

NHPC LIMITED
(A GOVT. OF INDIA ENTERPRISE)



**TENDER DOCUMENT
FOR**

Name of Work: “Painting of VIP Guest house at Sector-35, Renovation of stair case with Stainless steel railing, tile flooring, Construction of Temporary sheds, Collapsible door at Sector-43, Fabrication & erection of grill with protection of roof boundary through Fencing at Sector 42 township and Construction of Sever room & Store at NHPC Regional office, at Sector-31, Chandigarh”.

Pkg. No.: CW-10

E-Tender ID: 2024_NHPC_796163

Tender Reference No.: NH/ROCHD/PNC/CW10/2024/08 Dated: 17.02.2024

NHPC Office Complex Sector - 33, Faridabad, (Haryana) – 121003 (INDIA)

TABLE OF CONTENTS

“Painting of VIP Guest house at Sector-35, Renovation of stair case with Stainless steel railing, tile flooring, Construction of Temporary sheds, Collapsible door at Sector-43,

Fabrication & erection of grill with protection of roof boundary through Fencing at Sector 42 township and Construction of Sever room at NHPC Regional office, at Sector-31, Chandigarh”.

Pkg. No-(CW-10)

Section	Description	Page
Section -I	Notice Inviting E-Tenders	3-14
Section -II	Instructions to Bidders (ITB), Bidding data, IFB	15-40
Section -III	Letter of Tender Form, Qualification Information, Form of declaration,	41-73
Section -IV	General Conditions of Contract and Schedules	74-131
Section -V	Forms	132-141
Section -VI	Special Conditions of Contract	142-143
Section -VII	Schedule of Quantities and Prices	144-150
Section -VIII	Technical Specifications and Safety Manual	151
Section -IX	Drawings	

SECTION-I

NOTICE INVITING E-TENDERS

NHPC LIMITED
(A GOVT.OF INDIA ENTERPRISE)
NHPC Ltd. REGIONAL OFFICE CHANDIGARH
BAYS 74-75, SECTOR-31A, CHANDIGARH]
CIN: L40101HR1975GOI032564

REGD. OFFICE: NHPC OFFICE COMPLEX, SECTOR-33, FARIDABAD-121003 (HARYANA)

Domestic Competitive Bidding
(E-tendering-Web Notice)

Tender Reference No.: NH/ROCHD/PNC/CW10/2024/08

Dated: 17.02.2024

1. Online “**Item Rate/Percentage rate**” bids are invited through **Domestic Competitive Bidding in Single Stage -Two Part Bidding** Basis {i.e. Part-I (Cover-I): Technical- Bid and Part-II (Cover-II): Financial Bid} for and on behalf of NHPC Ltd. (A Govt. of India Enterprise) from eligible **Sole Bidders** for the work “**Painting of VIP Guest house at Sector-35, Renovation of stair case with Stainless steel railing, tile flooring, Construction of Temporary sheds, Collapsible door at Sector-43, Fabrication & erection of grill with protection of roof boundary through Fencing at Sector 42 township and Construction of Sever room & Store at NHPC Regional office, at Sector-31, Chandigarh**”. Complete Bid Documents/Tender Document can be viewed and down loaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app>. The site can also be viewed through e-procurement corner of NHPC website www.nhpcindia.com and CPP Portal. Any Bidder who wishes to quote for this Tender can download the Tender Document from aforesaid portal after online Bidder registration for e-tendering.

The brief details of the tender are as under:

S. No.	Item	Description
(i)	Mode of tendering	e-procurement system (Open Tender) Cover-I: Online Techno-Commercial Bid Cover-II: Price Bid
(ii)	Tender ID	2024_NHPC_796163
(iii)	Tender Reference No.	NH/ROCHD/PNC/CW10/2024/08 Dated: 17.02.2024
(iv)	Estimated cost	₹ 13,36,501/-
(v)	Cost of Bid Document	₹ 590/- (500/-+90/- as GST) in the form of Crossed Demand Draft in favour of “NHPC Limited” payable at SBI, Chandigarh (code 5864).
(vi)	Bid Security (EMD)	₹ 26,730/- (Twenty-Six Thousand Seven Hundred Thirty only) in the form of Crossed Demand Draft/BG/DD/ BC favouring in favour of “ NHPC Limited ” payable at SBI, Chandigarh (code 5864).
(vii)	Period of Bid Validity	120 days from the last date of online submission of Bids.
(viii)	Completion Period / Schedule	60 Days
(ix)	Independent External Monitor	Not Applicable
(x)	Name of Institution for Arbitration	1. Scope Forum of Conciliation and Arbitration (SFCA), New Delhi 2. Indian Council of Arbitration (ICA), New Delhi.
(ix)	Tender Inviting Authority	Senior Manager (P&C), Procurement & Contract, NHPC Ltd. Regional Office Chandigarh, Bays-74-75, Sector-31A, 160030”. Phone no 0172-2638240

		E-mail ID: - pnc-rochandigarh@nhpc.nic.in
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The critical dates of tender are as under:

S. No.	Particulars	Date & Time
(i)	Publishing Date & Time	27/02/2024, 18:00 Hrs.
(ii)	Document Download Start Date & Time	27/02/2024, 18:00 Hrs.
(iii)	Pre-bid meeting Date & Time	Not Applicable
(iv)	Bid Submission Start Date & Time	27/02/2024, 18:00 Hrs.
(v)	Online Bid Submission Closing Date & Time	19/03/2024, 17:00 Hrs.
(vi)	Last date of submission of Cost of Bidding document, EMD and other offline supporting documents at	<p>1. Senior Manager, Procurement & Contract, NHPC Ltd. Regional Office Chandigarh, Bays-74-75, Sector-31A, 160030.</p> <p>2. Coordinator (Offline Bids), Parbati HE Project, Stage-II, Parbati Complex, Nagwain Distt. - Mandi (HP)-175121.</p> <p>3. Coordinator (Offline Bids), Contracts (E&M) Division, 2nd Floor, Jyoti Sadan, Corporate Office, NHPC Ltd. Sector – 33, Faridabad, Haryana, PIN – 121003.</p> <p>21/03/2024, 15:00 Hrs.</p>
(vii)	Online Bid Opening of i. Technical Bid (Cover-I)	<p>NHPC Ltd. Regional Office Chandigarh, Bays-74-75, Sector-31A, Chandigarh- 160030".</p> <p>22/03/2024, 11:30 Hrs.</p>
(viii)	Price bid Opening (Cover-II)	Venue, Date & time to be intimated later to the bidders whose Techno commercial Bids will be found responsive.

2 Eligible Bidders

2.1 This Invitation for Bid is open to:

- a) The bidders who are incorporated legal entity and are legally and financially autonomous and operate under commercial law of their respective jurisdiction.
- b) All bidders who are Class-I Local Supplier under Public Procurement (Preference to Make in India) order for Goods/ Services/ Works issued by Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry Order No. P- 45021/2/2017-PP (BE-II) dated 16th September, 2020 or as amended are only eligible. Further, Local content / Class-I local supplier etc. defined in ITB clause 31, in this regard bidders must submit undertaking as per Form-12.

Verification of local content:

The 'Class-I local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier', as the case may be.

- c) All bidders meeting the Qualification criteria as defined in clause 3.
- 2.2 Bidders shall not have been banned/ de-listed/ black listed/ debarred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (Annexure-A) to Integrity Pact. Self-Declaration in this regard is to be submitted as per the enclosed Performa. (Forms-6 of Qualification Forms)
- 2.3 The Bidders whose contract(s) have been terminated due to poor performance by employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f the date of notification of termination.
- 2.4 ~~To improve transparency and fairness in the tendering process the Employer is implementing Integrity Pact.~~

3. Qualification of the Bidder

- 3.1 All bidders shall include the following information and documents with their bids in, Qualification Information unless otherwise stated in the ITB:
- a) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the Form-1 General Information, Section-III shall be provided.
 - b) Work experience to demonstrate meeting the criteria stipulated in clause 3.2 A (b) shall be provided in Form -3 work experiences record, Section-III. The work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project head of the concerned work.
 - c) Information on financial criteria stipulated in clause 3.2A (a) shall be furnished in Form -4, Annual ~~construction~~ turnover, Section-III. Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 3 (three) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the past three years shall be submitted to ascertain bidder's meeting the financial criteria.
 - d) ~~The proposed methodology (Schedule G in separate sheets) and programme of construction (in Schedule E), backed with equipment planning and deployment (in Schedule F), duly supported with broad calculations, justifying~~

~~their capability of execution and completion of the work as per technical specifications and within the stipulated period of completion.~~

3.2A To qualify for award of the Contract, each bidder should have:

- a) Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least of ₹ 4,00,950/- [For that documentary evidence of annual report (Balance Sheet and Profit & Loss account) to be submitted].
 - i) In case the turnover is more than ₹. 1 Crore, the prospective bidder is required to furnish the copy of audited Balance Sheet and P&L account.
 - ii) In case the turnover is less than or equal to ₹. 1 Crore, the prospective bidder is required to submit the copy of annual turnover duly certified by Chartered Accountant in case audited Balance sheet and P&L account are not being maintained by the prospective bidder.
- b) Satisfactorily completed, in last 7 (Seven) years, at least one similar work amounting to ₹ 10,69,201 /- or two works equal in value of ₹ 6,68,251/- (each work) or three works equal in value of ₹ 5,34,600/- (each work)

(The similar works referred above means **Renovation/Repair & maintenance work of Buildings**)

- i) Bidders shall submit notarized/attested copy of Letter of Award/ contract and Experience Certificate/ Completion Certificate of the work from the client towards the same.
- ii) In case Contractor provides the Experience credentials of Private work, the copy of Income Tax TDS Certificate(s) for the said work duly certified by Chartered Accountant should also be submitted to establish that the particular work of particular value has actually done.

3.2B) Each bidder must also produce with their Bid:

- i) PAN No., Goods & Service Tax Registration No. and EPF Registration No and ESIC Registration No.
- ii) A declaration that the information furnished with the bid documents is correct in all respects in form-5, form of declaration, Section-III.
- iii) Such other certificates if any as defined in the ITB.

3.2C) To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in clauses 3.1 and 3.2(A) & (B) shall make the bid non-responsive.

3.2D) Except Make in India category firms, JVs or any other arrangement other than sole bidder is not allowed. **Work experience of bidder as sub-contractor shall not be considered in qualification of its bid.**

3.2E) All Start-ups (whether MSEs or otherwise), falling within the definition as per Gazette notification- G.S.R. 501 (E) dt. 23.05.2017 or as amended from time to time are exempted from meeting the qualification criteria in respect of Prior Experience-Prior Turnover in public procurement subject to meeting of quality

and technical specifications for which necessary documents shall be submitted by such bidders. Such Bidders shall furnish with the bid a Notarized copy of the valid Certificate of Recognition for Start- up firm, issued by Department of Industrial Policy & Promotion (DIPP). In absence of this recognition certificate, benefits for start-up shall not be considered for evaluation of the bid. No other bidders will be exempted other than this.

However, in case of circumstances (like procurement of items related to public safety, health, critical security operations and equipments, etc.) where purchaser may prefer the vendors to have prior experience rather than giving orders to new entities, such procurements, wherever adequate justifications exists, the purchaser may not relax the criteria of prior experience / turnover for Startups.

- 3.2F) All Micro and Small Enterprises (MSEs) are exempted from meeting the qualification criteria in respect of Prior Experience-Prior Turnover in public procurement subject to meeting of quality and technical specifications for which necessary documents shall be submitted by such bidders.

However, in case of circumstances (like procurement of items related to public safety, health, critical security operations and equipments etc.) where purchaser may prefer the vendors to have prior experience rather than giving orders to new entities, such procurements, wherever adequate justifications exists, the purchaser may not relax the criteria of prior experience/ turnover for MSEs.

~~Further, those Bidders who failed declare Udyog Aadhaar Memorandum (UAM) number on Central Public Procurement Portal (CPPP) shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs order, 2012 issued by Ministry of Micro, Small & Medium Enterprises, for tenders invited electronically through CPPP. Such bidders shall be treated as non-MSE bidders and bids of such Bidders shall be considered only if it is accompanied by Cost of bidding documents/EMD (if applicable against tender).~~

- 3.2G) Startups as recognized by Department of Industrial Policy & Promotion (DIPP) are exempted from furnishing the Bid Security/ EMD. They should furnish with the Bid a Notarized copy of the valid Certificate of Recognition issued by DIPP. No other bidders are exempted from furnishing Bid Security/ EMD except as mentioned elsewhere in the document.

- 3.2H) Provisions related to Make in India:

For procurement of Services, irrespective of purchase value where there is sufficient local capacity and local competition, only Class-I local supplier shall be eligible to bid.

The above criteria shall be subject to compliance of following:

- i) The bidder shall have to be an entity registered in India in accordance with law.
- ii) The bids shall be in Indian National Rupees (INR) only in respect of local content.
- iii) The bidder shall follow Indian laws, regulations and standards.

- 3.3 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
- (i) Made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements; and/ or
 - (ii) Participated in the previous bidding for the same work and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.

4.0 Time for Completion

The successful bidder shall complete the entire work within the time specified at Sl No. -1, to be reckoned from the date of issue of Letter of Acceptance.

- 5.0 Tenders must be accompanied by the earnest money of the amount specified for the work in the table.

- 6.0 ~~As per Govt. Guidelines, for Bidder(s) registered as Micro and Small Enterprises, the cost of tender document and Earnest Money deposit will not be applicable. However, the proof for the same shall be submitted for eligibility.~~

7.0 Pre-Bid Meeting

Deleted

8.0 Bid submission

- i. Online Bid Submission – Technical Bid (Cover-I) (Refer Section- II i.e. ITB) and Price Bid (Cover-II) electronic format) complete in all respect must be uploaded at the aforesaid portal date & time as per Sl. No. 1.
- ii. Offline Bid Submission (Refer Section- II i.e. ITB) complete in all respect must be delivered in sealed envelopes to the address, date & time as per Sl. No. 1, which may be after opening of Technical bid).

In the event of the specified date or amendment if any for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

- 9.0 The currency for the Bid shall be Indian Rupee only.

- 10.0 Bids shall be valid for a period as mentioned in Sl No. 1 after the deadline for Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the Earnest Money deposit of the Bidder shall be forfeited.

- 11.0 The Techno-commercial Bid shall be opened online at venue date & time as per Sl. No.-1. the time and date of opening of Financial Bid of bidders qualified the technical bid shall be communicated to them at later date after evaluations of technical bids. The Employer/ Tender inviting Authority at his discretion may open Technical and Financial Bid simultaneously and evaluate the Bid completely.

12.0 E-tendering: Instruction for online bid submission

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <http://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

12.1 **Registration:**

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the “Online Bidder Enrollment” option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/ TCS/ nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ Smart Card.
- v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

12.2 **Searching for Tender documents:**

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS/ e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

12.3 **Preparation of Bids:**

- a) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the '**My favorite**' folder of bidders account from where bidder can view all the details of the tender document.
- b) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Any clarifications if required then same may be obtained online through the tender site, or through the contact details given in the tender document.
- d) Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format.
- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid, and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

12.4 **Submission of Bids:**

- i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time.
- ii) Bidder should prepare the Tender Fee and EMD as per the instructions specified in the NIT/ tender document. The originals should be submitted to the Tender Inviting Authority, on or before the last date & time of offline bid submission. The details of the DD/BC/BG, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall select the payment option as 'offline' to pay the Tender Fee/ EMD as applicable and enter details of the instrument.
- v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they

have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.

- vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- viii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/ modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the Schedule of Quantity & Price file is found to be modified by the bidder, the bid will be rejected. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- x) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free **Number 1800-3070-2232. Mobile Nos. 91-7878007972 and 91-7878007973**

13.0 Any corrigendum, subsequent amendments and / or extension of date, if any, for submission of Bids shall be posted on the portal <http://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.

14.0 The employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/ rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity

of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.

- 15.0** In case of any difference between wordings of English and Hindi version of 'Notice Inviting Tender', English version shall prevail.

For & on behalf of NHPC Ltd.

वरिष्ठ प्रबंधक (प्रापण एवं संविदा)

एनएचपीसी लिमिटेड. क्षेत्रीय कार्यालय, चंडीगढ़,

बेज-74-75, सेक्टर-31A, 160030

टेलीफोन न. 091-8894275240

E-mail ID: - pnc-rochandigarh@nhpc.nic.in