



एनएचपीसी लिमिटेड
(भारत सरकार का एक नवर्त्तन उद्यम)
NHPC Limited
(A Government of India Navratna Enterprise)

CIN: L40101HR1975GOI032564



सूचना प्रौद्योगिकी एवं संचार विभाग
IT & C Department
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सं: एनएच/आईटी&सी/2026/858

दिनांक: 27-जुलाई-2026

परिपत्र

• **विषय : एसएपी ईआरपी की 01-सितंबर-2026 से गो-लाइव के लिए कटओवर योजना के बारे में।**

एनएचपीसी प्रबंधन के निर्देशानुसार और एसएपी ईआरपी कार्यान्वयन कार्य की प्रगति के आधार पर, एसएपी ईआरपी गो-लाइव 01-सितंबर-2026 से निर्धारित किया गया है। तदनुसार मेसर्स Deloitte (एसएपी ईआरपी इम्प्लीमेंटेशन एजेंसी) ने एनएचपीसी निगम मुख्यालय के कार्यपालक निदेशकों/ विभागाध्यक्षों साथ सलाह करके ज़रूरी गतिविधि की तारीखें तैयार करके प्रदान की हैं। मुख्य कटओवर तिथियां Annexure-I & II में संलग्न हैं।

एनएचपीसी निगम मुख्यालय के सभी कार्यपालक निदेशकों/ विभागाध्यक्षों, क्षेत्रीय कार्यालयों प्रमुखों और परियोजनाओं/ पावर स्टेशनों के प्रमुखों से अनुरोध है कि वे एसएपी ईआरपी गो-लाइव को 01-सितंबर-2026 से सफल बनाने में अपना पूर्ण सहयोग करें। आपसे संबंधित अधिकारियों को Annexure-I & II में बताई गई समय सीमा के अनुसार सौंपी गई गतिविधियाँ को पूरा करने हेतु निर्देशित करने का भी अनुरोध किया जाता है।

यह सक्षम प्राधिकारी के अनुमोदन से जारी किया जा रहा है।

लिमिटेड
28/7/2026

(विभोर)

महाप्रबंधक (आईटी)

वितरण : एनएचपीसी इंटरनेट।

Power Behind Green Power



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NH/IT&C/2026/ 858

Date: 27-Jul-2026

Circular

Subject: Regarding Cutover Plan for SAP ERP Go-Live w.e.f. 01-Sep-2026.

As per direction of NHPC management and progress of SAP ERP Implementation work, the SAP ERP is scheduled to Go-live w.e.f. 01-Sep-2026. Accordingly M/s Deloitte (SAP ERP Implementation Agency) in consultation with the EDs/HoDs of the NHPC Corporate Office, has prepared and submitted the key cutover activity schedule. The key cutover dates are enclosed as Annexure-I & II.

All EDs/HoDs of the NHPC Corporate Office, Heads of Regional Offices, and HOPs/Unit Heads of Projects, Power Stations, Subsidiaries, and JVs are requested to extend their full cooperation to ensure the successful Go-Live of the SAP ERP system with effect from 01-Sep-2026. They are further requested to instruct the concerned officials to complete all assigned activities within the timelines specified in Annexure-I & II.

This issues with the approval of competent authority.

विकीट
23/7/2026

(Vibhor)
General Manager(IT)

Distribution: NHPC Intranet.

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Annexure- I		
Cutover Plans Go-Live w.e.f. 01-09-2026		
Cutover Plan Dates-Summary		
Activity	Timeline	
	Aug-26	Sep-26
Master Data	10-Aug-26 to 31-Aug-26	Go-Live from 01-Sep-26
PO and Contracts	11-Aug-26 to 31-Aug-26	
Inventory Management including Service acceptance	14-Aug-26 to 31-Aug-26	
Accounts Payable,	21-Aug-26 to 31-Aug-26	
Accounts Receivable, Sales		
Cash, Bank, Treasury, Tax and Trust		
HCM – Payroll, Employee reimbursements, Medical, Travel	14-Aug-26 to 31-Aug-26	
Assets and related Reimbursements	20-Aug-26 to 15-Sep-26	Go-Live from 18-Sep-26
General Ledger	21-Aug-26 to 15-Sep-26	
Integrated EHS, O&M and Projects		Go-Live from 01-Sep-26

1. SAP system modules will go-live on dates listed above w.e.f. 1st Sept'26.
2. The cutover plan applies to all company codes including subsidiaries.



Annexure- II			
Cutover Plans Go-Live w.e.f. 01-09-2026			
Cutover Plan Dates-Detail			
Data Object	Activity	Cut-off Activity Date	Extract as applicable, Transform and Data load in PRD
Activity Owner		NHPC	Deloitte
Procurement and Sales			
Masters (Material, Vendor, Customer)	Freeze Create /Change of Procurement and Sales related master data	10 th Aug 26	11 th Aug-12 th Aug
Purchase Order/ Contracts	Freeze Creation of new Goods/Service PO and contracts/ Sales Orders	11 th Aug	15 th Aug-28 th Aug
	Complete all open Gate entry, Quality inspection, Measurements of services (valuation) in IFS	13 th Aug	
	Complete all open Good Receipts (GRN) and approved Service execution (Valuation) in IFS. *Material received (in transit) post 14 th Aug will be posted in SAP post go-live	14 th Aug	
Inventory	Advance material planning (MR Creation) and Material Issue (MIN)	17 th Aug	21 st Aug-25 th Aug
	Share Reconciled IFS Inventory (Value & qty) data with Finance balances for all locations.	20 th Aug	
Energy Billing	Close Energy billing for Aug 2026 in IFS (Posting in Aug,26)	5 th Sept	
	Close Water billing for Aug 2026 in IFS (Posting in Aug,26)	15 th Sept	
	Update Energy billing of Aug,26 in SAP – Closing Delta	-	08 th Sept
	Update Water billing of Aug,26 in SAP – Closing Delta	-	15 th Sept
	Validate and Share Energy Billing Historical Data from IFS (till July,2026)	07 th Aug	
	Load energy billing historical data in SAP PRD	-	08 th Aug-20 th Aug
Emergency Vendor, PO and Material Issue (MIN)	Share delta master data (created to meet business emergency)	14 th Aug	15 th Aug-20 th Aug
	Offline recording of Emergency PO and Material Issue * This will be recorded in SAP once system is live	14 th Aug-31 st Aug	-
HCM & Payroll			
Masters	Freeze creation and update of HCM & Payroll related master data (Like: Organization Structure, Employee)	14 th Aug	18 th Aug-20 th Aug
	Freeze creation and update of Medical Cards	14 th Aug	25 th July-30 th Aug
	Delta Medical Cards Migration	-	31 st Aug
	Share Final Reporting structure (Relationship)	14 th Aug	18 th Aug-20 th Aug
Transactions	Reimbursements – Submission of loans and reimbursement requests in IFS	10 th Aug	-
	Leave – Submission of Leaves / Permit slips request in IFS. (Post cut-off dates leaves will be submitted in SAP)	10 th Aug	-
	Reimbursements - Approve/Reject all Pending loans and reimbursement requests in IFS	14 th Aug	-
	Leave - Approve/Reject all Pending Leaves request in IFS. (Post cut-off dates leaves will be submitted in SAP)	14 th Aug	-
	Medical bills approvals for payment if any in existing ERP	14 th Aug	
	Share Entitlement, Leave Balances, Advances and other employee related balances, Claim Date, Claim Amount etc.)	20 th Aug	21 st Aug-31 st Aug



Data Object	Activity	Cut-off Activity Date	Extract as applicable, Transform and Data load in PRD
	Activity Owner	NHPC	Deloitte
Payroll - NHPC	Aug'2026 Payroll execution in IFS along with payment of employee reimbursements, loans, medical, advances etc.	18 th Aug	-
	Payroll remittances	20 th Aug	-
	Share Aug,2026 payroll data	20 th Aug	-
	Payroll Reconciliation for May'26 along with Time	16 th July – 25 th July	
	Payroll Reconciliation for Jun'26 along with Time	26 th July – 5 th Aug	
	Payroll Reconciliation for July'26 along with Time	5 th Aug – 15 th Aug	
	Payroll Reconciliation for Aug'26 along with Time	21 st Aug – 31 st Aug	
Payroll - Subsidiaries	Employee data validation & Confirmation in Pre-PROD	22 nd July	
	Employee data load in Production	-	23 rd July - 26 th July
	Aug'2026 Payroll execution & Remittance of employee reimbursements, loans, medical, advances etc.	20 th Aug	
	Share Payroll data for respective months	26 th July-10 th Sept	
	Payroll Reconciliation for Apr'26	27 th July – 07 th Aug	
	Payroll Reconciliation for May'26	08 th Aug – 17 th Aug	
	Payroll Reconciliation for Jun'26	18 th Aug – 26 th Aug	
	Payroll Reconciliation for July'26 along with Time	27 th Aug - 10 th Sept	
	Payroll Reconciliation for Aug'26 along with Time	11 th Sept – 18 th Sept	
Finance			
Masters (FI & TRM)	Freeze creation and update of General Ledger, Banks, Profit center, cost center, Treasury business partner	10 th Aug	11 th Aug-14 th Aug
Investment & Borrowing	Freeze creation of deals such as Investments, Loans, FD, Bonds, BG Return etc.	18 th Aug	-
	Payments related to Loans and borrowings in IFS	20 th Aug	-
	Share BG including EMD, Investment and borrowing details of all company codes (with subsidiaries)	21 st Aug	22 nd Aug-31 st Aug
Account Payable	Invoice posting and Approval in IFS of items with GRN or Valuation completed.	17 th Aug	-
	Clear all pending payments including employee, vendor, government, advances, Trust, etc.	20 th Aug	-
	Share profit center wise AP data including Security deposit, EMD-Cash for all company codes (including subsidiaries) with netting/offsetting, Party ID, Address ID along with transaction type and trading partner (wherever applicable) with recon and in batches	21 st Aug-25 th Aug	22 nd Aug-30 th Aug
Account Receivables	Clearing of scrap sales billing and payments	20 th Aug	-
	Share profit center wise AR data for all company codes (including subsidiaries) with netting/offsetting, Party ID, Address ID along with transaction type and trading partner (wherever applicable) with recon and in batches	21 st Aug-25 th Aug	22 nd Aug-30 th Aug
Trust	Freeze employee wise PF balances along with Remittance to Trust	20 th Aug	
	Share employee wise PF balances	22 nd Aug-24 th Aug	23 rd Aug-29 th Aug
	Freeze all Asset related transactions – Addition, Deletion, Transfer, Capitalization (If any), Employee Asset addition & Buy-back in IFS	17 th Aug	-



Data Object	Activity	Cut-off Activity Date	Extract as applicable, Transform and Data load in PRD
	Activity Owner	NHPC	Deloitte
Asset	Run depreciation for month of Aug,26 and post in IFS	19 th Aug	-
	Share profit center wise Final Asset Master along with addition, deletion, movement (transaction types) and Trading partner details as on 31 st Aug in batches	22 nd Aug-31 st Aug	1 st Sept-15 th Sept
General Ledger	Freeze all Direct finance voucher posting in IFS	20 th Aug	-
	Provide PO/subcontract reference number for CWIP GL Balances or WBS element incase sub-contact is not available	21 st Aug-25 th Aug	-
	Share profit center wise remaining GL balances for all company codes (including subsidiaries) with transaction type and trading partner (wherever applicable) in batches	25 th Aug-26 th Aug	1 st Sept-15 th Sept
Budget (Funds)	Validate and Freeze Fund, Fund Center and Commitment items	05 th Aug	06 th Aug-07 th Aug
	Share budget as per agreed Fund, Fund Center and Commitment items	21 st Aug	22 nd Aug-31 st Aug
Trial Balance	Trial Balance reconciliation	-	16 th Sept-17 th Sept

External Communication:

1. Instruction to all supply vendors to deliver material onsite 10th August 2026
2. Instruction to all contractors to get works measurements approved by 10th August 2026
3. Publish message on existing REHS Portal to inform the use of new link for REHS process effective 1st September 2026
4. Publish new ERP link for REHS Employees on NHPC Sites
5. Data Migration Audit will run in parallel with target to publish report by 17th September 2026

