

NHPC LIMITED

(A Government of India Enterprise)

Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

Notice Inviting (Open) E-Tender (NIT) -Web Notice

Online bids (e-tender) are invited in single stage- two part bidding basis i.e. Technical-bid and Financial Bid for and on behalf of NHPC Limited (A Govt. of India Enterprise) from eligible Sole Domestic Bidders for **“Insurance coverage of outstanding Children Higher Education Advance under NHPC Employees Children Higher Education Advance Group Insurance Scheme” for a period of one year from 19.09.2024 to 18.09.2025”** on Open Tender Basis.

1. The complete bid/ tender document can be viewed and downloaded from GeM Portal <https://gem.gov.in>. The brief details of the tender are as under:

Sl. No.	Item	Description
i)	Nature of bid	Through GeM Portal (Custom Bid Services through GEM portal)
ii)	Bid No.	GEM/2024/B/5284320
iii)	Tender Reference No.	NH/CCW/CC-II/CO-333/PR10024/134
iv)	Bid Life Cycle (From Publish Date	90 Days
v)	Bid Offer Validity (From End Date	60 day
vi)	Completion Period	01 (One) year
vii)	Estimated Amount (Rs)	Rs 74,865/- for Insured Sum of 288,38,546/-
viii)	Gem Bid Issuing Authority	General Manager (CC-II), 2 nd Floor, Jyoti Sadan, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)
ix)	Venue for opening of bids	Contracts Civil Division, 2 nd Floor, Jyoti Sadan, NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

2. The critical dates of tender are as under:

Sl. No.	Particulars	Date & Time
i)	Bid Start Date/ Time	13.08.2024
ii)	Bid Duration	15 days
iii)	Bid end Date/Time	28.08.2024 (15:00 Hrs)
iv)	Bids Opening Date & Time (Technical bid)	28.08.2024 (15:30 Hrs)
v)	Price bid/Financial Bid opening date	Date & time to be intimated later to the bidders whose Techno-Commercial bids will be found responsive.

3. **Eligible Bidder**

3.1 The Invitation for Bid is open to all Insurance Companies* providing Life Insurance Business in India, approved by Insurance Regulatory and Development Authority of India (IRDAI).

The bidder must submit Notarized copy of Certificate of Registration issued by IRDA for undertaking Life Insurance Business along with proof of Annual Fee deposited for renewal for the year 2024-25 (duly attested by Notary Public and signed and sealed by authorized signatory of bidder). Copy of Goods and Services Tax (GST) Number (Duly signed and sealed by authorized signatory of bidder) and Copy of Permanent Account Number (PAN) (Duly signed and sealed by authorized signatory of bidder).

*In case bids are received from multiple branches/units of same Insurance Company, an opportunity shall be given to bidder to withdraw multiple bids in such manner that only one bid from the bidder remains in the tendering process and in case the bidder refuses to do so, all the bids shall be considered as ineligible.

3.2 All bidders who are **Class-I Local Supplier** under Public Procurement (Preference to Make in India) order for Goods/ Services/ Works issued by Department of Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry Order No. P-45021/2/2017-PP (BE-II) dated 16th September, 2020 or as amended are only eligible. Further, Local content / Class-I local supplier etc. defined in ITB clause 18, in this regard bidders must submit undertaking as per Annexure-Q.

3.3 Bidders should not have been banned/ de-listed/ black listed/ de-barred from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings. Self-declaration in this regard is to be submitted as per the enclosed proforma.

3.4 To improve transparency and fairness in the tendering process the Employer is implementing Guidelines of Integrity Pact.

3.5 The Bidder, against whom proceedings for insolvency under the Insolvency and Bankruptcy Code 2016, or as amended from time to time, have started, shall not be eligible for bidding. Self-declaration in this regard is to be submitted as per enclosed Proforma.

3.6 Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidder will submit requisite supporting documents and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.

3.7 Bidders will submit duly signed documents/ certificates as defined in the ITB. Failure to produce the certificates shall make the bid non-responsive.

3 Deleted.

4 Deleted.

5 At any time prior to the deadline for submission of bid, the Employer may amend the Tender Document by issuing corrigendum/ addenda which shall be notified on portal <https://gem.gov.in> Therefore, the bidders are advised to visit the site regularly before deadline for submission of bids.

6 Bids will be opened as per the schedule at the aforesaid venue. In case the office happens to be closed on the date of opening of bid as specified, the same will be opened on the next working day at the same time and venue.

- 7 The bids, as well as all correspondence and documents relating to the qualification exchanged by the bidders and the Employer, shall be in the English language.
- 8 Employer reserves the rights to cancel the tendering process at any time before award of work without assigning any reasons thereof.

For & on behalf of NHPC Ltd.

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