



एन एच पी सी लिमिटेड
(भारत सरकार का उद्यम)
NHPC LIMITED
(A Govt. of India Enterprise)
CIN: L40101HR1975GOI032564

प्रापण व संविदा विभाग,
सलाल पावर स्टेशन, ज्योतिपुरम-182312
जिला-रियासी (जम्मू व कश्मीर)
Procurement & Contract
SALAL POWER STATION, JYOTIPURAM
Distt. REASI (J&K)-182312,
(ISO 9001:2015,14001:2015 & 45001:2018 Certified)

निविदा विनिर्दिष्ट संख्या:/Tender Ref. No:NH/SPS/P&C/NIT-13/2023-24/668-77 Dated:28/11/2023

SECTION-I

जिला रियासी, जम्मू और कश्मीर के लिए स्थानीय घरेलू प्रतिस्पर्धी बोली
Local Domestic Competitive Bidding for District Reasi (J&K)
(ई-टेंडरिंग-वेब नोटिस/ E-tendering-Web Notice)

(ई-निविदा आमंत्रण सूचना (खुली प्रतिस्पर्धी बोली) /**NOTICE INVITING e-TENDER (Open Tender)**)

Online "Item Rate" bids are invited through **Local Domestic Competitive Bidding for District Reasi (J&K) in Single Stage -Two Part Bidding** Basis {i.e. Part-I (Cover-I): Technical- Bid and Part-II (Cover-II): Financial Bid} for and on behalf of NHPC Ltd. (A Govt. of India Enterprise) from eligible Sole Bidders for the work of "**Construction of Community Hall at Balmiki Mohalla, Ward No.2, Nai Basti, Reasi Village, District- Reasi under CSR Scheme.**"

संपूर्ण बोली दस्तावेज़/निविदा दस्तावेज़ सेंट्रल पब्लिक प्रोक्योरमेंट (सीपीपी) पोर्टल <http://eprocure.gov.in/eprocure/app> से देखे और डाउनलोड किए जा सकते हैं। साइट को एनएचपीसी की वेबसाइट www.nhpcindia.com और सीपीपी पोर्टल के ई-प्रोक्योरमेंट कॉर्नर के माध्यम से भी देखा जा सकता है। कोई भी बोलीदाता जो इस निविदा के लिए बोली लगाना चाहता है, वह ई-टेंडरिंग के लिए ऑनलाइन बोलीदाता पंजीकरण के बाद उपरोक्त पोर्टल से निविदा दस्तावेज़ डाउनलोड कर सकता है।

Complete Bid Documents/Tender Document can be viewed and downloaded from Central Public Procurement (CPP) Portal <http://eprocure.gov.in/eprocure/app>. The site can also be viewed through e-procurement corner of NHPC website www.nhpcindia.com and CPP Portal. Any Bidder who wishes to quote for this Tender can download the Tender Document from aforesaid portal after online Bidder registration for e-tendering.

1. The brief details of the tender are as under:

Sl. No.	Item	Description
i)	निविदा की विधि Mode of tendering	ई-खरीद प्रणाली (खुली निविदा) <u>Local Domestic Competitive Bidding for District Reasi (J&K)</u> e-procurement system (Open Tender) Cover-I: Online Techno-Commercial Bid Cover II: Online Price Bid

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ii)	निविदा आईडी संख्या Tender ID No.	2023_NHPC_781765_1
iii)	निविदा विनिर्देश सं. Tender Specification No.	NH/SPS/P&C/NIT-13/2023-24/668-77 Dated: 28/11/2023
iv)	आंकलित लागत Estimated cost	₹29,75,004.00/- (including GST@18% & 1% Cess)
v)	निविदा प्रपत्र राशि Cost of Bidding Document	₹590/- in the form of Crossed Demand Draft only in favour of "NHPC Limited" payable at 'SBI Jyotipuram' towards the cost of bidding document. The bidder shall fill the Cost of bidding document details in his online bid and submit DD details to Tender Inviting Authority on or before the date as specified in NIT with offline submissions.
vi)	धरोहर राशि EMD (Bid Security)	₹60,000/- payable in favour of "NHPC Limited" payable at 'SBI Jyotipuram' in the form of Crossed Demand Draft Or in the form of Bank Guarantee issued by an Indian Nationalised Bank. Bank guarantee shall be valid upto three months beyond the Bid validity period as per format appended as Form-1 of Section-V. Failure to do so may prevent a tender from being considered. The bidder shall fill the EMD details in his online technical bid and submit DD to Tender Inviting Authority on or before the date as specified in NIT. Bank Details for EMD is as follow: Name of the beneficiary: NHPC Limited Account No.:11391767764 IFSC Code: SBIN0003704 Address of the Bank: SBI Jyotipuram
vii)	बोली की अपेक्षित वैधता Required validity of Bid	ऑनलाइन बोली जमा करने की अंतिम तारीख से 120 दिन / 120 days from the last date of online submission of Bids.
viii)	कार्य करने के लिए दिया गया समय Completion Period / Schedule	(चार महीने) / (Four Months)
ix)	निविदा आमंत्रण अधिकारी Tender Inviting Authority	महाप्रबंधक (ई & सी), प्राण एवं संविदा विभाग General Manager (E&C), P&C Division, Salal Power Station

1.0 निविदा की महत्वपूर्ण तारीखें / The critical dates of tender are as under:

S. No.	Particulars	Date & Time
(i)	निविदा प्रकाशन की तिथि और समय Publish date and time	28/11/2023, 17:00 Hrs.

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(ii)	निविदा प्रपत्र बेचने/ डाउनलोड प्रारंभ करने की तिथि Sale/Document Download Start Date & Time	28/11/2023, 17:00 Hrs.
(iii)	ऑनलाइन बिड जमा प्रारंभ करने की तिथि और समय Online Bid Submission Start Date & Time	28/11/2023, 17:00 Hrs.
(iv)	निविदा दस्तावेज़ की बिक्री तथा डाउनलोड समाप्ति की तिथि और समय Sale/Document Download End Date & Time	19/12/2023, 17:00 Hrs.
(v)	ऑनलाइन बोली प्रस्तुत करने की अंतिम तिथि और समय Online Bid Submission End Date & Time	19/12/2023, 17:00 Hrs.
(vi)	निविदा प्रपत्र राशि, धरोहर राशि एवं अन्य सहायक दस्तावेज़ जमा करने की अंतिम तिथि Last date of submission of Cost of Tender document, EMD and other offline supporting documents at following Venue(s): General Manager (E&C), P&C Division, Salal Power Station, Jyotipuram, Reasi, (J&K) PIN-182312, Email: salal-procurement@nhpc.nic.in Phone No. 01991-255481/255459	22/12/2023, 17:00 Hrs. <u>Additional Venue for Submission of Offline documents:</u> Coordinator-Offline bids, Manager (C&P), Contract & Procurement Wing, O/O Executive Director, NHPC Ltd., JDA Commercial Complex, Narwal, Jammu, Distt. Jammu, (J&K)-180006
(vii)	बोली खोलने की तिथि और समय Bid Opening Date & Time i. Technical bid alongwith offline documents ii. Price bid	i. 23/12/2023, 17:00 Hrs. ii. To be intimated separately through registered mobile number.

Eligible Bidder:

2.1 This Invitation for Bid is open to:

- The bidders who are incorporated legal entity and are legally and financially autonomous and operate under commercial law of their respective jurisdiction.
- all bidders meeting the Qualification criteria as defined in clause 3.

2.2 For works/ services not having Integrity Pact:

Bidders shall not have been banned/de-listed/black listed/debarred from business by any PSU/GOVT. Department during last 03 (three) years.

For works/services having Integrity Pact in place:

Bidders shall not have been banned /de-listed/black listed/debarred from business by any PSU/Govt. Department during last 03 (three) years on the ground mentioned in para 6 of Guidelines on Banning of Business dealings.

Self- Declaration in this regard is to be submitted as per the enclosed proforma.

2.3 **The Bidders whose contract(s) have been terminated due to poor performance by Employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f. the date of notification of termination.**

2.4 ~~To improve transparency and fairness in the tendering process the Employer is implementing Integrity Pact.~~

~~The Integrity Pact, signed by all the prospective Bidders and the Employer, shall commit the persons/officials of both the parties, not to exercise any corrupt/~~

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~~fraudulent/collusive/coercive practices in the Tendering process and also during implementation of the Contract. Only those Bidders who have entered into Integrity Pact with the Employer shall be eligible to participate in the bidding process.~~

~~All Applicants shall enter into an Integrity Pact (to be executed on plain paper) with the Employer at the time of submission of their Bids. The Integrity Pact digitally signed on behalf of the Employer is provided as Form-7 Section-III. The Integrity Pact shall be downloaded, printed and signed by the Applicant and the hard copy shall be submitted. The scanned copy shall be submitted online and hard copy off line.~~

~~Successful bidder shall submit duly executed Integrity pact on Non-Judicial Stamp paper of appropriate value prior to signing of Contract Agreement.~~

~~To oversee the compliance under the Integrity Pact, Dr. Vinod Aggarwal and Sh. Prabhash Singh have been appointed as Independent External monitor (IEM) by the owner. The Contact Address of IEMs is as under: Room No. 217, NHPC Ltd. NHPC Office Complex, Sector-33, Faridabad-121003~~

Dr. Vinod Aggarwal,	Sh. Prabhash Singh,
B-103, Sarvodaya Enclave,	E7 M702, Housing Board Colony,
2nd Floor,	Arera Colony, Bhopal,
New Delhi- 110017.	Madhya Pradesh- 462016.
E-mail: arsv50@gmail.com	E-mail: srgmhrbpl@gmail.com

2.5 The Bidder, against whom proceedings for insolvency under the Insolvency and Bankruptcy code 2016, or as amended from time to time, have started, shall not be eligible for bidding. Self-declaration in this regard is to be submitted as per enclosed Proforma (Form-12 of Section-III).

2.6 Public procurement (Preference to Make in India) order for Goods/Services/Works as directive issued by "Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry vide Order no. P-45021/2/2017-PP(BE-II) dated 04th June, 2020:-

A) Definitions

Local content: means the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all custom duties) as a proportion of the total value, in percent.

Class-I local supplier: means a supplier or service provider, whose Goods/ Services/ Works offered for procurement, has local content equal to or more than 50%.

Class-II local supplier: means a supplier or service provider, whose Goods/ Services/ Works offered for procurement, has local content more than 20% but less than 50%.

Non-local supplier: means a supplier or service provider, whose Goods/ Services/ Works offered for procurement, has local content less than or equal to 20%.

Margin of purchase preference: means the maximum extent to which the price quoted by a Class-I local supplier may be above the L-1 for availing purchase preference. The margin of purchase preference shall be 20%.

Works: means all works as per Rule 130 of GFR-2017, and shall also include Turnkey works, Engineering, Procurement & Construction (EPC) Contracts and Services include System

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Integrator (SI) contracts.

B) Eligibility Criteria

- a) For procurement of Goods/Services/Works, irrespective of purchase value where there is sufficient local capacity and local competition, only Class-I local supplier shall be eligible to bid.
- b) For procurement of Goods/Services/Works, not covered under B(a) above and having estimated value less than INR 200.00 Crores, where Global tender enquiry is not to be issued, both Class-I and Class-II local supplier shall be eligible to bid.
- c) In case Global tender enquiry is invited with the approval of Department of Expenditure for estimated value less than Rs. 200 crores, Non-local supplier shall also be eligible to bid alongwith Class-I and Class-II local supplier.

The above criteria shall be subject to compliance of following:

- i) The bidder shall have to be an entity registered in India in accordance with law. Indian subsidiaries of foreign bidders are eligible to participate in the bidding process provided they meet the qualifying criteria in terms of capability, competency, financial position, past performance etc. Further, Foreign bidders shall compulsorily set up their manufacturing units on a long term basis in India.
- ii) Foreign bidders can also participate in the bidding process provided they form Joint Venture with any bidder registered in India in accordance with law.
- iii) Country of origin of the equipment/material shall be provided in the bid.
- iv) The bids shall be in Indian National Rupees (INR) only in respect of local content.
- v) The bidder shall follow Indian laws, regulations and standards.
- vi) For supply of equipment / material from the country of origin other than India, the bidder shall submit performance certificate in support of satisfactory operation in India or a country other than the country of origin having climatic and operational conditions including ambient temperature similar to that of India for minimum one year.
- vii) The manufacturer/ supplier shall list out the products and components producing Toxic E-waste and other waste. It shall have an Extended Producers Responsibility (EPR) so that after the completion of the lifecycle, the materials are safely recycled / disposed of by the Manufacturer/ Supplier and for this, the Manufacturer/Supplier along with procurer has to establish recycling / disposal unit or as may be specified.
- viii) The bidder shall have to furnish a certificate regarding cyber security/safety of the equipment / process to be supplied/services to be rendered as safe to connect.
- ix) Wherever required, the Foreign supplier shall establish fully functional service centers in India and shall keep spares/material locally for future needs of Utilities.

Arbitration proceedings shall be instituted in India only and all disputes shall be settled as per applicable Indian Laws.

3. Qualification of the Bidder

3.1 All bidders shall include the following information and documents with their bids in, Qualification Information unless otherwise stated in the ITB:

- a) Copies of original documents defining the constitution or legal status, place of registration, and principal place of business; written power of attorney of the signatory of the Bid to commit the Bidder. Additional information as sought in the Form-1 General Information, Section-III shall be provided.

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- b) Work experience to demonstrate meeting the criteria stipulated in clause 3.2 A (b) shall be provided in Form -3 work experiences record, Section-III. The work experience shown shall be supported with certificate(s) from the Engineer-in-charge/Project head of the concerned work.
- c) Information on financial criteria stipulated in clause 3.2A (a) shall be furnished in Form -4, Annual construction turnover, Section-III. Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 3 (three) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the past three years shall be submitted to ascertain bidder's meeting the financial criteria.
- d) ~~the proposed methodology (Schedule G in separate sheets) and programme of construction (in Schedule E), backed with equipment planning and deployment (in Schedule F), duly supported with broad calculations, justifying their capability of execution and completion of the work as per technical specifications and within the stipulated period of completion.~~
- e) ***As the tender invited for local competitive bidding for District Reasi (J&K), therefore local resident of District Reasi (J&K) is only eligible.***

3.2 A To qualify for award of the Contract, each the bidder should have:

- a) ~~For estimated work value up to Rs. 25 lacs, only work experience certificate as per the guidelines will be kept as qualifying criteria.~~

For estimated value of work above Rs. 25 lacs to Rs. 1.00 crore, the certified copy (by CA) of gross turn over for last three years shall be desirable/ required." The financial qualifying criteria may be kept, as **"Average Annual Financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost"**. In the support of turnover certified copy (CA) of gross turnover to be furnished.

~~For estimated value of work above Rs. 1.00 Crore, the criteria may be kept, as "Average Annual Financial turnover during the last 3 years, ending 31st March of the previous financial year (2021), should be at least 30% of the estimated cost. In the support of turnover copy of audited balance sheets & Profit/loss/A/C to be furnished.~~

- b) Satisfactorily completed, in **last seven years**, at least one similar work i.e. **"Any type of Civil Construction Works"** of value equal to 80% of the estimated cost of work or two works each value equal to 50% of estimated cost of work or three works each value equal to 40% of the estimated cost of works.

(In support of above, if LOA/work order is issued by any Govt. Agency (Central/State)/PSUs then the bidder shall submit notarized copy of Letter of award/Work Order and successful completion certificate/satisfactory performance certificate issued by purchaser/owner/client/employer and **if the submitted LOA/work order is issued by any Private agency then in addition to above the bidder shall also submit copy of TDS Certificate duly certified by Chartered Accountant. Bid of those bidders having without appropriate TDS shall be liable for rejection.**)

Note: The reference date for considering the period for general & specific technical experience shall be the last day of the month previous to the one in which tenders are invited.

3.2 B Each Bidder must also produce with their Bid:

- i) The self attested copy of **Contractor Registration certificate / Enlistment certificate / Incorporation certificate in any Govt. depts. / Statutory body / PSU.**
- ii) The self attested copy of **PAN No, Current ITR (FY 22-23 AY 23-24), EPF Registration Certificate, ESIC Registration Certificate and valid GSTIN.**
- iii) The self attested copy of a declaration that the information furnished with the bid documents is correct in all respects in form-5, form of declaration, Section-III.

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- iv) Such other certificates if any as defined in the ITB. All necessary supporting documents shall be submitted with Technical Bid.
- v) **Power of Attorney (wherever applicable), notarised experience certificates are required in original and are to be submitted in Offline.**
- vi) **The notarised document issued by district administration/Domicile Certificate shall be submitted with technical Bid in support to prove that bidder belongs to district Reasi (J&K) and is a Local resident.**
- vii) **The bidder shall submit their offline documents by post/ by hand only to this office. Submission of bid documents through e-mail will not be considered.**

3.2 C To qualify for Contract for which bids are invited in the Notice Inviting Tender, the bidder must demonstrate having work experience, financial capability and resources sufficient to meet the aggregate of the qualifying criteria. Failure to produce the certificates and documents in clauses 3.1 and 3.2(A) & (B) shall make the bid non-responsive.

3.2 D **JVs or any other arrangement other than sole bidder is not allowed.** Experience and resources of proposed sub-contractor, if any shall not be taken into account in determining the bidder's compliance with the qualifying criteria. However, experience of bidder as sub-contractor approved by Project developer shall be considered. Experience of bidders as member of Consortium/Joint Venture shall be considered as per distribution of work against the member of the Consortium/Joint Venture. In case where distribution of Consortium/JV members is not specified in Consortium/JV agreement then the experience credential shall be considered for all members of JV with minimum 35% participation share.

3.2 E All Start-ups (whether MSEs or otherwise), falling within the definition as per Gazette notification- G.S.R. 501(E) dt. 23.05.2017 are exempted from meeting the qualification criteria in respect of Prior Experience-Prior Turnover as per para 3.2A subject to their meeting the quality and technical specification. However, the employer reserves the right to deny such exemptions to startups (whether MSEs or otherwise) in case of circumstances like procurement of items related to public safety, health, critical security operations and equipments etc.

3.3 Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:

- (i). Made misleading or false representations in the forms, statements, declarations and attachments submitted in proof of the qualification requirements; and/or
- (ii). Participated in the previous bidding for the same work and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.

4.0 Time for Completion

The successful bidder shall complete the entire work within the time specified at SI no. -1 (table), to be reckoned from the date of issue of Letter of Acceptance.

5.0 **Tenders must be accompanied by the earnest money of the amount specified for the work in the above table at 1.0.**

6.0 ~~As per Govt. Guidelines, for Bidder(s) registered as Micro and Small Enterprises, the cost of tender document and Earnest Money deposit will not be applicable. However, the proof for the same shall be submitted for eligibility. No other bidders are exempted from furnishing cost of tender document fees /EMD as mentioned above.~~

7.0 Pre-Bid Meeting

- a) ~~A Pre Bid meeting open to all the prospective Bidder(s) will be held at venue, date and time as per SI. No. 1 wherein they shall be given an opportunity to obtain clarifications, if any, regarding the work and Bid conditions.~~

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- ~~b) Prospective Bidder(s) may submit their queries, if any, by email / courier / fax at address stated at Para - 8 at least 03 days before the pre-Bid meeting so that the same can be replied during the meeting.~~

8.0 Bid submission

- i) Online Bid Submission – **Technical Bid (Cover-I)** (Refer Section- II i.e. ITB) and Price Bid (Cover-II) electronic format) complete in all respect must be uploaded at the aforesaid portal date & time as per SI. No.1.1.
- ii) Offline Bid Submission (Refer Section-II i.e ITB) complete in all respect must be delivered in sealed envelopes to the address, date & time as per SI. No. 1.1(Table), which will be submitted before opening of Technical bid).

The envelope shall bear (the project name), the tender number and the words 'DO NOT OPEN BEFORE' (due date & time).

I. Original copy of the **Bid Security (EMD) in the form of a DD drawn on State Bank of India in favour of "NHPC Limited" Salal Power Station** payable at S.B.I. Jyotipuram (Code 3704).

II. Such other certificates as defined in the ITB. **Failure to produce the certificates shall make the bid non-responsive.**

III. **Cost of tender** Document drawn on State Bank of India in favour of **"NHPC Limited" Salal Power Station** payable at **SBI Jyotipuram (Code 3704).**

Bidder is required to submit Tender fee, EMD and other physical document to the **Office of General Manager (P&C) Salal Power Station** on or before due date of bid submission. In case, Tender fee and EMD documents are not received to the **Office of General Manager (P&C), Salal Power Station** on or before due date and time of bid submission, bid may be treated as non-responsive and liable for rejection even if bidder has submitted bid online successfully and has uploaded all the required document online.

IV. Power of Attorney (wherever applicable), notarized experience certificates are required in original and are to be submitted in Offline.

Note: The Bidder should also upload the Scan copy of all above said original documents as Bid-Annexure during Online Bid-Submission.

In the event of the specified date or amendment if any for the submission of bids being declared a holiday for the Employer, the hard copy of the documents will be received up to the specified time on the next working day. Similarly, in the event of the specified date or amendment if any for the opening of bids being declared a holiday for the Employer, the opening shall be carried out at the specified time on the next working day. However, the date and time for online submission of the Bids shall continue to be the date and time specified or amendment if any.

9. The currency for the Bid shall be Indian Rupee only.
10. Bids shall be valid for a period as mentioned in SI no. 1 after the deadline for Bid submission. If any Bidder withdraws his Bid before the said period or makes any modification in his Bid, the Earnest Money deposit of the Bidder shall be forfeited.
- 11.0 The Techno-commercial Bid shall be opened online at venue date & time as per SI. No.-1.1. The time and date of opening of Financial Bid of bidders qualified the technical bid shall be communicated to them at later date after evaluations of technical bids. The Employer/Tender inviting Authority at his discretion may open Technical and Financial Bid simultaneously and evaluate the Bid completely.

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12.0 E-tendering: Instruction for online bid submission

The Techno-commercial Bid and Price Bid to be submitted on-line at Central Public Procurement e-Portal <http://eprocure.gov.in/eprocure/app>. The bidders are required to submit soft copies of their bids electronically on the Central Public Procurement (CPP) Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

12.1 Registration:

- i) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal by using the "Online Bidder Enrollment" option available on the home page. Enrolment on the CPP Portal is free of charge.
- ii) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii) During enrolment/ registration, the bidders should provide the correct/true information including valid email-id & mobile no. All the correspondence shall be made directly with the Consultants/ bidders through email-id provided.
- iv) For e-tendering, possession of valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) is mandatory which can be obtained from SIFY/ TCS/ nCode/ eMudra or any Certifying Authority recognized by CCA India on eToken/ Smart Card.
- v) Upon enrolment on CPP Portal for e-tendering, the bidders shall register their valid Digital Signature Certificate with their profile.
- vi) Only one valid DSC should be registered by a bidder. Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse and should ensure safety of the same.
- vii) Bidders can then log into the site through the secured login by entering their user ID/ password and the password of the DSC/ eToken.

12.2 Searching for Tender documents:

- a) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. To search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/ e-mail in case there is any corrigendum issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/ help from the Helpdesk.

12.3 Preparation of Bids:

- a) For preparation of bid, Bidders shall search the tender from published tender list available on site and download the complete tender document and should take into account corrigendum, if any, published before submitting their bids. After selecting the tender document same shall be moved to the 'My favourite' folder of bidders account from where bidder can view all the details of the tender document.
- b) Bidder shall go through the tender document carefully to understand the documents required to be submitted as part of the bid. Bidder shall note the number of covers in which

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the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

- c) Any clarifications if required then same may be obtained online through the tender site, or through the contact details given in the tender document.
- d) Bidders should get ready in advance the bid documents to be submitted as indicated in the tender document/ schedule in PDF/ xls/ rar/ zip/ dwf formats. If there is more than one document, they can be clubbed together using zip format.
- e) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, Annual Reports, Auditor Certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" or "Other Important Documents" area as per tender requirements while submitting the bid, and need not be uploaded again and again. This will lead to reduction in the time required for bid submission process.

12.4 Submission of Bids:

- i) Bidder should log into the site well in advance for bid submission so that he/ she upload the bid in time i.e. on or before the bid submission time.
- ii) Bidder should prepare the Tender Fee, and EMD and other required documents as per the instructions specified in the NIT/ tender document. The originals should be submitted to the Tender Inviting Authority or the place specified in para1, on or before the last date & time of offline bid submission. The details of the DD, physically sent, should tally with the details available in the scanned copy and the data entered during the bid submission time. Otherwise the uploaded bid will be rejected.
- iii) While submitting the bids online, the bidder shall read the terms & conditions (of CPP portal) and accepts the same in order to proceed further to submit their bid.
- iv) Bidder shall select the payment option as 'offline' to pay the Tender Fee/ EMD as applicable and enter details of the instrument.
- v) Bidder shall digitally sign and upload the required bid documents one by one as indicated in the tender document.
- vi) Bidders shall note that the very act of using DSC for downloading the tender document and uploading their offers is deemed to be a confirmation that they have read all sections and pages of the tender document without any exception and have understood the complete tender document and are clear about the requirements of the tender document.
- vii) Bidder shall note that each document to be uploaded for the tender should be less than 2 MB. If any document is more than 2MB, it can be reduced through zip/rar and the same can be uploaded. For the file size of less than 1 MB, the transaction uploading time will be very fast.
- viii) Utmost care shall be taken for uploading Schedule of Quantity & Price and any change/ modification of the price schedule shall render it unfit for bidding. Bidders shall download the Schedule of Quantities & Prices in XLS format and save it without changing the name of the file. Bidder shall quote their rates in figures in white background cells, thereafter save and upload the file in financial bid cover (Price bid) only. If the Schedule of Quantity & Price file is found to be modified by the bidder, the bid will be rejected. The bidders are cautioned that uploading of financial bid elsewhere i.e. other than in cover 2 will result in rejection of the tender.
- ix) Bidders shall submit their bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission end date & time (as per Server System

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Clock). The TIA will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.

- x) After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the bidders shall take print out of system generated acknowledgement number, and keep it as a record of evidence for online submission of bid, which will also act as an entry pass to participate in the bid opening.
- xi) Bidder should follow the server time being displayed on bidder's dashboard at the top of the tender site, which shall be considered valid for all actions of requesting, bid submission, bid opening etc., in the e-tender system.
- xii) All the documents being submitted by the bidders would be encrypted using PKI (Public Key Infrastructure) encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology.

Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to 24x7 CPP Portal Helpdesk.

- 13.0** Any corrigendum, subsequent amendments and / or extension of date, if any, for submission of Bids shall be posted on the portal <http://eprocure.gov.in/eprocure/app>. Bidder(s) are advised to visit the portal regularly before the deadline for submission of Bids.
- 14.0** The employer reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidder(s). However, the Bidder(s) who wish to seek reasons for such decision of cancellation/ rejection shall be informed of the same by Employer unless its disclosure reasonably could be expected not to affect the sovereignty and integrity of India, the security, strategic, scientific or economic interest of the state or lead to incitement of an offence.
- 15.0** In case of any difference between wordings of English and Hindi version of 'Notice Inviting Tender', English version shall prevail.
- 16.0** Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
 - a. Made misleading or false representations in the annexures, statements, declarations and attachments submitted in proof of the qualification requirements; and/or
 - b. Participated in the previous bidding for the same work and had quoted abnormally high or low bid prices and could not furnish rational justification for it to the Employer.
- 17.0** If a bidder/firm quotes 'Nil' charges/consideration, the bid shall be treated as unresponsive and will not be considered in accordance with Office Memorandum No. 29 (1)/ 2014-PPD dated 28.01.2014 issued by PP Division Department of Expenditure, Ministry of Finance.
- 18.0** The Bidders whose contract(s) have been terminated due to poor performance by Employer, shall not be allowed to participate in the bidding process for next 5 years w.e.f the date of notification of termination. Self-declaration in this regard is to be submitted. *This 'Declaration' should be on the letter head of Bidder.*
- 19.0** Bidders who are resident of District Reasi (J&K) are only eligible for Local Competitive Bidding and they are only allowed to participate in this bidding process.
- 20.0** The notarised document issued by district administration/Domicile Certificate shall be submitted with technical Bid in support to prove that bidder belongs to district Reasi (J&K) and is a Local resident.
- 21.0** For benefit of larger population of the nearby area of power station, at a time not more than 02 works/services are to be allotted/awarded to the same entity. The value of works and services to be awarded to any single entity at any point of time shall be limited to Rs. 60.00 lakh. Therefore, the Price Bid of the bidders, whom two

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works/services awarded (or financial limit achieved) or successful (L-1 bidder) in local competitive bidding at the time of price bid opening shall not be opened in other local competitive bidding tenders, i.e. maximum two package or awarded value of Rs. 60.00 lakh at a time shall be awarded per bidder. This term is governed as per circular no. CCW/2021/142 dated 02.06.2021 and CCW/2021/160 dated 27.07.2022 circulated by corporate office, NHPC Ltd.

(For & on behalf of NHPC Limited)

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महाप्रबंधक (ई & सी)

प्रापण एवं संविदा विभाग, सलाल पावर स्टेशन

Email: salal-procurement@nhpc.nic.in

Phone No. 01991-255481/255459

प्रतिलिपि:

1. महाप्रबंधक (तकनीकी), कार्यालय ग्रुप महाप्रबंधक, सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
2. महाप्रबंधक (विद्युत), टाउनशिप विभाग, सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
3. ग्रुप उप-महाप्रबंधक (विद्युत), प्रापण एवं संविदा, सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
4. उप-महाप्रबंधक (सिविल), टाउनशिप विभाग, सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
5. उप-महाप्रबंधक (मानव संसाधन) सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
6. वरिष्ठ प्रबंधक (वित्त) सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
7. परियोजना सतर्कता अधिकारी, सलाल पावर स्टेशन, ज्योतिपुरम, सूचनार्थ ।
8. आयकर अधिकारी, धार रोड, उधमपुर सूचनार्थ ।
9. सहायक श्रमायुक्त (Assistant Labour Commissioner)/सैस कलेक्टर "for Building and other constructions Workers Act, 1996" रियासी (जे एंड के) सूचनार्थ ।
10. अपर आयुक्त (Additional Commissioner), कमर्शियल टैक्सेस (Commercial taxes), एक्साइज़ एंड टैक्सेशन (Excise & Taxation) परिसर, रेल हेड, पनामा चौक, जम्मू, सूचनार्थ ।

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