

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	22-07-2025 13:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	22-07-2025 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Power
विभाग का नाम / Department Name	Na
संगठन का नाम / Organisation Name	Nhpc Limited
कार्यालय का नाम / Office Name	Nhpc
वस्तु श्रेणी / Item Category	Facility Management Service- Manpower based (Version 2) - Industrial; Housekeeping, Cleaning sweeping upkeep of Power house Complex and its Machineries Equipment at Sewa2 Power Station; Unskilled
अनुबंध अवधि / Contract Period	2 Year(s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Exemption for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	No
बिड लगाने की समय-सीमा बढ़ाने के लिए आवश्यक न्यूनतम सहभागी विक्रेताओं की संख्या / Minimum number of bids required to disable automatic bid extension	1

बिड विवरण/Bid Details	
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
अनुमानित बिड मूल्य /Estimated Bid Value	6842061
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	137000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	5.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	27

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

Sector-33, Faridabad
Nhpc, NA, NHPC Limited, Ministry of Power

विभाजन/Splitting

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
---	-----

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be exempted from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover, shall upload the supporting documents to prove his eligibility for exemption.
3. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
4. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Schedule of Quantities & Prices - [1750912690.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**Scope of work & Job description:**[1750912700.pdf](#)**Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:**[1750912710.pdf](#)**Facility Management Service- Manpower Based (Version 2) - Industrial; Housekeeping, Cleaning Sweeping Upkeeping Of Power House Complex And Its Machineries Equipment At Sewa2 Power Station; Unskilled (11)****तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Premise	Industrial
Type of Services Required	Housekeeping , Cleaning sweeping upkeeping of Power house Complex and its Machineries Equipment at Sewa2 Power Station
Skill Category	Unskilled
Type of Function	Others
List of Profiles	Mazdoor/Labour
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
State	NA
Zipcode	NA
District	NA
एडऑन /Addon(s)	
Consumables to be provided by Service Provided	NA
High End Machinery and Equipments to be provided by Service Provider	NA
अतिरिक्त विवरण /Additional Details	
Title for Optional Allowances 1	Gratuity and Leave
Title for Optional Allowances 2	Conveyance
Title for Optional Allowances 3	Consumable items & PPEs

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Number of Resources to be hired	अतिरिक्त आवश्यकता /Additional Requirement
1	Paramanand	184201,Sewa II Power Station, NHPC Limited, Mashka, Tehsil Basohli, Distt. Kathua, Jammu and Kashmir (Post office Khairi-176325 for postal address)	11	<ul style="list-style-type: none"> • Minimum daily wage (INR) exclusive of GST : 541 • Bonus (INR per day) : 45.07 • EDLI (INR per day) : 2.71 • EPF Admin Charge (INR per day) : 2.71 • Optional Allowances 1 (INR per day) : 58.32 • Optional Allowances 2 (INR per day) : 19.23 • Optional Allowances 3 (INR per day) : 28.43 • ESI (INR per day) : 17.58 • Number of working days in a month : 26 • Provident Fund (INR per day) : 64.92 • Tenure/ Duration of Employment (in months) : 24

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Work Reserved for Project Affected Families of Sewa-II Power Station and/or Local Residents of Kathua District of J&K

(Bid of PAF/Local bidders shall be technically evaluated and bid of other non-PAF/non-Local bidders shall be summarily rejected in technical evaluation.)

This work is reserved for PAFs and locals residing near to the Power Station. Definition of Project Affected Family (PAFs) shall be as per the definition provided in the "Right to fair compensation and transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 and subsequent amendment, if any. The detailed definition in respect of PAFs and Locals for NHPC is specified in Annexure-A.

Eligibility criteria for this work/ service for Project Affected Family (PAFs) and locals shall be as under:

- (i) PAFs, Individuals, partnership firms, group of people in the form of Cooperative Societies/ Self Help Groups (SHGs) by locals from the notified areas will only be considered.
- (ii) The provisions regarding Micro and Small Enterprises and Start-ups shall be applicable.
- (iii) For benefit of larger population of nearby area of Power Station, at a time not more than 04 works/services to be allotted/awarded to the same entity. Financial limit of award to any single entity at any point of time for works and services shall be limited to Rs. 125 lakhs. The reference date for considering the eligibility for bidders as PAF/Locals shall be the last date of the submission of the online bid.
- (iv) In the event of non-participation of PAFs/ Locals in the 'Local Competitive Bidding' process for the listed works, then HOP shall record circumstances/ reasons for such non-participation and may initiate the process afresh to award such works on Open Tender Basis.
- (v) **Bidder should submit documental proof for PAFs and /or Locals as following 02 documents:**
 - a) **Domicile Certificate of Kathua District of J&K and**
 - b) **Ration Card / Voter ID Card .**
- (vi) **Bidder should submit details of awarded active work with duration of period dealt with Sewa-II PS under work reserved for PAFs and/or Locals.**

Definition of Project Affected Families (PAFs) and Locals

A. Definition of Project Affected Families (PAFs)

- (i) a family whose land or other immovable property has been acquired;
- (ii) a family which does not own any land but a member or members of such family may be agricultural labourers, tenants including any form of tenancy or holding of usufruct right, share-croppers or artisans or who may be working in the affected area for three years prior to the acquisition of land, whose primary source of livelihood stand affected by acquisition of land;
- (iii) the Scheduled Tribes and other traditional forest dwellers who have lost any of their forest rights recognized under the scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act 2006 due to acquisition of land;
- (iv) family whose primary source of livelihood for three years prior to the acquisition of land is dependent on forests or water bodies and includes gatherers of forest produce, hunters, fisher folk and boat men and such livelihood is affected due to acquisition of land;
- (v) a member of the family who has been assigned land by the State Government or the Central Government under any of its schemes and such land is under acquisition;
- (vi) A family residing on any land in the urban areas for preceding three years or more prior to the acquisition of land is affected by the acquisition of such land.

B. Definition of Locals

The geographical limits for defining the local residents eligible under the policy at the individual Project/Power Station shall be district(s) where the Projects and its components are located. In case of Sewa-II PS, local residents shall be from District - Kathua (J&K).

C. Eligibility:

i. PAFs in the form of Individuals, partnership firms, group of people in the form of Cooperative societies/ Self Help Groups (SHGs)/ Companies (having 100% beneficiaries from the category of PAFs/Locals) by locals from the notified area will only be considered under the policy for award of the reserved works/services. The eligibility of PAF to participate in the tenders shall be considered taking into account the works awarded to PAF's family as a whole. The person, his family along with legal heirs shall be considered as single PAF. Declaration in this regard shall be provided by the PAF. In case of false declaration the concerned PAF shall be debarred from participation of tenders for six months.

Note:- Bidder should submit the DD/BC/BG for EMD at the given address: -

Group Senior Manager (C&P),

Sewa-II Power Station, Mashka,

Post Box No. 2,

Post Office- Khairi, Distt.- Chamba,
Himachal Pradesh, PIN-176325.

1. The bidders must fulfil the following minimum Qualifying Criteria:

All bidders shall include the following information and documents with their bids in, qualification Information unless otherwise stated:

(a) Copies of original documents defining the constitution or legal status, Memorandum of Understanding & Articles of Association, place of registration and principal place of business; written Power of Attorney along with a copy of board resolution. In case of General Power of Attorney, a true copy of the POA shall be notarised/ self-attested and in case of a specific Power of Attorney, the original POA.

(b) **Work experience of minimum one year supported by satisfactory performance/completion certificate to demonstrate meeting the criteria stipulated below as Clause d(i).** The work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project Head of the concerned work. In case the contractor produces the experience of a private work, the TDS certificate shall be submitted to establish that the particular work of particular value has actually been done by the contractor.

On-going works continued beyond original contract period/ extensions (if any), as on stipulated date shall be considered for evaluation. However, the actual executed value of work done beyond the original contract period will not be considered for evaluation purpose.

(c) Information on financial criteria i.e. Achieved in any one year in last three year a minimum Annual construction turnover of at least equivalent to the estimated cost of works i.e. Rs. 68,42,061/- for which bid has been invited. Last three years are FY 2022-23, 2023-24 & 2024-25. Copy of Certificate of CA mentioning Financial Turnover of last 3 (three) years is required to submit for ascertaining the bidder's meeting the financial criteria.

(d) To qualify for award of the Contract, bidder should have:

(i) Satisfactorily completed as Prime Contractor at least one similar work equal in value to 80% of estimated cost (₹ 54,73,649.00) or two works equal in value to 50% of estimated cost (₹ 34,21,031.00) or three works equal in value to 40% of estimated cost (₹ 27,36,824.00) in last seven (07) years.

Similar nature of work means: Providing services for running and maintenance of township/ colony/ road/ various complex/ park/ water supply system and other miscellaneous running and maintenance works.

2. The previous financial year means the Financial Year previous to the year of issue of NIT.

3. The reference date for considering the period for eligibility/ qualification requirements above shall be the last day of the month previous to the one in which tenders are invited.

4. Bidder should submit documental proof for PAFs and /or Locals as following 02 documents:

a) (i) Domicile Certificate of Kathua District of J&K and (ii) Ration Card / Voter ID Card.

b) Bidder should submit details of awarded active work with duration of period dealt with Sewa-II PS under work reserved for PAFs and/or Locals.

5. As the work is reserved for Project Affected Families of Sewa-II Power Station and/or Local Residents of Kathua District of J&K, hence, Bidder should be registered in Kathua District of J&K.

6. Each bidder must also produce with their Bid :-

- PAN;
- Goods & Services Tax Identification No. (GSTIN);
- EPF Registration No.;
- Bank Account details;
- ESIC Registration No.;
- Acceptance of complete Integrity Pact;
- Acceptance of Scope of work;
- Acceptance of Special Conditions of Contract (SCC);
- Duly signed copy of Annexure-I, II, III, IV & V on their letter head;

Note: In case the bidder does not cover under ESIC including the present contract as per the ESI Act then he should submit an undertaking in this regard. Further, in case the bidder is covered under ESI but not having the ESIC then he may submit the undertaking that in case the bidder is found as L-1, then such L-1 bidder will submit the required ESIC document before issuing of Letter of Intent/ Letter of Award.

7. Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidders will submit duly notarised/ self-attested requisite supporting documents i.e. documents defining the constitution or legal status, place of registration and principal place of business, written Power of Attorney along with a copy of board resolution and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.

8. In case of wage revision, EPF, EDLI, Admin Charges, ESI, Optional Allowances 1 (Gratuity & Leave) shall be revised accordingly. However, Optional Allowances 2 (Conveyance) & Optional Allowances 3 (Consumables & PPEs) shall remain constant.

9. All uploaded documents of bid shall be signed along with seal of the authorized person of the company.

2. Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file](#)

3. Payment

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file](#).

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---