

NATIONAL POWER TRAINING INSTITUTE

(Ministry of Power, Govt. of India)

An ISO 9001 & 14001 Organisation

Sector-33, Faridabad

Summary Report

Transparency Audit of Disclosures
u/s 4(1)(b) of the Right to Information Act for the year
2025-26
of

NHPC LIMITED

July, 2026



Summary Report

Subject: Third Party RTI Audit Summary Report for NHPC LIMITED

The Right to Information Act, which allowed the citizen unprecedented access into information under the control of public authorities, has multiple dimensions. The most commonly known and, equally widely utilized, is the straightforward filing of requests by the information seekers and the subsequent process of first and second appeals. This is the demand side of the transparency law.

The other dimension, which is the law's supply-side, is a scheme of voluntary disclosure of information by public authorities (PAs) through a variety of means, principal among which is the disclosure through websites.

Section 4 of the RTI Act provides the broad outline of the contents of the websites.

Disclosures under this section are expected to: i) enable the citizen to access the information held by PAs without their having to take recourse to the provisions of RTI Act; and, b) promote transparency and accountability in the functioning of the government to promote participatory governance.

We appreciate the sincere efforts of **NHPC LIMITED** as Public Authority for sharing required information on website to maintain the transparency. It has been observed during the Audit that the information relates to few areas has to be shared on website with more clarity like

1. Such other information as may be prescribed under Section 4(i) (b)(xvii) has Replies to questions asked in parliament may be suitably prepared and displayed in the website

NPTI would like to share positive feedback that in future all the required information/urls/links may be posted on website to meet the Transparency Audit Questionnaire.

Ashok Kumar, Nodal Officer

National Power Training Institute

(अशोक कुमार / ASHOK KUMAR)

उप निदेशक (तकनीकी/संकाय)
DEPUTY DIRECTOR (TECH./FACULTY)

राष्ट्रीय विद्युत प्रशिक्षण प्रविष्टान, सेक्टर-33, फरीदाबाद-121003 (हरियाणा)

National Power Training Institute, Sector-33, Faridabad-121003 (Haryana)

(विद्युत मंत्रालय, भारत सरकार)
(Ministry of Power, Govt. of India)

Date: 07 July, 2026

Self appraisal report for Year (2025-26)

Auditor Agency: Ashok Kumar(National Power Training Institute)

Ministry Name: Ministry of Power

Department Name:

Public Authority Name: National Hydroelectric Power Corporation (NHPC)

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.92	OK
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.92	OK
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.nhpcindia.com/assets/pzi_public/gallery/1672119652.pdf		Fully Met	1.92	OK
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.nhpcindia.com/assets/pzi_public/gallery/1672119652.pdf		Fully Met	1.92	OK
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.54	OK
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/13		Fully Met	1.54	OK
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.54	OK
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/297		Fully Met	1.54	OK
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.54	OK
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/1		Fully Met	1.54	OK
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.54	OK
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/207		Fully Met	1.54	OK
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/297		Fully Met	1.54	OK
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.nhpcindia.com/welcome/page/297		Fully Met	1.54	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					elcome/page/297				
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.nhpcindia.com/wemptyelcome/page/207		Fully Met	2.60	OK
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.nhpcindia.com/wemptyelcome/page/207		Fully Met	2.60	OK
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.nhpcindia.com/wemptyelcome/page/216		Fully Met	2.60	OK
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.nhpcindia.com/wemptyelcome/page/207		Fully Met	3.85	OK
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.nhpcindia.com/wemptyelcome/page/207		Fully Met	3.85	OK
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.nhpcindia.com/wemptyelcome/page/14		Fully Met	0.96	OK
1.7.2	Composition	Fully Met	0.96	0.96	https://www.nhpcindia.com/wemptyelcome/page/14		Fully Met	0.96	OK
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.nhpcindia.com/wemptyelcome/page/14		Fully Met	0.96	OK
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.nhpcindia.com/wemptyelcome/page/14		Fully Met	0.96	OK
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.nhpcindia.com/wemptyelcome/page/207		Fully Met	0.96	OK
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.nhpcindia.com/wemptyelcome/page/207		Fully Met	3.85	OK

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.13.1	Transfer policy and transfer orders[No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.nhpcindia.com/welcome/page/291 , As per Orders/decision s of Supreme court, Transfer orders are personal information & exempted under section 8(1)(J) of RTI Act,2005. However Transfer orders are displayed at NHPC Intranet and employee can access all orders.	empty	Fully Met	7.69	OK
Total			96	96			96	96	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.nhpcindia.com/welcome/sub_page/134	empty	Fully Met	10.00	OK
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.nhpcindia.com/welcome/sub_page/134	empty	Fully Met	10.00	OK
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.nhpcindia.com/welcome/sub_page/134	empty	Fully Met	10.00	OK
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.nhpcindia.com/welcome/sub_page/134	empty	Fully Met	10.00	OK
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.nhpcindia.com/welcome/sub_page/134	empty	Fully Met	10.00	OK
2.1.6	Information related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/	Fully Met	10	10.00	https://www.nhpcindia.com/welcome/main_page/47	empty	Fully Met	10.00	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.								
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	NA

[illegible]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
3.1.9	Public- Private Partnerships (PPP)	Not Applicable	0	0	empty	empty	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	-Information relating to outputs and outcomes	cable					cable		
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Appli cable	0	0	empty	empty	Not Appli cable	0	NA
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Appli cable	0	0	empty	empty	Not Appli cable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Appli cable	0	0	empty	empty	Not Appli cable	0	NA
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Appli cable	0	0	empty	empty	Not Appli cable	0	NA
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Appli cable	0	0	empty	empty	Not Appli cable	0	NA
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of	Fully Met	50	50.00	https://www.nhpcindia.com/	empty	Fully Met	50.00	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	communication - Internet (website)								
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.nhpcindia.com/welcome/page/207	empty	Fully Met	25.00	OK
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	Yes, Available in printable Format.	empty	Fully Met	25.00	OK
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	All information related to personal manual etc is available at NHPC intranet & For NHPC Employee.	empty	Fully Met	25.00	OK
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://www.nhpcindia.com/welcome/page/207	empty	Fully Met	25.00	OK
Total			150	150			150	150	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Fully Met	9.52	9.52	https://www.nhpcindia.com/welcome/page/207	empty	Fully Met	9.52	OK
4.1.2	English	Fully Met	9.52	9.52	https://www.nhpcindia.com/welcome/page/207	empty	Fully Met	9.52	OK
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www.nhpcindia.com/welcome/page/207	empty	Fully Met	9.52	OK
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Last date of updation is 01.06.2026.	empty	Fully Met	28.57	OK
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.nhpcindia.com/welcome/page/207	empty	Fully Met	9.52	OK
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.nhpcindia.com/welcome/page/216	empty	Fully Met	9.52	OK
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.nhpcindia.com/welcome/page/216	empty	Fully Met	9.52	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://www.nhpcindia.com/welcome/page/209		Fully Met	7.14	OK
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.nhpcindia.com/welcome/page/207		Fully Met	7.14	OK
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.nhpcindia.com/welcome/page/207		Fully Met	7.14	OK
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.nhpcindia.com/welcome/page/209		Fully Met	7.14	OK
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/page/297		Fully Met	4.10	OK
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/main_page/86		Fully Met	4.10	OK
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/main_page/86		Fully Met	4.10	OK
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/main_page/47		Fully Met	4.10	OK
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/sub_page/102		Fully Met	4.10	OK
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/page/411		Fully Met	4.10	OK
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://www.nhpcindia.com/welcome/page/297		Fully Met	4.10	OK
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.nhpcindia.com/welcome/page/294		Fully Met	14.29	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.nhpcindia.com/welcome/page/294	empty	Fully Met	14.29	OK
4.7	Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.nhpcindia.com/welcome/sub_page/141	empty	Fully Met	28.57	OK
Total			200	200			200	200	
5	Information as may be prescribed								
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.nhpcindia.com/welcome/page/219	empty	Fully Met	20.00	OK
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.nhpcindia.com/welcome/page/293	empty	Fully Met	20.00	OK
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.nhpcindia.com/welcome/page/209	empty	Fully Met	20.00	OK
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
Total			60	60			60	60	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.nhpcindia.com/welcome/page/207		Fully Met	25.00	OK
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
6.2.2	Does the website show the certificate on the Website?	Not Applicable	0	0	empty	empty	Not Applicable	0	NA
Total			25	25			25	25	
Grand Total			641	641			641	641	