delivered in sealed envelopes to the address, date & time as per Sl. No. 1).

In the event of the specified date or amendment if any for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

**9.0** The currency for the Bid shall be Indian Rupee only.

**10.0** Bids shall be valid for a period as mentioned in Sl. no. 1 after the deadline for Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the Earnest Money deposit of the Bidder shall be forfeited.

**11.0** The Techno-commercial Bid shall be opened online at venue date & time as per Sl. No.-1. The time and date of opening of Financial Bid of bidders qualified the technical bid shall be communicated to them at later date after evaluations of technical bids. The Employer/Tender inviting Authority at his discretion may open Technical and Financial Bid simultaneously and evaluate the Bid completely.

**12.0 E-tendering: Instruction for online bid submission**

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <http://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

**12.1 Registration:**

- i) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal by using the “Online Bidder Enrolment” option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/ TCS/ nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ Smart Card.
- v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

**12.2 Searching for Tender documents:**

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a

number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/ e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

### **12.3 Preparation of Bids:**

- a) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- b) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Any clarifications if required then same may be obtained online through the tender site, or through the contact details given in the tender document.
- d) Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format.
- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid, and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

### **12.4 Submission of Bids:**

- i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time.
- ii) Bidder should prepare the Tender Fee and EMD as per the instructions specified in the NIT/ tender document. The originals should be submitted to the Tender Inviting Authority, on or before the last date & time of offline bid submission. The details of the DD physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall select the payment option as 'offline' to pay the Tender Fee/ EMD as applicable and enter details of the instrument.
- v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- viii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/ modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid)

only. If the Schedule of Quantity & Price file is found to be modified by the bidder, the bid will be rejected. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.

- ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- x) After the bid submission (i.e. after Clicking “Freeze Bid Submission” in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi) Bidder should follow the server time being displayed on bidder’s dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free **Number 1800-3070-2232. Mobile Nos. 91-7878007972 and 91-7878007973**

- 13.0** Any corrigendum, subsequent amendments and / or extension of date, if any, for submission of Bids shall be posted on the portal <http://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
- 14.0** The employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.
- 15.0** In case of any difference between wordings of English and Hindi version of ‘Notice Inviting Tender’, English version shall prevail.

(for & on behalf of NHPC Ltd.)

-SD-

**Senior Manager (P&C)  
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