

**NHPC LIMITED**  
**(A Government of India Enterprise)**

Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

**Notice Inviting (Open) E-Tender (NIT) -Web Notice**

Online bids (e-tender) are invited in single stage- two part bidding basis i.e. Technical-bid and Financial Bid for and on behalf of NHPC Limited (A Govt. of India Enterprise) from eligible Sole Domestic Bidders for "**Hiring of Consultant for formulation of BRSR and Sustainability Report of NHPC Limited and allied services for FY 2025-26 & 2026-27**" on *Open Tender Basis*.

1. The complete bid/ tender document can be viewed and downloaded from GeM Portal <https://gem.gov.in>. The brief details of the tender are as under:

<b>Sl. No.</b>	<b>Item</b>	<b>Description</b>
i)	Nature of Bid Process	Bid for Services on GeM Portal
ii)	BID No.	GEM/2026/B/7129220
iii)	Tender Reference No.	NH/CCW/CC-II/CO-437/PR10025/263
iv)	Bid Security (EMD)	Rs. 1,54,000/- ( Rs. One Lakh Fifty Four Thousand only)
v	Estimated Cost	Rs. 77,17,667/-
vi)	Bid Offer Validity (From End Date)	120 days
vii)	Completion Period	24 Months
viii)	GeM Bid Issuing Authority	General Manager (CC-II), 2 <sup>nd</sup> Floor, Jyoti Sadan, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

2. The critical dates of tender are as under:

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date &amp; Time</b>
i)	Bid Start Date/Time	20.01.26
ii)	Bid Duration	21 days
iii)	Bid End Date/Time	10.02.26
iv)	Dead line for receipt of Hard Copies & other documents in sealed envelopes (Offline submissions)	One hour prior to schedule opening time
v)	Bid Opening Date/ Time (Technical-bid)	24Hrs. after end date/time (Sr. No iii)
vi)	Price bid/ Financial Bid Opening Date	Date & time to be intimated later through GeM portal to the bidders whose Techno-Commercial bids will be found responsive.

**3. Eligible Bidder**

**3.1 The Invitation for Bid is open to:**

- a) The bidder should be a company or partnership firm registered in India and registered with the GST in India and have a valid PAN Card. All Domestic bidders who are registered legal entity i.e. Firm/ Company/ Proprietary firm can submit the bid. Joint Ventures are not allowed to participate in the tender.

In support, the bidder should submit copy of Registration Certificate/ Certificate of Incorporation issued from the appropriate Govt. agency for Firm/ Company/ Proprietary firm.

b) All bidders who are **Class-I Local Supplier** under Public Procurement (Preference to Make in India) order for Goods/ Services/ Works issued by Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry vide Order No. P-45021/2/2017-PP (BE-II) dated 16th September, 2020 or as amended. Further, Local content/ Class-I local supplier etc. defined in ITB clause 19, in this regard bidders must submit undertaking as per Format-6.

#### **Verification of local content:**

The 'Class-I local supplier' at the time of tender, bidding or solicitation shall be required to indicate percentage of local content and provide self-certification that the item offered meets the local content requirement for 'Class-I local supplier'.

3.2 The bidders who wish to submit their bids for the aforesaid work shall have to meet the Qualification Criteria given as hereunder:

##### **i) General Criteria**

a) The bidder must have experience in providing Advisory / Consultancy services in India in last 7 years (The reference date for considering the period of previous 07 (Seven) years shall be reckoned from the last day of the month previous to the one in which the bids are invited) for :

i) Consultancy Services for BRSR for minimum two companies out of top 500 listed companies (in terms of Market Capitalization as on 31.03.2025 as per bseindia.com) in India.

**and**

ii) Consultancy Services for Sustainability (ESG) Report / Integrated Report for minimum two companies out of top 500 listed companies (in terms of Market Capitalization as on 31.03.2025 as per bseindia.com) in India

In respect of above, the Bidder shall submit copies of LoA / LOI / contracts / agreements / work orders along with documentary evidence in respect of satisfactory execution of each of those contracts, as below:

- (i) Satisfactory completion / performance report of respective client/Employer. Or,
- (ii) BRSR and Sustainability Report- Proof of release of Performance Security after completion of the contract issued by respective Client/Employer. Or,
- (iii) BRSR and Sustainability Report- Proof of settlement / release of final payment against the contract issued by respective Client/Employer.

In case of experience certificates produced by the bidders for having executed works for Private Co. / Organizations, TDS Certificates shall also be produced along with experience certificates.

b) The bidders should have specialized and experienced consultants for preparation / formulation of 1) BRSR and 2) either of Sustainability (ESG) Report or Integrated Report (IR).

#### **Team Experience:**

- (i) Team Leader should be engaged in consulting services for formulation of BRSR / Sustainability (ESG) Report / Integrated Report for at least 04 years.
- (ii) Other team members (minimum 02 nos.) should have minimum experience of 02 years in BRSR / Sustainability (ESG) Report / Integrated Report and should have been associated with preparation of at least 01 (one) BRSR and Sustainability or ESG Report.

In respect of above, the Bidder shall submit self-certified copy of Curriculum Vitae (CV) of consultants (team leader and other team members) showing break up of consulting service experiences.

**ii) Financial Criteria**

Average Turnover should be at least ₹ 73 Lacs in any one year in last three years.

In support, the firm should furnish copy of Audited Accounts / Balance Sheet /Annual report for the last 3 financial years duly certified by the Statutory Auditor or Certificate from Chartered Accountant stating the total turnover in each of last 3 financial years (i.e. F.Y. 2022-23, 2023-24 and 2024-25).

- 3.3 All Startups (whether MSEs or otherwise), falling within the definition as per Gazette notification- G.S.R. 501I dt. 23.05.2017 or as amended from time to time are exempted from meeting the qualification criteria in respect of ~~Prior Experience~~-Prior Turnover -. However, the Employer reserves the right to deny such exemptions to Startups (whether MSEs or otherwise) in case of circumstances like procurement of items related to public safety, health, critical security operations and equipments etc. Declaration in this regard is to be submitted by the Bidder as per the Format.
- 3.4 All Micro and Small Enterprises (MSEs) are exempted from meeting the qualification criteria in respect of ~~Prior Experience~~-Prior Turnover in public procurement for which necessary documents shall be submitted by such bidders
- 3.5 The reference date should be reckoned from the last day of the month previous to the one which the bids are invited.
- 3.6 Bidders should not have been banned/ de-listed/ black listed/ de-barred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings to Integrity Pact at the time of submitting the bid and shall intimate immediately of any such banning/ de-listing/ black listing/ debarring after submission of bid till the award of tender. Self-declaration in this regard is to be submitted as per the enclosed Proforma (Format-7).
- 3.7 To improve transparency and fairness in the tendering process the Employer is implementing Integrity Pact.

The Integrity Pact, signed by all the prospective Bidders and the Employer, shall commit the persons/ officials of both the parties, not to exercise any corrupt/ fraudulent/ collusive/ coercive practices in the Tendering process and also during implementation of the Contract. Only those Bidders who have entered into Integrity Pact with the Employer shall be eligible to participate in the bidding process. Entering into Integrity Pact as per Performa (enclosed in forms and procedure as Format-10) is a basic qualifying requirement.

To oversee the compliance of obligation under the Integrity Pact, Shri Prabhsah Singh, ITS (Retd.), Dr. Vinod Aggrawal, IAS (Retd.) & Shri Upendra Malik, CES (Retd.) have been appointed as Independent External Monitor (IEM) by the Employer. The Contact addresses of IEM are as under:

Sl. No.	Name	Contact Address
i)	Shri Prabhsah Singh, ITS (Retd.)	E7M702, Housing Board Colony, Arera Colony, Bhopal, Madhya Pradesh - 462016 E-mail: <a href="mailto:srgmhrbpl@gmail.com">srgmhrbpl@gmail.com</a>

ii)	Shri Vinod Aggrawal, IAS (Retd.)	B-103, Sarvodaya Enclave, 2 ndFloor, New Delhi - 110017 E-mail: arsv50@gmail.com
iii)	Shri Upendra Malik, CES (Retd.)	B-108 NSG Society, Plot-2, Pocket-6, Builders Area Greater Noida-201315 (UP) <b>Email:</b> upendra.malik@gmail.com

Pre-contract Integrity pact is to be executed on plain paper with NHPC Ltd. at the time of submission of Bids (Online). The successful bidder (Contractor) shall execute Integrity Pact on Non-Judicial Stamp Paper of appropriate value as per stamp act applicable in the state of Haryana.

- 3.8 The Bidder, against whom proceedings for insolvency under the Insolvency and Bankruptcy Code 2016, or as amended from time to time, have started, shall not be eligible for bidding. Self-declaration in this regard is to be submitted as per enclosed Proforma (Format-9).
- 3.9 Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidder will submit requisite supporting documents and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.

#### 3.10 Provisions related to Make in India:

For procurement of Services, irrespective of purchase value where there is sufficient local capacity and local competition, only Class-I local supplier shall be eligible to bid.

The above criteria shall be subject to compliance of following:

- i) The bidder shall have to be an entity registered in India in accordance with law.
- ii) The bids shall be in Indian National Rupees (INR) only in respect of local content.
- iii) The bidder shall follow Indian laws, regulations and standards.
4. Bidders will submit duly signed documents/ certificates as defined in the ITB. Failure to produce the certificates shall make the bid non-responsive.
5. At any time prior to the deadline for submission of bid, the Employer may amend the Tender Document by issuing corrigendum/ addenda which shall be notified on portal <https://gem.gov.in>. Therefore, the bidders are advised to visit the site regularly before deadline for submission of bids.
6. Bids will be opened as per the schedule date & time. In case the office happens to be closed on the date of opening of bid as specified, the same will be opened on the next working day at the same time and venue.
7. The bids, as well as all correspondence and documents relating to the qualification exchanged by the bidders and the Employer, shall be in the English language.
8. Employer reserves the rights to cancel the tendering process at any time before award of work without assigning any reasons thereof.

**For & on behalf of NHPC Ltd.**

**General Manager (CC-II),**  
Contracts (Civil) Division,  
2nd Floor, NHPC Office Complex,  
Sector-33, Faridabad-121003 (Haryana),  
Tele # 0129-2254677  
E-mail: contcivil2-co@nhpc.nic.in