

# एनएचपीसीलिमिटेड

(भारत सरकार का उद्यम)

## NHPC Limited

(A GOVT. OF INDIA ENTERPRISE)



CIN: L40101HR1975GOI032564

वेस्ट सेती एचई प्रोजेक्ट, नेपाल के निर्माण सामग्री सर्वेक्षण के लिए अभेद्य मिट्टी के  
नमूनों के प्रयोगशाला परीक्षण के लिए परामर्श सेवायें की प्राप्ति  
निविदा विनिर्देश संख्या:

NH/Conts(E&M)-II/PR52723/77/2024

## एनएचपीसीलिमिटेड NHPC Limited

CIN: L40101HR1975GOI032564

संविदा (वि.एवं याँ) विभाग,  
एनएचपीसी ऑफिस कॉम्प्लेक्स,  
सैक्टर-33, फ़रीदाबाद, हरियाणा  
दूरभाष- 0129-2279044

### ई-निविदा आमंत्रण सूचना (एनआईटी)

#### (घरेलू सीमित प्रतिस्पर्धात्मक निविदा )

भारतमें पंजीकृत घरेलू बोलीदाताओं से एनएचपीसी लिमिटेड (भारत सरकार का उद्यम), फ़रीदाबाद की ओर से दो कवर प्रणाली के अंतर्गत निम्नलिखित कार्य के लिए ऑनलाइन इलेक्ट्रॉनिक बोलियाँ(ई-टेंडर) आमंत्रित हैं

“वेस्ट सेती एचई प्रोजेक्ट, नेपाल के निर्माण सामग्री सर्वेक्षण के लिए अभेद्य मिट्टी के नमूनों के प्रयोगशाला परीक्षण के लिए परामर्श सेवायें की प्राप्ति”

निविदा विनिर्देश संख्या: NH/Conts(E&M)-II/PR52723/77/2024 निविदा दस्तावेज एनएचपीसी लिमिटेड वेबसाइट [www.nhpcindia.com](http://www.nhpcindia.com) (केवल संदर्भ के लिए) एवं सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल (CPPP), <http://eprocure.gov.in/eprocure/app> से देखा व डाउनलोड किया जा सकता है और केवल इलेक्ट्रॉनिक ऑनलाइन बोली को ही, निविदा प्रस्तुति की आखिरी तारीख एवं समय तक, सीपीपी पोर्टल (<http://eprocure.gov/eprocure/app>) पर प्रस्तुत करना है। दस्तावेज की हार्ड कॉपी की बिक्री लागू नहीं है।

#### 1.0 निविदा का संक्षिप्त विवरण व विशिष्ट तिथियाँ:

##### 1.1 निविदा का संक्षिप्त विवरण:

| S. No. | Item                         | Description                                                                                                                                          |
|--------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1      | कार्य का नाम                 | वेस्ट सेती एचई प्रोजेक्ट, नेपाल के निर्माण सामग्री सर्वेक्षण के लिए अभेद्य मिट्टी के नमूनों के प्रयोगशाला परीक्षण के लिए परामर्श सेवायें की प्राप्ति |
| 2      | निविदा विनिर्देश संख्या      | NH/Conts(E&M)-II/PR52723/77/2024                                                                                                                     |
| 3      | निविदा की विधि               | ई-प्रोक्योरमेंट प्रणाली (सीमित निविदा)                                                                                                               |
| 4      | निविदाआईडी                   | 2024_NHPC_805487_1                                                                                                                                   |
| 5      | धरोहर राशि                   | Rs. 40,000/-                                                                                                                                         |
| 6      | पूरा होने की अवधि / अनुसूची  | 03 महीने                                                                                                                                             |
| 7      | बोली के लिए बिड की वैधताअवधि | ऑनलाइन बिड जमा करने की आखिरी तारीख से 120 दिन                                                                                                        |
| 8      | स्वतंत्र बाह्य मॉनिटर        | डॉ विनोद अग्रवाल, आईएसएस (अवकाश प्राप्त ) एवं श्री प्रभाष सिंह, आईटीएस (अवकाश प्राप्त )                                                              |

|   |                           |                                                                                                                                                                                                                |
|---|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9 | निविदा आमंत्रण प्राधिकारी | महाप्रबंधक (यांत्रिक),<br>संविदा (वि. एवं याँ)-II विभाग,<br>दूसरी मंजिल, ज्योति सदन<br>एनएचपीसी ऑफिस कॉम्प्लेक्स,<br>सेक्टर-33, फ़रीदाबाद, हरियाणा-121003<br>दूरभाष- 0129-2254687 ई-मेल:<br>kamesh@nhpc.nic.in |
|---|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## 1.2 निविदा की महत्वपूर्ण तिथियाँ:

| क्र. सं. | विवरण                                                                                                                                                                                                                                                                                            | दिनांक एवं समय                                    |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| 1        | प्रकाशन तिथि एवं समय                                                                                                                                                                                                                                                                             | 01.05.2024(16:00 Hrs.)                            |
| 2        | डॉक्युमेंट डाउन लोड करने के लिए प्रारंभ तिथि व समय                                                                                                                                                                                                                                               | 01.05.2024(16:30 Hrs.)                            |
| 3        | डॉक्युमेंट डाउन लोड करने के लिए अंतिम तिथि व समय                                                                                                                                                                                                                                                 | 16.05.2024(17:00Hrs.)                             |
| 4        | ऑनलाइन बिड जमा करने की प्रारंभ तिथि व समय                                                                                                                                                                                                                                                        | 01.05.2024(17:00 Hrs.)                            |
| 5        | ऑनलाइन बिड जमा करने की अंतिम तिथि व समय                                                                                                                                                                                                                                                          | 16.05.2024(17:00Hrs.)                             |
| 6        | ईएमडी और अन्य ऑफ़लाइन दस्तावेज निम्नलिखित पते पर प्रस्तुत करने की अंतिम तिथि<br>“महाप्रबंधक (यांत्रिक),<br>संविदा (वि. एवं याँ)-II विभाग,<br>दूसरी मंजिल, ज्योति सदन<br>एनएचपीसी ऑफिस कॉम्प्लेक्स,<br>सेक्टर-33, फ़रीदाबाद, हरियाणा-121003<br>दूरभाष- 0129-2254687<br>ई-मेल: kamesh@nhpc.nic.in” | 20.05.2024(17:00Hrs.)                             |
| 7        | बिड खोलने की तिथि एवं समय:<br>i. तकनीकी व व्यवसायिक बीड (ऑनलाइन एवं ऑफ़लाइन)<br>ii. मूल्य बिड                                                                                                                                                                                                    | 22/05/2024 (15:00 Hrs)<br>अलग से सूचित किया जाएगा |

## 2. Eligible Bidders

### 2.1 This Invitation for Bid is open to:

- The bidders who are incorporated legal entity and are legally and financially autonomous and operate under commercial law of their respective jurisdiction.
- Shortlisted bidders found suitable for this procurement whose Login IDs have been configured by the Employer at CPP Portal.
- Those bidders who provide with their bid an undertaking on their letter head that they comply with the provisions laid down as under Make in India Initiative undertaken by Government of India.

d) Bidder shall comply with the provisions of "Restrictions under Rule 144(xi) of the General financial Rules (GFRs) 2017" issued by Department of Expenditure, Ministry of Finance dated 23.07.2020 and subsequent amendments.

- 2.2** Bidders shall not be under declaration of ineligibility for banning/ de-listing/ black listing/ debarment from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (Annexure-A) to Integrity Pact (Clause No. 2.4 of ITB) at the time of submitting the bid and shall intimate immediately of any such banning/de-listing/ black-listing /debarment after submission of bid till award of Tender. Self-Declaration in this regard is to be submitted as per enclosed Proforma (Form-6, Section-III).
- 2.3** The Bidders whose contract(s) have been terminated due to unsatisfactory performance by employer in past, shall not be allowed to participate in the bidding process till completion of the ineligibility period. .
- 2.4** To improve transparency and fairness in the tendering process and/or during execution of work undertaken, the Purchaser/Employer is implementing Integrity Pact.

The Integrity Pact, signed by all the prospective Bidders and the Employer, shall commit the persons/officials of both the parties, not to exercise any corrupt/ fraudulent/collusive/coercive practices in the Tendering process and also during implementation of the Contract. Only those Bidders who have entered into Integrity Pact with the Employer shall be eligible to participate in the bidding process.

All Applicants shall enter into an Integrity Pact (to be executed on plain paper) with the Employer at the time of submission of their Bids. The Integrity Pact digitally signed on behalf of the Employer is provided as Form-7 Section-III. The Integrity Pact shall be downloaded, printed and signed by the Applicant and the hard copy shall be submitted. The scanned copy shall be submitted online and hard copy offline.

Successful bidder shall submit duly executed Integrity pact on Non-Judicial Stamp paper of appropriate value prior to signing of Contract Agreement.

To oversee the compliance of obligation under the Integrity Pact, Dr. Vinod Aggarwal, IAS (Retd.) & Shri Prabhash Singh, ITS (Retd.) have been appointed as Independent External Monitor (IEM) by the Employer. The Contact address of IEM is as under: (Name of IEM May be changed as communicated time to time).

|                                                       |                                                  |
|-------------------------------------------------------|--------------------------------------------------|
| Sh. Prabhash Singh,<br>E7 M702, Housing Board Colony, | Dr. Vinod Aggarwal,<br>B-103, Sarvodaya Enclave, |
|-------------------------------------------------------|--------------------------------------------------|

Arera Colony, Bhopal,  
Madhya Pradesh-462016  
Email: srgmhrbpl@gmail.com

2<sup>nd</sup> Floor,  
New Delhi-110017  
E-mail: iem.nhpc@gmail.com

## 2.5 Deleted

## 3. Qualification of the Bidder

3.1 All bidders shall include the following information and documents with their bids in, Qualification Information unless otherwise stated in the ITB:

- a) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business. Notarised written power of attorney of the signatory of the Bid to commit the Bidder. In case of enlisted Bidders, only updation of documents (related to constitution or legal status, place of registration, and principal place of business) submitted during submission of enlistment shall be submitted. Additional information as sought in the Form-1 General Information, Section-III shall be provided.
- b) Updated financial information (if required) shall be submitted.

3.2 A Each bidder must also produce with their Bid:

- i) Copies of PAN, GST Registration No., EPF Registration No. ~~(Delete if not applicable)~~ and ESIC Registration No. ~~(Delete if not applicable)~~
- ii) A declaration that the information furnished with the bid documents is correct in all respects in form-5, form of declaration, Section-III.
- iii) Such other certificates if any as defined in the ITB.

3.2 B To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in clauses 3.1 and 3.2(A) shall make the bid non-responsive.

3.2 C Deleted.

3.2D Deleted

3.2E Bidder shall be required to provide with their bid an undertaking on their letter head that they comply with the provisions laid down as under Make in India Initiative undertaken by Government of India.

## 3.2 F Insolvency

The Bidder against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the

Insolvency and Bankruptcy code 2016 or as amended from time to time shall not be eligible for bidding. The same shall also be applicable to the bidder company who has taken unconditional technical and/or financial support from their Parent/ Holding Company, against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy Code 2016, or as amended from time to time (IBC 2016 hereafter).

In case, bidder in respect of whom any application for initiating corporate insolvency resolution process was not admitted at the time of submission of bid but subsequently during the period of evaluation of bids or any time before the work is awarded, any such application is admitted by the Adjudicating Authority under the IBC 2016, the bidder shall be considered as ineligible and his bid shall be rejected.

An undertaking that “no insolvency proceedings is admitted by the Adjudicating Authority against bidder under the IBC 2016” shall be submitted on letter head duly signed by the authorized representative of bidder.

Further, the bidder after submitting the bid till the time of award of work, shall inform NHPC regarding any admission of application for corporate insolvency resolution process by the Adjudicating Authority under the IBC 2016 against bidder and any suppression of such fact shall render the bidder liable for rejection of his bid and banning of business dealing as per terms and conditions of the Bid Document.

### 3.3 Disqualification

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- (i). made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements; and/or
- (ii). participated in the previous bidding for the same procurement and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.
- (iii) The Bidders whose contract(s) have been terminated due to unsatisfactory performance by employer in past, shall not be allowed to participate in the bidding process till completion of the ineligibility period. In such case the bid shall be considered as non responsive.

### 4.0 Time for Completion

The successful bidder shall complete the entire ‘services’ within the time specified at Sl. no. -1, to be reckoned from the date of issue of Letter of Acceptance.

- 5.0 Tenders must be accompanied by the earnest money of the amount specified for the subject procurement of services in the table.
- 6.0 As per Govt. Guidelines, for Bidder(s) registered as Start-up Enterprises and Micro and Small Enterprises, the Earnest Money deposit will not be applicable. However, the proof for the same shall be submitted for eligibility.

Startups as recognized by Department of Promotion for Industry and Internal Trade (DPIIT) are exempted from furnishing the Bid Security/ EMD. They should furnish with the Bid copy of the valid Certificate of Recognition issued by DPIIT

Micro and Small enterprises (MSEs) Units having Udyam Registration Certificate for the goods/services are exempted from furnishing the Earnest Money Deposit. They should furnish with the Bid copy of the valid Udyam Registration Certificate in their favour, for the goods/services covered under this Tender document.

Note: Traders are excluded from purview of benefit to be extended under Public Procurement Policy (As per Q. No. 18 of Frequently Asked Questions (FAQs) dated 24.10.2016 on Public Procurement Policy Order 2012 (MSME Act- 2006). Such Traders are advised to submit the Bid Security/ EMD in the form of DD/BG/Insurance Security Bond.

7.0 Deleted

**8.0 Bid submission**

- i) Online Bid Submission – Techno-commercial Bid(Cover-I) and Price Bid (Cover-II) electronic format) complete in all respect must be uploaded at the aforesaid portal date & time as per Sl. No. 1 above.
- ii) Offline Submission of documents complete in all respect must be delivered in sealed envelopes to the address, date & time as per Sl. No. 1 above.

In the event of the specified date or amendment if any for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment, if any.

- 9.0 The currency for the Bid shall be Indian Rupee only.
- 10.0 Bids shall be valid for a period as mentioned in Sl. no. 1 after the deadline for online Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid without the consent of Employer, the Earnest Money deposit of the Bidder shall be forfeited.
- 11.0 The Techno-commercial Bid shall be opened online at venue, date & time as per Sl. No.-1 above. The time and date of opening of Financial Bid of bidders qualifying the Techno-commercial bid shall be communicated to them at later date after evaluations of Techno-commercial bids.

**12.0 E-tendering: Instruction for online bid submission**

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <https://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

**12.1 Registration:**

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrollment" option available on the home page. Enrollment on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/ TCS/ nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ Smart Card.
- v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.

- vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

### 12.2 Searching for Tender documents:

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/ e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

### 12.3 Preparation of Bids:

- a) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the '**My favourite**' folder of bidders account from where bidder can view all the details of the tender document.
- b) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Any clarifications if required then same may be obtained online through the tender site, or through the contact details given in the tender document.
- d) Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats.

If there is more than one document, they can be clubbed together using zip format.

- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid, and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

#### **12.4 Submission of Bids:**

- i) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time.
- ii) Bidder should prepare the EMD as per the instructions specified in the NIT/tender document. The originals should be submitted to the Tender Inviting Authority, on or before the last date & time of offline bid submission. The details of the DD/BC/BG, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall select the payment option as 'offline' to pay the EMD as applicable and enter details of the instrument.
- v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced

through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.

- viii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/ modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in blue background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the Schedule of Quantity & Price file is found to be modified by the bidder, the bid will be rejected. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- x) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free **Number** 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787, E-mail: support-eproc [at] nic[dot]in.

- 13.0** Any corrigendum, subsequent amendments and / or extension of date, if any, for submission of Bids shall be posted on the portal <https://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.

**14.0** The Employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.

**15.0** निविदा आमंत्रण सूचना के अंग्रेजी और हिन्दी संस्करण के शब्दों के बीच कोई अंतर होने पर अंग्रेजी संस्करण मान्य होगा।

एनएचपीसी लिमिटेड के लिए और की ओर से



महाप्रबंधक (यांत्रिक)

संविदा (वि. एवं याँ.)-II विभाग,

दूसरी मंजिल, ज्योति सदन

एनएचपीसी ऑफिस कॉम्प्लेक्स,

सैक्टर-33, फ़रीदाबाद, हरियाणा-121003

दूरभाष- 0129-2254687

ई-मेल: kamesh@nhpc.nic.in

**NHPC LIMITED**  
**(A Govt. of India Enterprise)**



(CIN: L40101HR1975GOI032564)

**TENDER DOCUMENT**

**FOR**

**Hiring of Consultancy Services for undertaking laboratory testing for  
impervious clay samples for Construction Material Survey of West Seti  
HE Project, Nepal**

**ON**

**LIMITED TENDER BASIS**

**Tender Specification No.: NH/Conts(E&M)-II/PR52723/77/2024**

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## **SECTION-I**

### **NOTICE INVITING E-TENDER**

**NHPC LIMITED**  
**(A GOVT.OFINDIA ENTERPRISE)**

Regd. Office: NHPC Office Complex, Sector-33, Faridabad-121003 (Haryana)

**(CIN: L40101HR1975GOI032564)**

**Domestic Competitive Bidding on Limited Tender Basis**

(E-tendering-Web Notice)

**Tender Specification No.: NH/Conts(E&M)-II/PR52723/77/2024**

**Dated:01.05.2024**

1. Online bids are invited through **Domestic Competitive Bidding on Limited Tender basis in Single Stage -Two Part Bidding** Basis {i.e. Part-I (Cover-I): Techno-commercial Bid and Part-II (Cover-II): Financial Bid} for and on behalf of NHPC Ltd. (A Govt. of India Enterprise) from shortlisted prequalified Bidders for "Hiring of Consultancy Services for undertaking laboratory testing for impervious clay samples for Construction Material Survey of West Seti HE Project, Nepal".

Complete Bid Documents/Tender Document can be viewed and downloaded from Central Public Procurement (CPP) Portal. The site can also be viewed through e-procurement corner of NHPC website <https://www.nhpcindia.com> and CPP Portal. Any Bidder who wishes to quote for this Tender can download the Tender Document from aforesaid portal after online Bidder registration for e-tendering.

**The brief details of the tender are as under:**

| Sl. No. | Item                      | Description                                                                                                                                                                           |
|---------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i)      | Mode of tendering         | e-Procurement System (Limited Tender basis)<br>Cover-I: Techno-Commercial Bid<br>Cover-II: Price Bid                                                                                  |
| ii)     | Tender ID No.             | 2024_NHPC_805487_1                                                                                                                                                                    |
| iii)    | Tender specification No.  | NH/Conts(E&M)-II/PR52723/77/2024                                                                                                                                                      |
| iv)     | Bid Security (EMD)        | Rs.40,000/-                                                                                                                                                                           |
| v)      | Period of Bid Validity    | 120 Days from the last date of online bid submission.                                                                                                                                 |
| vi)     | Completion Period         | 03 Months                                                                                                                                                                             |
| vii)    | Estimated cost            | Rs.20,08,634.00                                                                                                                                                                       |
| viii)   | Tender Inviting Authority | General Manager (M),Contract (E&M)-II<br>2 <sup>nd</sup> Floor, Jyoti Sadan, NHPC Office Complex,<br>Sector-33, Faridabad- 121003 (Haryana),<br>Telephone no. # 0129-2254687, E-mail: |

|    |                                    |                                                                   |
|----|------------------------------------|-------------------------------------------------------------------|
|    |                                    | kamesh@nhpc.nic.in                                                |
| x) | Independent External Monitor (IEM) | Dr. Vinod Aggarwal, IAS (Retd.) & Shri Prabhash Singh, ITS (Retd) |

**The critical dates of tender are as under:**

| Sl. No. | Particulars                                       | Date & Time                                                                                                                                                      |
|---------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| i)      | Publishing Date & Time                            | 01.05.2024(16:00 Hrs.)                                                                                                                                           |
| ii)     | Document Download Start Date & Time               | 01.05.2024(16:30 Hrs.)                                                                                                                                           |
| iii)    | Online Bid Submission Start Date & Time           | 01.05.2024(17:00 Hrs)                                                                                                                                            |
| iv)     | Online Bid Submission Closing Date & Time         | 16.05.2024(17:00Hrs.)                                                                                                                                            |
| v)      | Offline submission closing (address, date & time) | Address: Contract(E&M) Division, Jyoti Sadan, 2 <sup>nd</sup> Floor, NHPC Corporate Office, Sector-33, Faridabad(Haryana),<br>Date & time: 20.05.2024(17:00Hrs.) |
| vi)     | Online Bid Opening of Technical Bid (Cover-I)     | Venue Contract(E&M) Division, Jyoti Sadan, 2 <sup>nd</sup> Floor, NHPC Corporate Office, Sector 33, Faridabad(Haryana),<br>Date & time: 22.05.2024 (15:00Hrs.)   |
| vii)    | Price bid Opening (Cover-II)                      | Venue, Date & time to be intimated later to the bidders whose Techno-commercial Bids will be found responsive                                                    |

## **2. Eligible Bidders**

### **2.1 This Invitation for Bid is open to:**

- The bidders who are incorporated legal entity and are legally and financially autonomous and operate under commercial law of their respective jurisdiction.
- Shortlisted bidders found suitable for this procurement whose Login IDs have been configured by the Employer at CPP Portal.
- Those bidders who provide with their bid an undertaking on their letter head that they comply with the provisions laid down as under Make in India Initiative undertaken by Government of India.

d) Bidder shall comply with the provisions of "Restrictions under Rule 144(xi) of the General financial Rules (GFRs) 2017" issued by Department of Expenditure, Ministry of Finance dated 23.07.2020 and subsequent amendments.

- 2.2** Bidders shall not be under declaration of ineligibility for banning/ de-listing/ black listing/ debarment from business on the ground mentioned in para 6 of Guidelines on Banning of Business dealings (Annexure-A) to Integrity Pact (Clause No. 2.4 of ITB) at the time of submitting the bid and shall intimate immediately of any such banning/de-listing/ black-listing /debarring after submission of bid till award of Tender. Self-Declaration in this regard is to be submitted as per enclosed Proforma (Form-6, Section-III).
- 2.3** The Bidders whose contract(s) have been terminated due to unsatisfactory performance by employer in past, shall not be allowed to participate in the bidding process till completion of the ineligibility period. .
- 2.4** To improve transparency and fairness in the tendering process and/or during execution of work undertaken, the Purchaser/Employer is implementing Integrity Pact.

The Integrity Pact, signed by all the prospective Bidders and the Employer, shall commit the persons/officials of both the parties, not to exercise any corrupt/ fraudulent/collusive/coercive practices in the Tendering process and also during implementation of the Contract. Only those Bidders who have entered into Integrity Pact with the Employer shall be eligible to participate in the bidding process.

All Applicants shall enter into an Integrity Pact (to be executed on plain paper) with the Employer at the time of submission of their Bids. The Integrity Pact digitally signed on behalf of the Employer is provided as Form-7 Section-III. The Integrity Pact shall be downloaded, printed and signed by the Applicant and the hard copy shall be submitted. The scanned copy shall be submitted online and hard copy offline.

Successful bidder shall submit duly executed Integrity pact on Non-Judicial Stamp paper of appropriate value prior to signing of Contract Agreement.

To oversee the compliance of obligation under the Integrity Pact, Dr. Vinod Aggarwal, IAS (Retd.) & Shri Prabhash Singh, ITS (Retd.) have been appointed as Independent External Monitor (IEM) by the Employer. The Contact address of IEM is as under: (Name of IEM May be changed as communicated time to time.

|                                                                                                                                       |                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Sh. Prabhash Singh,<br>E7 M702, Housing Board Colony,<br>Arera Colony, Bhopal,<br>Madhya Pradesh-462016<br>Email: srgmhrbpl@gmail.com | Dr. Vinod Aggarwal,<br>B-103, Sarvodaya Enclave,<br>2 <sup>nd</sup> Floor,<br>New Delhi-110017<br>E-mail: iem.nhpc@gmail.com |
|---------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|

## **2.5 Deleted**

### **3. Qualification of the Bidder**

3.1 All bidders shall include the following information and documents with their bids in, Qualification Information unless otherwise stated in the ITB:

a) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business. Notarised written power of attorney of the signatory of the Bid to commit the Bidder. In case of enlisted Bidders, only updation of documents (related to constitution or legal status, place of registration, and principal place of business) submitted during submission of enlistment shall be submitted. Additional information as sought in the Form-1 General Information, Section-III shall be provided.

b) Updated financial information (if required) shall be submitted.

3.2 A Each bidder must also produce with their Bid:

i) Copies of PAN, GST Registration No., EPF Registration No. ~~(Delete if not applicable)~~ and ESIC Registration No. ~~(Delete if not applicable)~~

ii) A declaration that the information furnished with the bid documents is correct in all respects in form-5, form of declaration, Section-III.

iii) Such other certificates if any as defined in the ITB.

3.2 B To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in clauses 3.1 and 3.2(A) shall make the bid non-responsive.

3.2 C Deleted.

3.2D Deleted

3.2E Bidder shall be required to provide with their bid an undertaking on their letter head that they comply with the provisions laid down as under Make in India Initiative undertaken by Government of India.

#### **3.2 F Insolvency**

The Bidder against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy code 2016 or as amended from time to time shall not be eligible for bidding. The same shall also be applicable to the bidder company who has taken unconditional technical and/or financial support from their Parent/ Holding Company, against whom an application for initiating corporate insolvency resolution process has been admitted by the Adjudicating Authority under the Insolvency and Bankruptcy Code 2016, or as amended from time to time (IBC 2016 hereafter).

In case, bidder in respect of whom any application for initiating corporate insolvency resolution process was not admitted at the time of submission of bid but subsequently during the period of evaluation of bids or any time before the work is awarded, any such application is admitted by the Adjudicating Authority under the IBC 2016, the bidder shall be considered as ineligible and his bid shall be rejected.

An undertaking that "no insolvency proceedings is admitted by the Adjudicating Authority against bidder under the IBC 2016" shall be submitted on letter head duly signed by the authorized representative of bidder.

Further, the bidder after submitting the bid till the time of award of work, shall inform NHPC regarding any admission of application for corporate insolvency resolution process by the Adjudicating Authority under the IBC 2016 against bidder and any suppression of such fact shall render the bidder liable for rejection of his bid and banning of business dealing as per terms and conditions of the Bid Document.

### **3.3 Disqualification**

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- (i). made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements; and/or
- (ii). participated in the previous bidding for the same procurement and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.
- (iii). The Bidders whose contract(s) have been terminated due to unsatisfactory performance by employer in past, shall not be allowed to participate in the bidding process till completion of the ineligibility period. In such case the bid shall be considered as non responsive.

### **4.0 Time for Completion**

The successful bidder shall complete the entire 'services' within the time specified at Sl. no. -1, to be reckoned from the date of issue of Letter of Acceptance.

### **5.0 Tenders must be accompanied by the earnest money of the amount specified for the subject procurement of services in the table.**

### **6.0 As per Govt. Guidelines, for Bidder(s) registered as Start-up Enterprises and Micro and Small Enterprises, the Earnest Money deposit will not be applicable. However, the proof for the same shall be submitted for eligibility.**

Startups as recognized by Department of Promotion for Industry and Internal Trade (DPIIT) are exempted from furnishing the Bid Security/ EMD. They should furnish with the Bid copy of the valid Certificate of Recognition issued by DPIIT

Micro and Small enterprises (MSEs) Units having Udyam Registration Certificate for the goods/services are exempted from furnishing the Earnest Money Deposit. They should furnish with the Bid copy of the valid Udyam Registration Certificate in their favour, for the goods/services covered under this Tender document.

Note: Traders are excluded from purview of benefit to be extended under Public Procurement Policy (As per Q. No. 18 of Frequently Asked Questions (FAQs) dated 24.10.2016 on Public Procurement Policy Order 2012 (MSME Act- 2006). Such Traders are advised to submit the Bid Security/ EMD in the form of DD/BG/Insurance Security Bond.

**7.0 Deleted**

**8.0 Bid submission**

- i) Online Bid Submission – Techno-commercial Bid(Cover-I) and Price Bid (Cover-II) electronic format) complete in all respect must be uploaded at the aforesaid portal date & time as per SI. No. 1 above.
- ii) Offline Submission of documents complete in all respect must be delivered in sealed envelopes to the address, date & time as per SI. No. 1 above.

In the event of the specified date or amendment if any for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment, if any.

**9.0 The currency for the Bid shall be Indian Rupee only.**

**10.0 Bids shall be valid for a period as mentioned in SI. no. 1 after the deadline for online Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid without the consent of Employer, the Earnest Money deposit of the Bidder shall be forfeited.**

**11.0 The Techno-commercial Bid shall be opened online at venue, date & time as per SI. No.-1 above. The time and date of opening of Financial Bid of bidders qualifying the Techno-commercial bid shall be communicated to them at later date after evaluations of Techno-commercial bids.**

**12.0 E-tendering: Instruction for online bid submission**

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <https://eprocure.gov.in/eprocure/app>. The bidders are

required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

#### **12.1 Registration:**

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrollment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv) For e-tendering possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/ TCS/ nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ Smart Card.
- v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

#### **12.2 Searching for Tender documents:**

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be

moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/ e-mail in case there is any corrigendum issued to the tender document.

- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

### **12.3 Preparation of Bids:**

- a) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the '**My favourite**' folder of bidders account from where bidder can view all the details of the tender document.
- b) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Any clarifications if required then same may be obtained online through the tender site, or through the contact details given in the tender document.
- d) Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format.
- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid, and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

### **12.4 Submission of Bids:**

- i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time.

- ii) Bidder should prepare the EMD as per the instructions specified in the NIT/ tender document. The originals should be submitted to the Tender Inviting Authority, on or before the last date & time of offline bid submission. The details of the DD/BC/BG, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall select the payment option as 'offline' to pay the EMD as applicable and enter details of the instrument.
- v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- viii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/ modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in blue background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the Schedule of Quantity & Price file is found to be modified by the bidder, the bid will be rejected. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

- x) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk. Toll Free **Number** 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787, E-mail: support-eproc [at] nic[dot]in.

- 13.0** Any corrigendum, subsequent amendments and / or extension of date, if any, for submission of Bids shall be posted on the portal <https://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
- 14.0** The Employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.
- 15.0** In case of any difference between wordings of English and Hindi version of 'Notice Inviting Tender', English version shall prevail.

(For & on behalf of NHPC Ltd.)



General Manager (M), Contract (E&M)-II

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