



एनएचपीसी लिमिटेड
(भारत सरकार का एक नवतन्त्र उद्यम)
NHPC Limited
(A Government of India Navratna Enterprise)

CIN: L40101HR1975GOI032564



सूचना प्रौद्योगिकी एवं संचार विभाग
IT & C Department
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एनएच/आईटी&सी/2026/ 942

दिनांक: 12 अगस्त 2026

परिपत्र

विषय : एनएचपीसी एवं सहायक कंपनियों / संयुक्त उद्यमों में न्यू एज (एसएपी) ईआरपी कार्यान्वयन के लिए एंड-यूजर फ़ंक्शनल प्रशिक्षण कार्यक्रम (ऑन-लाइन)।

एनएचपीसी एवं सहायक कंपनियों / संयुक्त उद्यमों में न्यू एज (एसएपी) ईआरपी का कार्यान्वयन का कार्य जारी है तथा सभी स्थानों पर लाइव (Go-Live) दिनांक 01.09.2026 से किया जाना निर्धारित है। इस संबंध में, SAP ERP सिस्टम के सफल कार्यान्वयन के लिए विभिन्न मॉड्यूल्स का प्रशिक्षण कार्यक्रम (ऑन-लाइन) का आयोजन दिनांक 14.08.2026 से 28.08.2026 तक किया जाना है, जिसका विवरण Annexure- I में उल्लेखित है।

एनएचपीसी एवं सहायक कंपनियों / संयुक्त उद्यमों के सभी कार्यपालक निदेशक/ विभागाध्यक्ष, परियोजना/पॉवर स्टेशन/ इकाइयों के प्रमुखों से संबंधित अधिकारियों को प्रशिक्षण कार्यक्रमों (ऑन-लाइन) में भाग लेने हेतु, आवश्यक दिशा निर्देश जारी करने का अनुरोध किया जाता है।

प्रशिक्षण कार्यक्रमों में निम्नलिखित जूम लिंक के माध्यम से प्रतिभागिता की जा सकती है-

1. Join Zoom Meeting (For all users) – Link1

<https://zoom.us/j/98990985397?pwd=P8aNtLoChCmPNAP6Clx5ubsCiYxIL4.1>

Meeting ID: 989 9098 5397

Passcode: 379674

2. Join Zoom Meeting (For REHS users) – Link2

<https://zoom.us/j/91363387690?pwd=iYmrZEYiMjVyJrIK83JEeRGfV5xd3P.1>

Meeting ID: 913 6338 7690

Passcode: 803737

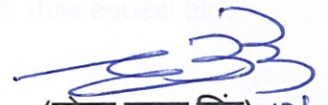
3. Join Zoom Meeting (For PM Module users) – Link3

<https://zoom.us/j/97518903752?pwd=YkuxbxCXq8maNH2GKiscYdMvcHDMqq.1>

Meeting ID: 975 1890 3752

Passcode: 757872

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जा रहा है।


(हरिन्द्र प्रताप सिंह) 12/08/26
महाप्रबंधक(सू. प्रौ.)

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NH/IT&C/2026/ 942

Circular

Date: 12 August 2026

Sub: End-User Functional Training Program (Online) for New Age (SAP) ERP Implementation in NHPC and Subsidiaries / JVs.

Implementation of New Age (SAP) ERP is in progress in NHPC and Subsidiary/ JVs and is scheduled to Go-live at all locations w.e.f. 01.09.2026. In this regard, training program (online) of various modules for successful implementation of SAP ERP system is to be scheduled and organized from 14.08.2026 to 28.08.2026, details are mentioned in Annexure-I.

All Executive Directors/HODs and Heads of Projects/Power Stations/Units of NHPC and Subsidiaries/ JVs are requested to issue necessary instructions to the concerned officials to participate in the (online) training programs.

The training programs can be attended via following Zoom link:

1. Join Zoom Meeting (For all users) – Link1

<https://zoom.us/j/98990985397?pwd=P8aNtLoChCmPNAP6Clx5ubsCiYxIL4.1>

Meeting ID: 989 9098 5397

Passcode: 379674

2. Join Zoom Meeting (For REHS users) – Link2

<https://zoom.us/j/91363387690?pwd=iYmrZEYiMjVYJrIK83JEeRGfV5xd3P.1>

Meeting ID: 913 6338 7690

Passcode: 803737

3. Join Zoom Meeting (For PM Module users) – Link3

<https://zoom.us/j/97518903752?pwd=YkuxbxCXq8maNH2GKiscYdMvchDMqg.1>

Meeting ID: 975 1890 3752

Passcode: 757872

This issues with the approval of competent authority.


(Harendra Pratap Singh)
General Manager (IT)

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Annexure-I

Module	Topic	Sub-topic - On VC Link1	Training Date	Training Slot
SAP	SAP Navigation	SAP Log in, BTP, GUI, Screens, Pages, Complete Navigation	14-08-2026	11:00 AM to 12:00 PM
SAP	SAP Master	Company, PC, PCG, Cost Center, Cost Center Group, Plant, Personal Area, Business Partner, Customer, CoA. Use of master in Modules	14-08-2026	12:00 PM to 01:00 PM
MM	Master data	Material master, Vendor Master (Approve/Create/Change/Display), Service Master & Reports	14-08-2026	03:00 PM to 05:00 PM
HR	REHS	REHS - on separate VC Link2	17-08-2026	10:00 AM to 01:00 PM
Finance	Enterprise Structure & Master Data	Organization Structure, Document type, Personnel Area, GL Master, Business Partner, Profit Center, Profit Center Group, Cost Center, Cost Center group	17-08-2026	11:00 AM to 01:00 PM
MM + TRM	Procure to Pay Supply	P2P - Supply MR/NAC/PR/RFQ/Tender/Contract/ PO/ Gate Entry/GRN/Invoice/GI) & Reports with Security Deposit/EMD/Retention Money, MITC	17-08-2026	03:00 PM to 05:00 PM
Finance	Accounts Payable	Vendor invoice parking and posting, Vendor Advance and Vendor reports	18-08-2026	11:00 AM to 01:00 PM
MM + FI	Procure to Pay Works	P2P - Works (Project creation/MR/NAC/PR/RFQ/ Tender/Contract/ PO/Measurement/E-MB/RABILL/ Invoice) & Reports	18-08-2026	03:00 PM to 05:00 PM
Finance	Accounts Payable	Vendor invoice parking and posting without PO, MB, EMB, RA bill	19-08-2026	11:00 AM to 01:00 PM
MM	Procure to Pay Asset	P2P - Asset (Fixed Asset/Capital Spare)	19-08-2026	03:00 PM to 05:00 PM
Finance	General Ledger	Manual JV, Park and post, GL voucher reports, GL balance reports etc.	20-08-2026	11:00 AM to 01:00 PM
Finance	Compilation	Asset Master, SubGL, Depreciation Area, Assets Purchase with PO or wjithout PO, Asset retirement, transfer, Depreciation, Add Investment/Change in Depreciation	20-08-2026	03:00 PM to 05:00 PM
Finance	Banking	Bank GLs, Bank Master, setup, Fund requirement / CVP Fund requirement, Establishment Payment, Vendor Payment, Customer receipt, Local Unit Payment / CVP Payments, Bank Transfer / Bank file generation	21-08-2026	11:00 AM to 01:00 PM
Finance	GST/TDS + Employees Assets	TDS Reurns and GST Returns + Employees Asset Reimbursement and Buy Back	21-08-2026	03:00 PM to 06:00 PM
SD+FI+MM	Scrap Sales & Account Receivable	Scrap Sales Process (Asset scrap/Consumable Scrap) with Financial entries and AR reports	24-08-2026	11:00 AM to 01:00 PM
SD + FI	Consultancy + Rental	Consultancy Sales with Customer Invoice + Rent Invoice with clearing of accounting with rebate and TDS entry	24-08-2026	03:00 PM to 05:00 PM
HR	REHS	REHS - on separate VC Link2	25-08-2026	10:00 PM to 01:00 PM
MM	Inventory Management	P2P -Maintenance & Inventory Management (STO/Gate Pass/Transfer Posting) & Reports	25-08-2026	03:00 PM to 05:00 PM
HR	ESS	ESS	26-08-2026	11:00 AM to 01:00 PM
HR	ESS	ESS	26-08-2026	03:00 PM to 05:00 PM
HR	ESS	Reimbursement	27-08-2026	11:00 AM to 01:00 PM
HR	OM/PA/Time	Processes to be used by Locations	27-08-2026	03:00 PM to 05:00 PM
HR	PMS/Training	Processes to be used by Locations	28-08-2026	11:00 AM to 01:00 PM
HR	Payroll	Processes to be used by Locations	28-08-2026	03:00 PM to 05:00 PM
O&M(PM) - on separate VC Link3				
PM	O&M Organization Structure	Equiment and Functional location - Master Data	20-08-2026	11:00 PM to 01:00 PM
PM	Maintenance Notification	Maintenance Notification, Maintenance Order Processing with Permit to Work	20-08-2026	03:00 PM to 05:00 PM
PM	Maintenance Order Processing	Maintenance Order Processing with Material and Services and Maintenance Order Closure	21-08-2026	11:00 PM to 01:00 PM
PM	Mega Insurance	Mega Insurance	21-08-2026	03:00 PM to 06:00 PM