

### **NHPC Limited**

# (A Government of India Navratna Enterprise)

Registered Office: NHPC Office Complex, Sector 33, Faridabad, Haryana – 121003 CIN: L40101HR1975GOI032564

EPABX No.: 0129-2588110/2588500

Website: www.nhpcindia.com, E-mail ID: companysecretary@nhpc.nic.in

#### **NOTICE**

NOTICE is hereby given that the 49<sup>th</sup> Annual General Meeting (AGM) of the members of NHPC Limited will be held on **Saturday, August 30, 2025 at 11:00 A.M.** (IST) through Video Conference (VC)/ Other Audio Visual Means (OAVM), to transact the following businesses.

#### **ORDINARY BUSINESS:**

- To receive, consider and adopt Audited Standalone & Consolidated Financial Statements of the Company for the financial year ended March 31, 2025, together with the report of Board of Directors, Auditors' Report thereon and Comments of the Comptroller & Auditor General of India and to pass the following resolution as **Ordinary Resolution**:
  - "RESOLVED THAT the Audited Standalone & Consolidated Financial Statements of the Company for the financial year ended March 31, 2025, together with the Directors' Report, Auditors' Report thereon and Comments of the Comptroller & Auditor General of India, be and are hereby received, considered and adopted."
- To confirm the payment of interim dividend and declare final dividend for the financial year 2024-25 and to pass the following resolution as **Ordinary Resolution**:
  - "RESOLVED THAT an interim dividend @ 14.00% (₹1.40/- per equity share) on the paid-up equity share capital of the Company paid in March, 2025 be and is hereby noted/confirmed and pursuant to the recommendation of the Board of Directors, final dividend @ 5.10% (i.e. ₹0.51 per equity share) on the paid-up equity share capital of the Company be paid out of the profits of the Company for the financial year 2024-25. The said dividend be paid to the Equity Shareholders of the Company whose names appear on the Company's Register of Members/ list of beneficial owners furnished by National Securities Depository Limited and Central Depository Services (India) Limited as at close of business hours of August 14, 2025."
- 3. To appoint a director in place of Shri Mohammad Afzal, Joint Secretary (Hydro), Ministry of Power, Govt. Nominee Director (DIN: 09762315), who retires by rotation and, being eligible, offers himself for

re-appointment at the pleasure of the nominating authority and to pass the following resolution as **Ordinary Resolution**:

- "RESOLVED THAT pursuant to Section 152 and other applicable provisions of the Companies Act, 2013 read with Article 34 of the Articles of Association of the Company, Shri Mohammad Afzal, Joint Secretary (Hydro), Ministry of Power, Govt. Nominee Director (DIN: 09762315), who retires by rotation, be and is hereby re-appointed as a Director of the Company at the pleasure of the nominating authority."
- 4. To appoint a director in place of Shri Uttam Lal, Director (Personnel) (DIN: 10194925), who retires by rotation and, being eligible, offers himself for re-appointment for remaining term at the pleasure of the President of India and to pass the following resolution as **Ordinary Resolution**:
  - **"RESOLVED THAT** pursuant to Section 152 and other applicable provisions of the Companies Act, 2013 read with Article 34 of the Articles of Association of the Company, Shri Uttam Lal, Director (Personnel) (DIN: 10194925), who retires by rotation, be and is hereby re-appointed as a Director of the Company for the remaining term at the pleasure of the President of India."
- 5. To authorize Board of Directors of the Company to fix the remuneration of the Joint Statutory Auditors for the financial year 2025-26 and, if thought fit, to pass the following resolutions as **Ordinary Resolutions**:
  - **"RESOLVED THAT** pursuant to the provisions of Section 142 read with relevant provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the Board of Directors be and is hereby authorized to fix the remuneration of Joint Statutory Auditors for the financial year 2025-26;
  - **RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."



#### **SPECIAL BUSINESS:**

- 6. To ratify the remuneration of the Cost Auditors for the financial year 2025-26 and, if thought fit, to pass the following resolutions as **Ordinary Resolutions**:
  - "RESOLVED THAT pursuant to the provisions of Section 148 read with applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), the remuneration to the Cost Auditors appointed by Board of Directors of the Company, to conduct the audit of cost records of the Company for the financial year 2025-26, be and is hereby ratified as under:
  - a) ₹1,00,000/- (excluding taxes, duties and TA/DA) for each Hydro Power Station.
  - b) ₹50,000/- (excluding taxes, duties and TA/DA) for each Solar and Wind Power Station.
  - c) ₹1,00,000 (excluding taxes, duties and TA/DA) for consolidation of cost audit reports of all the power stations by the Lead Cost Auditor for FY 2025-26 and submission of consolidated cost audit report in Form CRA-3.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."

- 7. To appoint M/s Akhil Rohatgi & Co., Company Secretaries as Secretarial Auditor of Company and, if thought fit, to pass the following resolutions as **Ordinary Resolutions:** 
  - "RESOLVED THAT pursuant to the provisions of Sections 179, 204 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder, Regulation 24A and other applicable provisions of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and based on the recommendation of Board of Directors, M/s Akhil Rohatgi & Co., Company Secretaries, Delhi (Firm Registration No. P1995DE072900), be and is hereby appointed as Secretarial Auditor of the Company for conducting Secretarial Audit and undertaking additional certification works as permissible under applicable law for a term of 5 (five) consecutive years commencing from financial year 2025-26 till 2029-30, at a consolidated professional fees of ₹1,47,000/plus applicable taxes i.e. ₹29,400/- plus applicable taxes per year, besides payment of Travelling & Daily Allowance as per applicable rules of the Company.

- **RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution."
- To appoint Shri Suprakash Adhikari (DIN: 10738274), as Director (Technical) of the Company and, if thought fit, to pass the following resolution as Ordinary Resolution:
  - "RESOLVED THAT pursuant to applicable provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Regulation 17 (1C) and other applicable provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Articles of Association of the Company, Shri Suprakash Adhikari (DIN: 10738274), who was appointed by Board on recommendations of the Nomination & Remuneration Committee as Additional Director and Director (Technical) w.e.f. his assumption of charge i.e. April 16, 2025, pursuant to Ministry of Power (MoP), Govt. of India order no. 9/5/2024-NHPC dated April 16, 2025 and in respect of whom the Company has received a notice in writing proposing his candidature for directorship, be and is hereby appointed as Director (Technical) of the Company, liable to retire by rotation, on the terms and conditions and any further orders as may be issued by Govt. of India from time to time."
- 9. To re-appoint Dr. Uday Sakharam Nirgudkar (DIN: 07592413), as an Independent Director of the Company and, if thought fit, to pass the following resolution as **Special Resolution**:
  - "RESOLVED THAT pursuant to applicable provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Regulation 17 (1C) and other applicable provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Articles of Association of the Company, recommendations of the Nomination & Remuneration Committee and that of the Board, Dr. Uday Sakharam Nirgudkar (DIN: 07592413), who was re-appointed as Independent Director by the President of India vide Ministry of Power letter no. 2/13/2021-NHPC dated April 17, 2025 for a period of one year w.e.f. date of notification of his re-appointment, or until further orders, whichever is earlier and subsequently appointed as an Additional and Independent Director by the Board of Directors w.e.f. April 17, 2025 and in respect of



whom the Company has received a notice in writing proposing his candidature for directorship, be and is hereby re-appointed as an Independent Director of the Company, not liable to retire by rotation for a period of one year w.e.f. the date of notification of his re-appointment i.e. April 17, 2025 up to April 16, 2026 or until further orders from the Government of India, whichever is earlier."

 To re-appoint Shri Jiji Joseph (DIN: 09415941), as an Independent Director of the Company and, if thought fit, to pass the following resolution as Special Resolution:

"RESOLVED THAT pursuant to applicable provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Regulation 17 (1C) and other applicable provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Articles of Association of the Company, recommendations of the Nomination & Remuneration Committee and that of the Board, Shri Jiji Joseph (DIN: 09415941), who was re-appointed as Independent Director by the President of India vide Ministry of Power letter no. 2/13/2021-NHPC dated April 17, 2025 for a period of one year w.e.f. date of notification of his re-appointment, or until further orders, whichever is earlier and subsequently appointed as an Additional and Independent Director by the Board of Directors w.e.f. April 17, 2025 and in respect of whom the Company has received a notice in writing proposing his candidature for directorship, be and is hereby re-appointed as an Independent Director of the Company, not liable to retire by rotation for a period of one year w.e.f. the date of notification of his re-appointment i.e. April 17, 2025 up to April 16, 2026 or until further orders from the Government of India, whichever is earlier."

 To appoint Shri Anil Kumar Sood (DIN: 01376251), as an Independent Director of the Company and, if thought fit, to pass the following resolution as Special Resolution:

"RESOLVED THAT pursuant to applicable provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 and Rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), Regulation 17 (1C) and other applicable provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, Articles of Association of the Company, recommendations of the Nomination

& Remuneration Committee and that of the Board, Shri Anil Kumar Sood (DIN: 01376251), who was appointed as Independent Director by the President of India vide Ministry of Power letter no. 2/13/2021-NHPC dated April 17, 2025 for a period of one year w.e.f. date of notification of his appointment, or until further orders, whichever is earlier and subsequently appointed as an Additional and Independent Director by the Board of Directors w.e.f. April 17, 2025 and in respect of whom the Company has received a notice in writing proposing his candidature for directorship, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation for a period of one year w.e.f. the date of notification of his appointment i.e. April 17, 2025 up to April 16, 2026 or until further orders from the Government of India, whichever is earlier."

12. To increase borrowing limit of the Company from ₹50,000 Crore to ₹60,000 Crore and, if thought fit, to pass the following resolutions as Special Resolutions:

"RESOLVED THAT in supersession of the resolution approved by shareholders in 48<sup>th</sup> Annual General Meeting held on August 28, 2024, consent of the Company be and is hereby accorded to the Board of Directors (hereinafter referred to as "the Board" which term shall be deemed to include any Committee thereof constituted for this purpose) under Section 180(1)(c) and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s) or re-enactment(s) thereof, for time being in force) and any other applicable laws, rules, regulations and guidelines, etc. and provisions of the Articles of Association of the Company, to borrow money for the purposes of the business of the Company as may be required from time to time either in foreign currency and / or in Indian rupees, as may be deemed necessary, on such terms and conditions and with or without security as the Board may think fit, which together with the monies already borrowed by the Company (apart from the temporary loans obtained from the bankers of the Company in the ordinary course of business) at any time shall not exceed in the aggregate ₹60,000 Crore irrespective of the fact that such aggregate amount of borrowings outstanding at any one time may exceed the aggregate, for the time being, of the paidup capital, securities premium and free reserves of the Company.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do or cause to be done all such acts, matters, deeds and other things as may be required or considered necessary or incidental thereto, for giving effect to the aforesaid resolution".



13. To create Mortgage and/or charge over the movable and immovable properties of the Company and, if thought fit, to pass the following resolutions as Special Resolutions:

"RESOLVED THAT in supersession of the resolution approved by shareholders in 48<sup>th</sup> Annual General Meeting held on August 28, 2024, consent of the Company, be and is hereby accorded to the Board of Directors (hereinafter referred to as "the Board" which term shall be deemed to include any Committee thereof constituted for this purpose) under Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s) or reenactment(s) thereof, for time being in force) and subject to provisions of the Articles of Association of the Company, to create such charges, mortgages and hypothecations in addition to existing charges, mortgages and hypothecations created by the Company, on such movable and immovable properties and /or the whole or substantially the whole of the undertaking(s) of the Company, as the case may be, both present and future and in such form and manner as the Board may deem fit in favour of Banks/ Financial Institutions/ Agents/ Trustees, etc. (hereinafter referred to as "Lenders") whenever required for securing the borrowings availed/to be availed by way of rupee/ foreign currency loans, other external commercial borrowings, issue of debentures / Bonds, etc. on such terms and conditions as may be mutually agreed with the lenders of the Company towards security for borrowing of funds for the purposes of business of the Company.

**RESOLVED FURTHER THAT** the Board of Directors of the Company (including any Committee duly constituted by the Board of Directors or any authority as approved by Board of Directors) be and is hereby authorized to do and execute all other such acts, deeds and things as may be necessary for giving effect to the above resolution".

# By the order of the Board of Directors

(Rupa Deb) Company Secretary ACS-13403

Date: August 07, 2025

Regd. Office:

NHPC Office Complex, Sector-33, Faridabad, Haryana -121003 CIN: L40101HR1975GOI032564



### **NOTES:**

- An explanatory statement pursuant to Section 102
  of the Companies Act, 2013 (the Act) relating to
  the special businesses to be transacted at the AGM
  is annexed hereto. The Board of Directors have
  considered and decided to include the Item Nos.
  6 to 13 given above as special businesses in the
  forthcoming AGM, as they are unavoidable in nature.
- 2. The Ministry of Corporate Affairs (MCA) vide its General Circulars Nos. 14/2020 dated April 08, 2020, 17/2020 dated April 13, 2020, 20/2020 dated May 05, 2020, and subsequent circulars issued in this regard, the latest being 09/2024 dated September 19, 2024, (hereinafter collectively referred to as "MCA Circulars") has permitted convening the AGM through VC/ OAVM, without physical presence of the members at a common venue. In accordance with MCA Circulars, provisions of the Act and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (SEBI LODR), the AGM of the Company is being held through VC/ OAVM. The Registered Office of the Company shall be deemed to be the venue of the AGM. National Securities Depository Limited (NSDL) will be providing facility for remote e-voting, for participation in the AGM through VC/ OAVM and e-voting during the AGM.
- 3. As per Regulation 44(4) of the SEBI LODR, the requirement to send proxy forms is not applicable to general meetings held only through electronic mode. As this AGM would be conducted through VC / OAVM, the requirement to provide facility for appointment of proxy by the members is not applicable. Hence, the Proxy Form and Attendance Slip including Route Map are not annexed to this Notice.
- 4. Members attending the AGM through VC/ OAVM shall be reckoned for the purpose of quorum under Section 103 of the Act.
- In compliance with the MCA Circulars and SEBI 5. Circular dated October 03, 2024, Annual Report 2024-25 including Notice of AGM is being sent only through electronic mode to those members whose email addresses are registered with the Company/ Registrar and Share Transfer Agent (RTA) / Depository Participants (DP) as on Friday, July 18, 2025. Additionally, in accordance with Regulation 36(1)(b) of SEBI LODR, the Company is sending letters to members whose email ids are not registered with Company/RTA/DP, providing weblink of Company's website where Annual Report 2024-25 can be accessed. Members may note that the Notice of AGM and Annual Report 2024-25 is also available on the Company's website www.nhpcindia.com,

- websites of Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <a href="https://www.bseindia.com">www.bseindia.com</a> respectively, and on the website of e-voting service provider i.e. NSDL at <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
- In terms of relevant provisions of the Act, Shri Mohammad Afzal (DIN: 09762315), Joint Secretary (Hydro), Ministry of Power, Govt. Nominee Director and Shri Uttam Lal, Director (Personnel) (DIN: 10194925) are liable to retire by rotation at this AGM and, being eligible, offer themselves for reappointment for remaining term. The tenure of Shri Afzal shall continue on the Board, at the discretion of the nominating authority or till ceasing to be official of such nominating authority and the tenure of Shri Uttam Lal as per the order of Ministry of Power, Govt. of India is up to May 31, 2026 or until further orders, whichever is earlier. The Nomination & Remuneration Committee in its meeting held on June 26, 2025, after taking into account the performance evaluation of Shri Afzal and Shri Lal has recommended their re-appointment. Based on the recommendation of Nomination & Remuneration Committee, the Board at its meeting held on June 26, 2025 has recommended the re-appointment of Shri Mohammad Afzal as Govt. Nominee Director and Shri Uttam Lal as Director (Personnel). Brief resume of directors seeking appointment or re-appointment at the AGM, as required under Regulation 36 of SEBI LODR is annexed hereto and forms part of the Notice.
- 7. Pursuant to Section 139 of the Act, the statutory auditors of a Government Company are to be appointed or re-appointed by the Comptroller and Auditor General of India (C&AG). Further, in terms of Section 142 of the Act, their remuneration has to be fixed by the Company in a General Meeting or in such manner as the Company in General Meeting may determine. The members may authorize the Board to fix an appropriate remuneration of Joint Statutory Auditors to be appointed by C&AG for the financial year 2025-26 as may be deemed fit by the Board. The details of fees paid to the Statutory Auditors during FY 2024-25 on consolidated basis is provided in the "Report on Corporate Governance".
- 8. We urge members to support our commitment to environmental protection by choosing to receive all communication including Notice of AGM and Annual Report from the Company, electronically. Members may follow the process detailed below for registration of email ID to obtain the Report and update bank account details for the receipt of dividend electronically:

6.



Type of holder	Process to be followed	
	For availing the following investor send a written request in the process to the RTA of the Company Technologies Limited either by einward.ris@kfintech.com or by portechnologies Limited, Selenium Plot 31-32, Financial District, Nanak Serilingampally, Hyderabad-500 03 Form for availing investor services to register PAN, E-mail address, bank details and other KYC details or changes / update thereof for securities held in physical mode	orescribed y i.e. KFin email to est to KFin Tower B, ramguda,
Physical	Update of signature of securities holder	Form ISR 2
	For nomination as provided in Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014	SH 13
	Declaration to opt out	Form ISR 3
	Cancellation of nomination by the holder(s) (along with ISR-3) / Change of nominee	SH 14
	Form for requesting issue of duplicate certificate and other service requests for shares / debentures / bonds, etc., held in physical mode	Form ISR 4
Demat	Please contact your DP and register your email address and bank account details in your demat account, as per the process advised by your DP.	

The respective forms can be downloaded by following the link: <a href="https://ris.kfintech.com/clientservices/isr/isrforms.aspx">https://ris.kfintech.com/clientservices/isr/isrforms.aspx</a>

- 9. Members holding securities in physical mode are:
  - a. Requested to refer SEBI Master Circular dated May 07, 2024 and SEBI Circular dated June 10, 2024 for updating PAN, KYC details and choice of nomination. For more details, please refer to our website at <u>www.nhpcindia.com</u> or contact RTA
  - Requested to send their share certificates to RTA for consolidation, in case shares are held under two or more folios.
  - c. Informed that shares held in physical mode will not be accepted for transfer/transmission.
  - d. Informed that as per SEBI Circular dated January 25, 2022, securities shall be issued

only in demat mode, while processing requests pertaining to issuance of duplicate share certificate, claim from unclaimed suspense account, endorsement, subdivision/ consolidation of share certificates, transmission and transposition. Accordingly, all holders of physical securities, who have not yet dematerialized their securities, are also advised to get their securities converted into electronic form (DEMAT).

- The register of members and share transfer books of the Company will remain closed from Thursday, August 21, 2025 to Saturday, August 30, 2025 (both days inclusive).
- The Company will also provide one-way live webcast of proceedings of AGM from 11:00 AM (IST) onwards on Saturday, August 30, 2025 on its website i.e. www.nhpcindia.com.

# **DIVIDEND**

12. The Board of Directors, in their meeting held on February 07, 2025, had declared an interim dividend @ 14% (₹1.40 per equity share) on the paid up equity share capital of the Company which was paid in March, 2025. Further, the Board of Directors in their meeting held on May 20, 2025 had recommended a final dividend @ 5.10% (₹0.51 per equity share) on the paid up equity share capital of the Company for the financial year 2024-25. The Company has fixed Thursday, August 14, 2025 as "Record Date" for determining entitlement of members to receive final dividend, if declared at the AGM. The members whose names appear in the Register of Members/ List of Beneficial Owners (to be received from NSDL and CDSL) as on record date will be entitled to receive final dividend. The final dividend, if declared at the AGM, will be paid as per the provisions of the Act.

SEBI vide its circular dated November 3, 2021 (subsequently amended by Circulars dated December 14, 2021, March 16, 2023 and November 17, 2023) has mandated that with effect from April 1, 2024, dividend to security holders (holding securities in physical form), shall be paid only through electronic mode. Such payment shall be made only after furnishing the PAN, contact details including mobile number, complete bank account details and specimen signature. Further, relevant FAQs published by SEBI on its website can be viewed at the following link: <a href="https://www.sebi.gov.in/sebi\_data/faqfiles/jul-2025/1752726453064.pdf">https://www.sebi.gov.in/sebi\_data/faqfiles/jul-2025/1752726453064.pdf</a>

 Members are requested to register/ update their complete bank details including PAN, KYC to receive dividend directly into their bank account.



### 14. TDS ON DIVIDEND

1. With effect from April 1, 2020, dividend income has become taxable in the hands of shareholders. Pursuant to the requirement of Income Tax Act, 1961 (the IT Act), the Company will be required to withhold taxes at the prescribed rates on the dividend paid to its shareholders. In this connection, the shareholders are requested to take note of the following:

# A. Resident Shareholders:

- (i) TDS shall be deducted at the rate of 10% under Section 194 of the IT Act on the amount of dividend declared and paid by the Company in the Financial Year (FY) 2025-26 to resident shareholders provided, valid PAN of the shareholder is available.
- (ii) However, TDS shall be deducted at higher rates as stated below in the following circumstances:
  - Valid PAN not available: If the PAN is invalid/inoperative or valid PAN is not available with the Company's Register of Members, TDS shall be deducted at the rate of 20% as per Section 206AA of the IT Act.

### Inoperative PAN

- As per Section 139AA of the IT Act, every person who has been allotted a PAN and who is eligible to obtain Aadhaar, shall be required to link the PAN with Aadhaar. In case of failure to comply with this, the PAN allotted shall be deemed to be inoperative and tax shall be deducted at the rate of 20% as per the provisions of Section 206AA of the IT Act.
- Shareholders may visit <a href="https://www.incometax.gov.in/iec/foportal/help/e-filing-link-aadhaar-faq">https://www.incometax.gov.in/iec/foportal/help/e-filing-link-aadhaar-faq</a> for FAQ issued by Government on PAN Aadhaar linking.
- (iii) In case of the following category of resident shareholders, no TDS shall be deducted or the TDS shall be deducted at lower rate, as the case may be, subject to submission of the documents specified below:
  - Form 15G/15H: In case where the shareholder provides valid Form 15G (for individuals, with no tax liability on total income and income not exceeding maximum amount which is

- not chargeable to tax) or Form 15H (for individual above the age of 60 years with no tax liability on total income), no TDS shall be deducted.
- Certificate for lower/Nil deduction: In case the shareholder provides valid Certificate for lower/Nil deduction under Section 197 of the IT Act, tax shall be deducted as per the rate specified in the Certificate.
- ❖ Insurance Companies: No TDS shall be deducted if the insurance company submits a self-declaration certifying the details of securities held by it against which dividend is declared and certifying the fact that it is registered with IRDA and is eligible to claim the exemption under the second proviso to Section 194 of the IT Act. The said certificate shall also be accompanied with self-attested copy of PAN and IRDA registration certificate.
- ❖ Mutual Funds: No TDS shall be deducted if the Mutual fund submits a self-declaration certifying the details of securities held by it against which dividend is declared and certifying the fact that it is registered with SEBI and is eligible to claim the exemption under Section 10(23D) of the IT Act. The said certificate shall also be accompanied with a self-attested copy of its PAN and SEBI registration certificate.
- ❖ Other shareholders covered under Section 196 of the IT Act: No TDS shall be deducted if documentary evidences for coverage under Section 196 of IT Act are submitted in respect of other shareholders covered under Section 196 of IT Act such as Government, RBI or corporations established by Central Act which is under any law for the time being in force, exempt from income tax on its income.
- ❖ Alternate Investment Fund (AIF) Category I and II: No TDS shall be deducted if self-declaration that the shareholder is eligible for exemption under Section 10(23FBA) of the IT Act, for exemption from TDS under Section 197A(1F) and that they are established as Category I or Category II AIF under the SEBI Regulations is submitted. Copy of self-attested registration documents and PAN card should also be provided.



- Recognized Provident funds/ Approved Superannuation fund/ Approved Gratuity Fund: No TDS shall be deducted if necessary documentary evidence as per Circular No. 18/2017 issued by Central Board of Direct Taxes (CBDT) have been submitted.
- ❖ National Pension Trust: No TDS shall be deducted if self-declaration along with self-attested copy of documentary evidence supporting the exemption from TDS under Section 197A(1E) of IT Act and self-attested copy of PAN card is submitted.
- ❖ Any other entity entitled to exemption from TDS: In case any resident shareholder (other than those specified above) is exempted from TDS deduction as per the provisions of IT Act or by any other law or notification, a valid selfattested documentary evidence (e.g. relevant copy of registration, notification, order etc.) in support of the entity being entitled to exemption from TDS needs to be submitted.
- (iv) No tax shall however be deducted on the dividends paid to resident individuals if aggregate dividend distributed or likely to be distributed during the financial year does not exceed ₹10,000/-.
  - The above provision makes it mandatory on part of the Company to withhold taxes in all cases where the amount of dividend likely to be paid during the relevant financial year exceeds ₹10,000/-. NHPC has been regularly paying interim and final dividend since last few years and it is expected that the Company would pay an interim dividend during the current year also i.e., financial year 2025-26. Accordingly, TDS will be deducted @10% on the final dividend for financial year 2024-25 with a threshold limit of ₹8,000/-.
- (v) Transferring credit to the beneficial owner: - In cases where the shareholder is merely a custodian of the shares and, accordingly, not the beneficial owner of the dividend payable in respect thereof, then, in order to transfer the credit of TDS to the beneficial owner of dividend income, the shareholder may provide a declaration prescribed by Rule 37BA of the Income-Tax Rules, 1962. The aforesaid declaration shall contain (i) name, address, PAN and residential status of the person to whom

credit is to be given; (ii) payment in relation to which credit is to be given; and (iii) the reason for giving credit to such person.

Please note that the application for transfer of credit of TDS under Rule 37BA would not be entertained in absence of the aforesaid prescribed details.

# B. Non-resident shareholders [including Foreign Institutional Investors (FIIs) and Foreign Portfolio Investors (FPIs)]:

- (i) Tax is normally required to be withheld at the rate of 20% (plus applicable surcharge and cess) under Section 195 or 196D, as the case may be of the IT Act subject to beneficial provisions of the relevant Double Tax Avoidance Agreement ("DTAA/Treaty").
- (ii) As per Section 90 of the IT Act, a non-resident shareholder (including FIIs/FPIs) has the option to be governed by the provisions of the DTAA between India and the country of tax residence of the shareholder, if they are more beneficial to the shareholder. For this purpose, the non-resident shareholder may apply for availing the tax treaty benefits by submitting the following documents:
  - Self-attested copy of PAN allotted by the Indian Income Tax Authorities. In case PAN is not available, details as prescribed under rule 37BC of Income-Tax Rules, 1962 to be furnished;
  - Self-attested copy of valid Tax Residency Certificate obtained from the Tax Authorities of the country of which the shareholder is a resident (valid for financial year 2025-26);
  - Self-declaration in Form 10F for FY 2025-26 for Non-resident shareholders who have PAN and propose to claim treaty benefit need to mandatorily file the Form 10F online at the link <a href="https://eportal.incometax.gov.in/">https://eportal.incometax.gov.in/</a> with effect from April 1, 2023 to avail the benefit of tax treaty. Self-declaration duly signed and stamped on letterhead as per Annexure-1 enclosed herewith;
  - Self-attested copy of any other document as prescribed under the IT Act for lower withholding of taxes, if applicable.
- (iii) In case of Sovereign Wealth funds and Pension funds notified by Central Government under Section 10(23FE) of the Act, the non-resident shareholder shall submit a copy of the



notification issued by CBDT substantiating the applicability of Section 10(23FE) of the IT Act issued by the Government of India and self-declaration along with self-attested copy of the PAN card that the conditions specified in Section 10(23FE) of the IT Act have been complied with.

- (iv) In case of Subsidiary of Abu Dhabi Investment Authority ('ADIA') as prescribed under Section 10(23FE) of the IT Act, the non-resident shareholder shall submit a self-declaration along with self-attested copy of the PAN card substantiating the fulfilment of conditions prescribed under Section 10(23FE) of the IT Act.
- (v) Further, in case the non-resident shareholder is eligible to claim deduction of TDS at a lower/NIL rate, TDS shall be deducted at such lower/NIL rate, subject to submission of the documents specified below:
  - Lower deduction certificate under Section 197 or 195(3) of the IT Act as the case may be, obtained from the Income Tax Authority. In case of an Indian branch of a foreign bank, the lower deduction certificate is also to be supported with a self-declaration confirming that the income is received by the Indian branch on its own account and not on behalf of the Foreign Bank and the same will be included in taxable income of the branch in India.
  - In case any non-resident shareholder is exempted from TDS as per the provisions of IT Act or any other law such as the United Nations (Privileges and Immunities) Act, 1947, etc., necessary documentary evidences substantiating exemption shall be submitted.
- 2. The shareholders are requested to complete and / or update their Residential Status, PAN, Category as per the IT Act with the Company's Registrar and Transfer Agents Kfin Technologies Limited (in case of shares held in physical mode) and depositories (in case of shares held in demat mode) so that the deduction of TDS is carried out appropriately.
- 3. Further, the aforementioned documents are required to be uploaded by shareholders on the Kfin Technologies Limited (Registrar & Transfer Agent of the Company) portal <a href="https://ris.kfintech.com/form15">https://ris.kfintech.com/form15</a> or should be submitted by e-mail at <a href="mailto:einward.ris@kfintech.com">einward.ris@kfintech.com</a> or <a href="mailto:inward.ris@kfintech.com">inward.ris@kfintech.com</a> or <a href="mailto:inward.ris@inward.ris@kfintech.com">inward.ris@inw

TDS exemption/lower deduction/ transferring TDS credit to the beneficial owner by 11:59 p.m. IST on or before **Thursday**, **August 14**, **2025** (Record Date for Dividend). Communication on the tax determination/ deduction/ transferring TDS Credit to shareholders received post **Thursday**, **August 14**, **2025** (Record Date for Dividend) shall not be considered for the payment of final dividend.

- then the password must be shared in the same email. Further, in a single email, the documents of one shareholder only should be attached. For multiple shareholders, separate mails should be sent to the Company. However, if the documents of multiple shareholders are attached in a single email, then the name of all those shareholders with their folio numbers must be mentioned in the mail body. No claim shall lie against the company if the lower tax/ No tax deduction benefit is not provided to any such shareholders due to the reasons mentioned above.
- 5. Application of beneficial TDS rates (including the beneficial DTAA rates) or exemption from TDS for shareholders shall depend upon the completeness and satisfactory review by the Company, of the documents submitted by the shareholders. In case tax on dividend is deducted at a higher rate in the absence of receipt of the aforementioned details / documents or upon documents being found to be non-satisfactory upon review by the Company, shareholder would still have the option of claiming refund of the excess tax paid at the time of filing income tax return. No claim shall lie against the Company for such taxes deducted.
- 6. In the event of any income tax demand (including interest, penalty, etc.) arising from any misrepresentation, inaccuracy or omission of information provided / to be provided by the shareholder(s), such shareholder(s) will be responsible to indemnify the Company and also, provide the Company with all information / documents and co-operation in any appellate proceedings.
- Shareholders will be able to see the credit of TDS in Form 26AS, which can be downloaded from their e-filing account at <a href="https://www.incometax.gov.in/">https://www.incometax.gov.in/</a> iec/foportal/.



8. Above communication on TDS sets out the provisions of law in a summary manner only, as on the date of the communication and does not purport to be a complete analysis or listing of all potential tax consequences. Shareholders may note that, since the tax consequences are dependent on facts and stances of each case, they are advised to consult their own tax consultant with respect to specific tax implications arising out of receipt of dividend.

### INVESTOR EDUCATION AND PROTECTION FUND (IEPF)

Members are requested to note that in terms of Section 124 of the Act, dividends which remains unpaid or unclaimed for a consecutive period of seven years from the date of transfer to unpaid dividend account of the Company are liable to be transferred to the IEPF. The shares in respect of such unclaimed dividends shall also be transferred to the demat account of IEPF Authority. Accordingly, members are requested to claim their dividends and shares referred above from the Company, within the stipulated time. The members, whose unclaimed dividends/shares have been transferred to IEPF, may claim the same by making an online application to the IEPF Authority in e-Form IEPF-5 (available at www.iepf.gov.in). For further details, please refer to website of the Company at www.nhpcindia.com and Report on Corporate Governance, which forms part of the Annual Report of the Company.

The due dates for transfer to IEPF, of the unclaimed/ unpaid dividends for the financial year 2017-18 and thereafter, are as under:

Financial Year	Date of Declaration of Dividend	Due Date for Transfer to IEPF
2017-18 (Final Dividend)	27.09.2018	01.11.2025
2018-19 (Interim Dividend)	08.02.2019	11.03.2026
2018-19 (Final Dividend)	23.09.2019	28.10.2026
2019-20 (Interim Dividend)	07.02.2020	08.03.2027
2019-20 (Final Dividend)	29.09.2020	01.11.2027
2020-21 (Interim Dividend)	11.02.2021	16.03.2028
2020-21 (Final Dividend)	29.09.2021	03.11.2028
2021-22 (Interim Dividend)	11.02.2022	14.03.2029
2021-22 (Final Dividend)	25.08.2022	28.09.2029
2022-23 (Interim Dividend)	07.02.2023	09.03.2030
2022-23 (Final Dividend)	31.08.2023	29.09.2030

2023-24 (Interim Dividend)	12.02.2024	14.03.2031
2023-24 (Final Dividend)	28.08.2024	29.09.2031
2024-25 (Interim Dividend)	07.02.2025	11.03.2032

#### PROCEDURE FOR INSPECTION OF DOCUMENTS

- 16. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Act, will be available for inspection electronically by the members during the AGM upon login at NSDL e-voting system at www.evoting.nsdl.com.
- 17. All documents referred to in the Notice will also be available for inspection electronically without any fee by the Members from the date of circulation of the Notice up to the date of AGM. Members seeking to inspect documents can send an e-mail to Company Secretary at <a href="mailto:agm2025@nhpc.nic.in">agm2025@nhpc.nic.in</a> mentioning their name, DP ID & Client ID/folio number and Permanent Account Number (PAN). Members seeking any information with regard to businesses to be transacted at the AGM, are requested to write to the Company on or before <a href="mailto:Saturday">Saturday</a>, <a href="mailto:August 23">August 23</a>, <a href="mailto:2025@nhpc.nic.in">2025</a> through e-mail at <a href="mailto:agm2025@nhpc.nic.in">agm2025@nhpc.nic.in</a>. The same will be replied by the Company suitably.

# INFORMATION TO MEMBERS REGARDING E-VOTING AND AGM THROUGH VC/OAVM:

- 8. Pursuant to the provisions of Section 108 of the Act read with relevant Rules, Regulation 44 of SEBI LODR (as amended) and MCA Circulars, the Company is providing the facility of remote e-voting and e-voting at the AGM in respect of the businesses to be transacted at the AGM. For this purpose, the Company has appointed M/s National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as authorized e-voting agency. The facility of casting votes by a member using remote e-voting as well as e-voting during the AGM will be provided by NSDL.
- 9. The members can join the AGM through VC/ OAVM mode 15 minutes before and after the scheduled time of the commencement of the meeting by following the procedure mentioned in the notice. The facility of participation at the AGM through VC/ OAVM will be made available for 1000 members on first come first served basis. This will not include large shareholders (shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination & Remuneration Committee and Stakeholders' Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first serve basis.



- 20. Members, whose names appear in the Register of Members/ List of Beneficial Owners as on the cutoff date i.e. Saturday, August 23, 2025 shall only be entitled to avail the facility of remote e-voting or e-voting during the AGM. The voting rights shall be as per the number of equity shares held by the members as on the cut-off date. A person who is not a Member as on the cut-off date should treat the notice of AGM for information purpose only.
- 21. In case of joint holders, the member whose name appears as the first holder in the order of names, as per the register of members of the company will be entitled to vote.
- Members who would like to ask questions regarding 22. businesses to be conducted during the AGM, should register themselves as a speaker by sending a request from registered e-mail address mentioning their name, demat account number/ folio number, PAN, mobile number at agm2025@nhpc.nic.in from Saturday, August 23, 2025 to Monday, August 25, 2025 till 05:00 P.M. (IST). Only those members who have registered themselves as a speaker will be allowed to express their views/ ask questions during the AGM. The Company reserves the right to restrict the number of questions and number of speakers, depending upon the availability of time as appropriate for smooth conduct of the AGM. When a pre-registered speaker is invited to speak at the meeting but he/ she does not respond, the next speaker will be invited to speak. Accordingly, all speakers are requested to get connected to a device with video/ camera along with good internet speed. Members who are not able to join this meeting over video conferencing will be able to view the live webcast of proceedings of AGM on the website of the Company i.e. www.nhpcindia.com.
- 23. The Board of Directors has appointed Shri Amit Kaushal (Membership No. F6230, COP No. 6663) and failing him Shri Alok Kumar Tripathi (Membership No. A27448, COP No. 13447) of M/s A. Kaushal & Associates, Company Secretaries, New Delhi, e-mail address: aka\_pcs@yahoo.com, to act as scrutinizer for conducting the entire e-voting process in a fair and transparent manner.
- 24. Subject to receipt of requisite number of votes, the resolutions shall be deemed to be passed on the date of the meeting i.e. **Saturday, August 30, 2025.**
- 25. The result of e-voting shall be declared within two working days from the conclusion of the AGM and simultaneously be intimated to Stock Exchanges. The result along with scrutinizer's report shall also be displayed on the Notice Board of the Company, made available on the website of the Company at <a href="https://www.nhpcindia.com">www.nhpcindia.com</a> and on the website of M/s NSDL at <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.

# INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING VIRTUAL MEETING

26. The remote e-voting period begins on Wednesday, August 27, 2025 at 09:00 A.M. (IST) and ends on Friday, August 29, 2025 at 05:00 P.M. (IST). The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the cut-off date i.e. Saturday, August 23, 2025 may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Saturday, August 23, 2025.

# **E-voting Process**

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

### Step 1: Access to NSDL e-Voting system

# A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility. Login method for Individual shareholders holding securities in demat mode is given below:

securities in demac mode is given below.			
Type of shareholders	Login Method		
Individual Shareholders holding securities in demat mode with NSDL	1. For OTP based login you can click on <a href="https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp.">https://eservices.nsdl.com/SecureWeb/evoting/evotinglogin.jsp.</a> You will have to enter your 8-digit DP ID,8-digit Client Id, PAN No., Verification code and generate OTP. Enter the OTP received on registered email id/mobile number and click on login. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.		
	2. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. On the		



Individual Shareholders holding securities in demat mode with NSDL

e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, vou will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

- If you are not registered for IDeAS e-Services, option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>. Select "Register Online for IDeAS Portal" or click at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a>. SecureWeb/IdeasDirectReg.jsp
- 4. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: https://www.evoting. nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/ Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
- Shareholders/Members can also download NSDL Mobile App "NSDL Speede" facility by scanning the QR code mentioned below for seamless voting experience.

# **NSDL** Mobile App is available on









Individual Shareholders holding securities in demat mode with CDSL

- 1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website <a href="https://www.cdslindia.com">www.cdslindia.com</a> and click on login icon & New System Myeasi Tab and then use your existing my easi username & password.
- 2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
- If the user is not registered for Easi/ Easiest, option to register is available at CDSL website <u>www.cdslindia.</u> <u>com</u> and click on login & New System Myeasi Tab and then click on registration option.
- 4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="https://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.



Individual	You can also login using the login
Shareholders	credentials of your demat account through
(holding	your Depository Participant registered
securities	with NSDL/CDSL for e-Voting facility. Upon
in demat	logging in, you will be able to see e-Voting
mode) login	option. Click on e-Voting option, you will be
through their	redirected to NSDL/CDSL Depository site
depository	after successful authentication, wherein
participants	you can see e-Voting feature. Click on
	company name or e-Voting service provider
	i.e. NSDL and you will be redirected to
	e-Voting website of NSDL for casting your
	vote during the remote e-Voting period or
	joining virtual meeting & voting during the
	meeting.

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

<b>5</b> .	•
Login type	Helpdesk details
Individual	Members facing any technical issue in
Shareholders	login can contact NSDL helpdesk by
holding	sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a>
securities in	or call at 022 - 4886 7000
demat mode	
with NSDL	
Individual	Members facing any technical issue in
Shareholders	login can contact CDSL helpdesk by
holding	sending a request at <u>helpdesk.evoting@</u>
securities in	<u>cdslindia.com</u> or contact at toll free no.
demat mode	1800 210 9911
with CDSL	

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

### How to Log-in to NSDL e-Voting website?

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a>

with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.

4. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:		
a) For Members who hold shares in demat account	8 Character DP ID followed by 8 Digit Client ID		
with NSDL.	For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.		
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID  For example if your Beneficiary ID is 12************************************		
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***		

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.



- (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on www. evoting.nsdl.com.
  - b) **"Physical User Reset Password?"** (If you are holding shares in physical mode) option available on <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check hox
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

# Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

# How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/ OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.

Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

Change(s)/ updation(s), if any in the aforesaid instructions will be hosted on website of the Company.

#### **GENERAL GUIDELINES FOR SHAREHOLDERS**

- 27. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to aka\_pcs@yahoo.com with a copy marked to evoting@nsdl.com. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 28. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a> to reset the password.
- 29. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on.: 022 4886 7000 or send a request to Ms. Pallavi Mhatre, Senior Manager, NSDL at <a href="evoting@">evoting@</a> nsdl.com.

# Process for those shareholders whose email ids are not registered with the Depositories for procuring user id and password and registration of e-mail ids for e-voting for the resolutions set out in this notice

- 30. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company (Email ID: <a href="mailto:companysecretary@nhpc.nic.in">companysecretary@nhpc.nic.in</a>)/ RTA.
- 31. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account Statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to Company (Email ID companysecretary@nhpc.nic.in)/ RTA. If you are an Individual shareholder holding securities



in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholder holding securities in demat mode.

- Alternatively, shareholder/members may send a request to <u>evoting@nsdl.com</u> for procuring user id and password for e-voting by providing above mentioned documents.
- 33. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

# THE INSTRUCTIONS FOR MEMBERS FOR E-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

- 34. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- 35. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
- Members who have voted through remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 37. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for remote e-voting.

# PROCEDURE FOR JOINING THE AGM THROUGH VC/OAVM:

Member will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-Voting system. Members may follow the steps mentioned above to Access NSDL e-Voting system. After successful login, you can see link of "VC/OAVM link" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join General Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.

- 39. Members are encouraged to join the Meeting through Laptops for better experience.
- 40. Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 41. Members joining the AGM from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 42. Members, who need assistance before or during the AGM, may contact NSDL at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 4886 7000.

#### OTHER INFORMATION

43. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised to not leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from their depository participants and holding should be verified from time to time.

SEBI vide circulars dated July 31, 2023 and August

- 04, 2023, has established a common Online Dispute Resolution Portal (ODR Portal) for resolution of disputes arising in the Indian Securities Market.

  Pursuant to above-mentioned circulars, post exhausting the option to resolve their grievances with the RTA/ Company directly and through existing SCORES platform, the investors can initiate dispute resolution through the ODR Portal (<a href="https://smartodr.in/login">https://smartodr.in/login</a>) and the same can also be accessed through the Company's website <a href="https://smartodr.in/login">https://smartodr.in/login</a>) and the Same can also be
- 45. Non-Resident Indian members are requested to inform RTA, regarding:

www.nhpcindia.com/welcome/main\_page/114.

- i. Change in their residential status on return to India for permanent settlement.
- ii. Particulars of their bank account maintained in India with complete name, branch, account type, account number, IFS Code and address of the Bank with PIN Code number, if not furnished earlier.
- 46. Members are informed that SEBI vide its Circular dated May 30, 2022 has issued Standard Operating Procedures (SOP) for dispute resolution under Stock Exchanges arbitration mechanism for dispute between a listed company and/or RTA and its Shareholder(s)/Investor(s).



- 47. SEBI has mandated submission of PAN by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN details to their depository participants. Members holding shares in physical form are requested to submit their PAN details to the Company's RTA in form ISR-1.
- 48. Members are hereby notified that our RTA, KFin Technologies Limited have launched an online application which can be accessed at <a href="https://ris.kfintech.com">https://ris.kfintech.com</a> Investor Services > Investor Support as per SEBI Circular dated Jun 08, 2023. Members are requested to register / sign up, using the Name, PAN, Mobile and email ID. Post registration, user can login via OTP and execute activities like, raising Service Request, Query, Complaints, check for status, KYC details, Dividend, Interest, Redemptions, e-Meeting and e-Voting details. Quick link to access the signup page: <a href="https://kprism.kfintech.com/signup">https://kprism.kfintech.com/signup</a>.

As part of the initiative, a senior citizen Investor Cell has been formed by RTA, to assist exclusively the senior citizens in redressing their grievances, complaints and queries. Senior Citizens wishing to avail this service can send the communication with the below details to the email id, <a href="mailto:senior.citizen@kfintech.com">senior.citizen@kfintech.com</a>. Senior Citizens (above 60 years of age) have to provide the following details:

- 1. ID proof showing Date of Birth
- 2. Folio Number
- 3. Company Name
- 4. Nature of Grievance

A dedicated Toll-free number for Senior Citizens can also be accessed at 1-800-309-4006 for any queries or information

### **KPRISM Mobile App:**

Mobile applications for all users to review their portfolio being managed by KFINTECH is available in Play store and App Store. User are requested to download the application and register with the PAN number. Post verification, user can use functionalities like – Check portfolio / holding, check IPO status / Demat / Remat, Track general meeting schedules, download ISR forms, view the

live streaming of AGM and contact the RTA with service request, grievance, and query.

# QR Code to access KPRISM:



49. Members are requested to address all correspondences, including dividend matters to our Registrar and Share Transfer Agent:

# M/s KFin Technologies Limited

**Registered Address:** 301, The Centrium, 3rd Floor, 57, Lal Bahadur Shastri Road, Nav Pada, Kurla (West), Mumbai, 400 070, Maharashtra.

CIN: L72400MH2017PLC444072

**Address for Correspondence / Operations Centre:** Selenium Building, Tower-B, Plot No 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana, India - 500 032.

 Email ID:
 einward.ris@kfintech.com

 Phone Number:
 040 6716 2222, 040 7961 1000

Toll Free Number: 1800 309 4001 WhatsApp Number: (91) 910 009 4099

Investor Support Centre: <a href="https://kprism.kfintech.com/">https://kprism.kfintech.com/</a>

KFINTECH Corporate

Website: <a href="https://www.kfintech.com">https://www.kfintech.com</a>

RTA Website: https://ris.kfintech.com

KPRISM

(Mobile Application): <a href="https://kprism.kfintech.com/signup">https://kprism.kfintech.com/signup</a>50. None of the Directors of the Company are in any way related to each other.

By the order of the Board of Directors

(Rupa Deb)

Company Secretary

ACS-13403

Date: August 07, 2025

Regd. Office:

NHPC Office Complex,

Sector-33, Faridabad, Haryana -121003

CIN: L40101HR1975GOI032564



# **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

### Item No. 6

The Board, on the recommendation of the Audit Committee, has approved the appointment of following Cost Auditors for the financial year 2025-26 to conduct the audit of cost records of the Company on the remuneration of ₹1,00,000/- (excluding taxes, duties and TA/DA) for each Hydro Power Station and ₹50,000/- (excluding taxes, duties and TA/DA) for each Solar and Wind Power Station:

S No	Name of the Firm (M/s)	Allocation of Power Stations
1	K G Goyal & Associates, Jaipur <sup>1</sup>	Nimoo Bazgo and Chutak
2	Chandra Wadhwa & Co, Delhi	Chamera-II, Chamera-III and Bairasuil
3	Balwinder & Associates, Mohali	Parbati-II, Parbati-III and Salal
4	S C Mohanty & Associates, Delhi / Kolkata	Sewa-II, Chamera-I and Rangit-IV <sup>2</sup>
5	Sanjay Gupta & Associates, Delhi	Uri-I, Uri-II and Kishanganga
6	K B Saxena and Associates, Lucknow	Tanakpur, Dhauliganga and Dulhasti
7	Ramanath Iyer & Co., Delhi	Wind Power Project, Jaisalmer Solar Power Project, Tamilnadu Solar Power Project, Bikaner, Solar Power Project, Andhra Pradesh <sup>3</sup> Solar Park Khavda, Stage-Ill <sup>3</sup> Solar Power Project, Ganjam, Odisha <sup>3</sup>
8	Niran & Co., Kolkata	Loktak, Rangit, Teesta-V <sup>4</sup>
9	DGM & Associates, Kolkata	TLDP-IV, TLDP-III & Subansiri Lower Project <sup>3</sup>

<sup>&</sup>lt;sup>1</sup>M/s K G Goyal & Associates, Jaipur has also been appointed as Lead Cost Auditor for consolidation of Cost Audit Report of all power stations and submission of Consolidated Cost Audit Report in Form CRA-3 for financial year 2025-26 at a remuneration of ₹1,00,000/- (excluding taxes, duties and TA/DA).

As per Rule 14 of the Companies (Audit and Auditors) Rules, 2014 read with Section 148(3) of the Act, the remuneration recommended by the Audit Committee shall be considered and approved by the Board of Directors which is to be ratified by the shareholders subsequently.

Accordingly, consent of the members is sought through an Ordinary Resolution for ratification of the remuneration payable to the Cost Auditors for the financial year 2025-26.

None of the Directors/ Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 6 of the notice except to the extent of the shareholding interest, if any, in the Company

The Board recommends the Ordinary Resolution set out at Item no. 6 of the notice for approval by the shareholders.

<sup>&</sup>lt;sup>2</sup>Appointment in respect of Rangit-IV will be subject to merger of Jalpower Corporation Limited with NHPC Limited and its becoming commercially operative during the financial year 2025-26.

<sup>&</sup>lt;sup>3</sup>Appointment in respect of Subansiri Lower Project, Solar Park Khavda, Stage-III, Solar Power Project, Andhra Pradesh and Solar Power Project, Ganjam, Odisha will be subject to its becoming commercially operative during the financial year 2025-26.

<sup>&</sup>lt;sup>4</sup>Appointment in respect of Teesta V Power Station will be subject to start of generation in financial year 2025-26.



#### Item No. 7

In accordance with the provisions of Sections 179, 204 and other applicable provisions of the Companies Act, 2013 and rules made thereunder, every listed company and certain other prescribed categories of companies are required to annex a Secretarial Audit Report, issued by a Practicing Company Secretary, to their Board's report, prepared under Section 134(3) of the Act.

Furthermore, pursuant to recent amendment to Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, every listed entity and its material Subsidiaries in India are required to conduct Secretarial Audit and annex the Secretarial Audit Report to its Annual Report. Additionally, for listed entities, Secretarial Auditor is required to be appointed by shareholders at AGM on the recommendation of Board of Directors for a period of five (5) consecutive years.

Accordingly, Board of Directors at its meeting held on April 23, 2025, have recommended the appointment of M/s Akhil Rohatgi & Co., Company Secretaries, Delhi (Firm Registration No. P1995DE072900), as the Secretarial Auditor of the Company for conducting Secretarial Audit for a term of five (5) consecutive years, commencing from April 1, 2025 to March 31, 2030 and undertaking following additional certification works as permissible under applicable laws subject to approval of the shareholders at the AGM:

- Secretarial Compliance Report (Regulation 24A of SEBI LODR)
- ii) Certificate regarding compliance of conditions of Corporate Governance (Point No. E of Schedule V of SEBI LODR & Clause 8.2.1 of DPE CG) and certificate that none of the Directors on the Board of the Company have been debarred or disqualified from being appointed or continuing as Directors of Companies by the Board of SEBI/Ministry of Corporate Affairs or any such Statutory Authority (Point No.10 (i) of Para C of Schedule V of SEBI LODR)

Further information in respect of M/s Akhil Rohatgi & Co. is encapsulated in the table below:

	I		
	No significant change in		
change in the audit fees	the Audit fees payable		
proposed to be paid to	to Secretarial Auditor on		
the proposed secretarial	yearly basis.		
auditor as compared to			
the previous / outgoing			
auditor			
Basis of	Based on various factors		
Recommendation	of evaluation viz. firm's		
	capability to handle a		
	diverse and complex		

	A Navratna Company
	business environment, its existing experience in the Company's business segments, its industry standing, the clientele it serves, its technical expertise and fees quoted, M/s Akhil Rohatgi & Co. was recommended by the Board of Directors, for appointment as Secretarial Auditor of Company for a term of five (5) consecutive years.
Credentials	M/s Akhil Rohatgi & Co., is a peer reviewed firm. The firm has vast experience of 30 years and has been associated with many Government Companies including listed companies.
	M/s Akhil Rohatgi & Co. has confirmed that they are not disqualified from being appointed as Secretarial Auditor and that they have no conflict of interest. They have further furnished a declaration that they have not taken up any prohibited assignments for the Company, its holding and subsidiary companies and has not been banned/de-listed/debarred by any PSU/Govt. Department during the last three

M/s Akhil Rohatgi & Co. has provided its consent to act as the Secretarial Auditor of the Company and has confirmed that the proposed appointment, if made, will be in compliance with the provisions of the Act and the SEBI Listing Regulations.

financial years.

Earlier, Secretarial Auditor i.e. M/s Kumar Naresh Sinha & Associates, Noida was paid total fees of ₹33,000/- plus applicable taxes beside payment of Travelling & Daily Allowance as per applicable Rules of the Company for conducting Secretarial Audit and undertaking additional certification works for FY 2024-25.

The Board recommends the ordinary resolution as set out in the notice for approval of the Members.

None of the Directors/Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or



interested, financially or otherwise, in the resolution set out at Item No. 7 of the Notice except to the extent of their shareholding interest, if any, in the Company.

#### Item No. 8

Ministry of Power vide its order dated April 16, 2025 has appointed Shri Suprakash Adhikari (DIN: 10738274) as Director (Technical) on the Board of Company w.e.f. the date of his assumption of charge of the post till the date of his superannuation i.e. 31.08.2028, or until further orders, whichever is earlier. Shri Suprakash Adhikari assumed the charge of the post of Director (Technical) w.e.f. April 16, 2025.

In terms of Article 35A of Articles of Association of the Company, the Board of Directors are empowered to appoint the Directors appointed by the President of India as an Additional Director under the provisions of the Companies Act, 2013 and SEBI LODR. Any Director so appointed shall hold office only upto the date of the next Annual General Meeting of the Company and is eligible for appointment. Accordingly, the Board appointed Shri Suprakash Adhikari (DIN: 10738274) w.e.f. April 16, 2025 as an Additional Director and Director (Technical).

As the tenure of Shri Suprakash Adhikari as an Additional Director is due to expire at the AGM pursuant to Section 161(1) of the Act, approval of shareholders is being sought in order to confirm his directorship and to appoint him as Director (Technical) of the Company on the terms and conditions as determined by the Government of India.

The Company has received a notice in writing from Shri Suprakash Adhikari under the provisions of Section 160 of the Act, proposing his candidature for Directorship of the Company. The Company has also received necessary disclosure and declarations from Shri Adhikari as per provisions of the Companies Act, 2013 and SEBI LODR. Shri Adhikari is not disqualified from being appointed as a Director in terms of Section 164 of the Act.

The Nomination & Remuneration Committee has recommended to the Board his appointment as Director (Technical) considering his knowledge, background, skill, expertise, experience and capabilities.

Based on the recommendation of the Nomination & Remuneration Committee, the Board of Directors has recommended the appointment of Shri Suprakash Adhikari as Director (Technical) of the Company, liable to retire by rotation.

In view of above, it is proposed to obtain approval of shareholders for his appointment as Director (Technical) on the Board of the Company as per order received from Govt. of India and any further orders issued by the Govt. of India, by passing Ordinary Resolution set out at Item no. 8 of this Notice.

The order of Ministry of Power dated April 16, 2025 and other related documents are available for inspection by

the members electronically during business hours of the Company, without any fee.

Save and except, Shri Suprakash Adhikari and his relatives, to the extent of the shareholding interest, if any, in the Company, none of the other Directors/Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 8 of the Notice.

The Board recommends the Ordinary Resolution as set out in the Notice for approval by the Members.

Brief resume of Shri Suprakash Adhikari is annexed.

#### Item Nos. 9 & 10

Ministry of Power vide its letters dated April 17, 2025 has reappointed Dr. Uday Sakharam Nirgudkar (DIN: 07592413) and Shri Jiji Joseph (DIN: 09415941) as Non-official Independent Directors on the Board of the Company for a period of one year w.e.f. date of notification of their reappointment, or until further orders, whichever is earlier.

In terms of Article 35A of Articles of Association of the Company, the Board of Directors are empowered to appoint the directors appointed by the President of India as an Additional Director under the provisions of the Companies Act, 2013 and SEBI LODR. Any Director so appointed shall hold office only upto the date of the next Annual General Meeting of the Company and shall be eligible for re-appointment. Accordingly, the Board appointed Dr. Uday Sakharam Nirgudkar (DIN: 07592413) and Shri Jiji Joseph (DIN: 09415941) w.e.f. April 17, 2025 as Additional and Independent Directors.

As the tenure of Dr. Nirgudkar and Shri Joseph as Additional Directors are due to expire at the AGM pursuant to Section 161(1) of the Act, approval of shareholders is being sought in order to confirm their directorship and to re-appoint them as Independent Directors of the Company on the terms and conditions as determined by the Government of India.

The Company has received notices in writing under the provisions of Section 160 of the Act, from Dr. Nirgudkar and Shri Joseph proposing their candidature for reappointment as Independent Directors of the Company. The Company has also received necessary disclosures and declarations from the aforesaid Directors as per provisions of the Companies Act, 2013 and SEBI LODR. Dr. Nirgudkar and Shri Joseph are not disqualified from being reappointed as Directors in terms of Section 164 of the Act.

The Nomination & Remuneration Committee after taking into account the performance evaluation of aforesaid Independent Directors has recommended to the Board their re-appointment as Independent Directors considering their knowledge, background, skills, expertise, experience and capabilities.



Based on the recommendation of the Nomination & Remuneration Committee, the Board of Directors has recommended the re-appointment of Dr. Uday Sakharam Nirgudkar (DIN: 07592413) and Shri Jiji Joseph (DIN: 09415941) as Independent Directors, not liable to retire by rotation, for a period of 1 year w.e.f. date of letter issued by Ministry of Power, Govt. of India dated April 17, 2025 or until further orders from the Government of India, whichever is earlier. Earlier, Dr. Nirgudkar & Shri Joseph were appointed as Independent Directors of the Company for the period from November 15, 2021 to November 07, 2024 and from December 01, 2021 to November 09, 2024 respectively as per letter received from Ministry of Power, Govt. of India.

The letters of Ministry of Power dated April 17, 2025 and appointment letter setting out the terms and conditions are available for inspection by the members electronically during business hours of the Company, without any fee.

In terms of Sections 149 and 152 of the Companies Act, 2013, the re-appointment of Dr. Nirgudkar (DIN: 07592413) and Shri Joseph (DIN: 09415941) as Independent Directors on the Board of the Company, not liable to retire by rotation, requires approval of the Members in the General Meeting.

Save and except, Dr. Nirgudkar and Shri Joseph and their relatives, to the extent of their shareholding interest, if any, in the Company, none of the other Directors/Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item Nos. 9 and 10 of the Notice, respectively.

The Board recommends the Special Resolutions as set out in the Notice for approval by the Members.

Brief resume of Dr. Nirgudkar and Shri Joseph is annexed.

### Item No. 11

Ministry of Power vide its letter dated April 17, 2025 has appointed Shri Anil Kumar Sood (DIN: 01376251) as Non-official Independent Director on the Board of the Company for a period of one year w.e.f. date of notification of his appointment, or until further orders, whichever is earlier.

In terms of Article 35A of Articles of Association of the Company, the Board of Directors are empowered to appoint the directors appointed by the President of India as an Additional Director under the provisions of the Companies Act, 2013 and SEBI LODR. Any Director so appointed shall hold office only upto the date of the next Annual General Meeting of the Company and shall be eligible for re-appointment. Accordingly, the Board appointed Shri Anil Kumar Sood (DIN: 01376251) w.e.f. April 17, 2025 as Additional and Independent Director.

As the tenure of Shri Sood as an Additional Director is due to expire at the AGM pursuant to Section 161(1) of the Act, approval of shareholders is being sought in order to confirm his directorship and to appoint him as Independent Director of the Company on the terms and conditions as determined by the Government of India.

The Company has received notice in writing under the provisions of Section 160 of the Act, from Shri Sood proposing his candidature for appointment as Independent Director of the Company. The Company has also received necessary disclosures and declarations from the aforesaid Director as per provisions of the Companies Act, 2013 and SEBI LODR. Shri Sood (DIN: 01376251) is not disqualified from being appointed as a Director in terms of Section 164 of the Act.

The Nomination & Remuneration Committee after taking into account the performance evaluation of aforesaid Independent Director has recommended to the Board his appointment as Independent Director considering his knowledge, background, skills, expertise, experience and capabilities.

Based on the recommendation of the Nomination & Remuneration Committee, the Board of Directors has recommended the appointment of Shri Sood (DIN: 01376251) as Independent Director, not liable to retire by rotation, for a period of 1 year w.e.f. date of letter issued by Ministry of Power, Govt. of India dated April 17, 2025 or until further orders from the Government of India, whichever is earlier.

The letter of Ministry of Power dated April 17, 2025 and appointment letter setting out the terms and conditions are available for inspection by the members electronically during business hours of the Company, without any fee.

In terms of Sections 149 and 152 of the Companies Act, 2013, the appointment of Shri Sood (DIN: 01376251) as an Independent Director on the Board of the Company, not liable to retire by rotation, requires approval of the Members in the General Meeting.

Save and except, Shri Sood and his relatives, to the extent of the shareholding interest, if any, in the Company, none of the other Directors/Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 11 of the Notice.

The Board recommends the Special Resolution as set out in the Notice for approval by the Members.

Brief resume of Shri Sood is annexed.

### Item No. 12

NHPC Limited is a Navratna Central Public Sector Enterprise of Government of India with an authorized share capital of ₹17,500 crore and is a Listed Company. NHPC is one of the top hydro power developers in India with over 49 years of experience in hydro power sector. NHPC has successfully developed twenty one hydro



power stations, two solar power projects and one wind power project across the Country. At present, NHPC is engaged in the construction of various hydro-electric and solar projects. Further, various hydro-electric, solar and pumped storage projects are under pipeline, details of which already forms part of the Directors' Report. NHPC is in rapid capacity addition mode by taking projects of different sources of energy i.e. hydro (including PSP), renewables, etc. These projects are to be financed in debt equity ratio of 70:30 as per CERC norms. The main constituents of the Company's borrowings are generally in the form of bonds/ debentures, rupee term loans from banks and financial institutions, foreign currency borrowings, subordinate debts from Govt, of India etc. As per the requirements of Section 180(1)(c) of the Act, the shareholders of the Company by a special resolution passed in 48<sup>th</sup> Annual General Meeting held on August 28, 2024 had authorized Board of Directors to borrow upto ₹50,000 Crore. Keeping in view of fund requirements due to very robust CAPEX plan of the Company, the limit of ₹50,000 Crore is required to be increased. The tentative debt requirement for both ongoing projects and new projects up to about next five years as per CAPEX requirements will be approx. ₹46,000 Crore, which will exceed the approved borrowings limit of ₹50,000 Crore in about next two years. In view of the above, approval of the Shareholders of the Company is being sought by way of Special Resolution, for authorizing the Board of Directors to borrow money from time to time, exceeding the paid-up share capital of the Company its free reserves and securities premium, provided that total amount so borrowed (apart from the temporary loans obtained from the bankers of the Company in the ordinary course of business) shall not at any time exceed ₹60,000 Crore.

The Board of Directors of the Company has approved the above proposal and recommends the above proposal for approval of shareholders through Special Resolution.

None of the Directors/Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 12 of the notice except to the extent of their shareholding interest, if any, in the Company.

#### Item No. 13

As per the requirements of Section 180(1)(a) of the Act, Rules made there under and any other statutory and procedural formalities to be complied with in this regard, the Board of Directors of the Company, except with the consent of Shareholders of the Company by passing a Special Resolution, shall not create mortgage and/or charge on all or any of the immovable and/or movable properties of the Company, both present and future, or otherwise. NHPC has a very robust CAPEX plan. Accordingly, large portion of capital expenditure requirement of the Company has to be funded by debt which may require creation of security on the immovable/ movable properties of the Company. Therefore, it is proposed to authorize Board of Directors of the Company to create mortgage/ charge on immovable and/or movable properties of the Company and /or the whole or substantially the whole of the undertaking(s) of the Company, both present and future, for securing borrowing of funds for the purposes of business of the Company as per the requirements of Section 180(1)(a) of the Act.

The Board of Directors of the Company has approved the above proposal and recommended the above proposal for approval of shareholders through Special Resolution.

None of the Directors / Key Managerial Personnel of the Company/ their relatives are, in any way, concerned or interested, financially or otherwise, in the resolution set out at Item No. 13 of the notice except to the extent of their shareholding interest, if any, in the Company.





### BRIEF RESUME OF DIRECTORS SEEKING APPOINTMENT/ RE-APPOINTMENT AT THE AGM

# A. Shri Mohammad Afzal, Joint Secretary (Hydro), Ministry of Power, Govt. Nominee Director (DIN: 09762315)

Shri Afzal is presently working in the Ministry of Power as Joint Secretary (Hydro). He joined Central Electricity Authority in November 1996 and has served in various Divisions like System Engg. & Technology Division, Grid Management Division and Fuel Management Division. During his career of more than 28 years, he gained vast experience in the field of Sub-stations designing of various capacities, monitoring of Regional/ National Grid, allocation of power to States/ Constituents, assessments and monitoring of fuel to the thermal power stations, gas-based power plants, etc.

Shri Afzal is a Member in Nomination & Remuneration Committee in NHPC Limited.

Date of Birth and Age: February 02, 1971 (54 years)

Nature of Expertise in specific functional areas: Shri Mohammad Afzal is B.Sc. (Engg) in the field of Electrical Engg. (First with Hons.) from AMU, Aligarh and M.E. (First with Hons.) in Power System Engg. from the then University of Roorkee (Now Indian Institute of Technology, Roorkee).

<u>Disclosure of relationships between Directors inter-se:</u> There is no inter-se relationship between directors.

Other Companies, including Listed Entities in which Shri Afzal holds directorship and membership of Committees of the Board:

- SJVN Limited-Nominee Director and membership in following committees of SJVN Limited
  - a. Audit Committee-Member
  - b. Nomination & Remuneration Committee-Member
- 2. PTC India Limited-Nominee Director
- 3. Bhakra Beas Management Board-Nominee Director

<u>Listed Entities from which Shri Afzal has resigned</u> in the past three years: NIL, however, in past he ceased to be Govt. Nominee Director in following Companies:-

- 1. Power Grid Corporation of India Limited (listed)
- 2. Grid Controller of India Limited (non-listed)

  Shareholding in the Company including shareholding as beneficial owner (as on 26.06.2025):

  NIL

<u>Key terms and conditions of Appointment:</u> As decided by appointing authority i.e. President of India acting through Ministry of Power, Government of India.

Date of first appointment to the Board and number of Board meetings attended during FY 2024-25: Shri Mohammad Afzal was first appointed on the Board of NHPC Limited as Govt. Nominee Director w.e.f. December 06, 2022. His appointment as Govt. Nominee Director was regularized by shareholders on 18.02.2023 through postal ballot. Details pertaining to number of meetings attended is provided in the Report on Corporate Governance, which forms part of the Annual Report for financial year 2024-25.

# B. Shri Uttam Lal, Director (Personnel) (DIN: 10194925)

Shri Lal had 35 years of rich experience with his core competencies in Human Resource Policies & Wages, Industrial Relations, Employee Benefits, Learning and Development functions as well as CSR and R&R – Land acquisition among others. During his illustrious career, Shri Lal had headed the HR functions of NETRA the R&D wing of NTPC where he was instrumental in building the initial team of researchers, formulating competency development framework, designing academy and industrial interface model and acquiring talent from Global markets. He also had the credit of heading HR & CSR functions of the largest Power Plant of India (NTPC Vindhyachal) and was Regional HR head of the largest zone, Northern Region.

He joined NHPC in 2023 as Director (Personnel). He has executed number of big interventions in his functional areas in such a short span in NHPC; which have been recognized and acknowledged not only within the organization but externally as well. NHPC has been rewarded with The ET HR World Awards-2023, Exceptional Employee Experience in Gold category 2023 and recently conferred with ET HR FUTURE READY AWRAD 2024-25. Both the Awards are the results of thoughtful interventions and change strategies infused by Shri Lal amongst NHPC employees. He was conferred Gold Award as Learning and Development Leader by Economic Times Future Skills Award 2024.

He has loved sharing his knowledge and experience in various forums and professional bodies viz. SCOPE, NIPM, NHRD, etc. and a guest faculty in IIM (Lucknow).



Shri Lal also showcased a vision in each of his activity and endeavour. He is a biggest critic of himself and therefore his opinions and directions are very simple and objective oriented.

Shri Lal is Member in Stakeholders' Relationship Committee and Committee of Directors on Corporate Social Responsibility (CSR) & Sustainability in NHPC Limited.

Date of Birth and Age: June 01, 1966 (59 years)

Nature of Expertise in specific functional areas: Shri Lal is a management graduate in HR from Xavier Institute of Social Service (XISS), Ranchi with additional qualification of Bachelor of Law (HRM) and Harvard Manage-mentor Certification.

<u>Disclosure of relationships between Directors inter-se</u>: There is no inter-se relationship between directors.

Other Companies, including Listed Entities in which Shri Lal holds directorship and membership of Committees of the Board: He does not hold directorship in any company other than NHPC Limited.

<u>Listed Entities from which Shri Lal has resigned in the past three years:</u> NIL

<u>Shareholding</u> in the Company including shareholding as beneficial owner (as on 26.06.2025): 4,411 equity shares

<u>Key terms and conditions of Appointment</u>: As decided by appointing authority i.e. President of India acting through Ministry of Power, Government of India.

Date of first appointment to the Board and number of Board meetings attended during FY 2024-25: Shri Uttam Lal was first appointed on the Board of NHPC Limited as Additional Director and Director (Personnel) w.e.f. June 13, 2023. His appointment as Director (Personnel) was regularized in the Annual General Meeting held on August 31, 2023. Details pertaining to number of meetings attended is provided in the Report on Corporate Governance, which forms part of the Annual Report for financial year 2024-25.

# C. Shri Suprakash Adhikari, Director (Technical) (DIN: 10738274)

Shri Adhikari has over 34 years of rich and varied experience in the implementation of hydro projects, covering all areas of hydropower development, from inception to commissioning, as well as Operation and Maintenance. Prior to joining the NHPC Board, he held the crucial position of Executive Director (O&M) & Safety Division. As HOD of O&M Division, Shri Adhikari has led operational excellence

initiatives, improving regulatory understanding and optimizing maintenance scheduling which has driven significant performance improvements by achieving record annual generation and the highest-ever PAF and minimizing the forced outages of generating units.

Shri Adhikari also held the additional charge of Design (E&M) Division. His vast technical expertise provided valuable inputs for the Design and Engineering of E&M packages for both construction and pre-construction hydro and pumped storage projects of NHPC and its subsidiaries/JVs. His commendable dedication and leadership in the Design (E&M) Division contributed significantly to the successful commissioning of the 800 MW Parbati-II Hydro Electric Project. Earlier, as Head of Project (HoP) for 540 MW Chamera-I, 120 MW Sewa-II, 45 MW Nimoo Bazgo, 132 MW TLD-III and 60 MW Rangit Power Station, Shri Adhikari played a crucial role in improving process efficiency and resolving longpending plant issues through strategic thinking and leading from the front. As Head of Power Station, he successfully restored the completely damaged Head Race Tunnel (HRT) of Sewa-II Power Station. The retunneling of the Sewa-II HRT was completed ahead of schedule.

Shri Adhikari has visited number of Countries namley France, Norway, Ukraine, China etc. for studies/official assignments.

Shri Adhikari is a Member of Audit Committee in NHPC Limited

Date of Birth and Age: August 10, 1968 (56 years)

Nature of Expertise in specific functional areas: Shri Adhikari holds a degree in Bachelor of Engineering (Electrical Engineering) from Indian Institute of Engineering, Science & Technology, (Formerly B.E. College), Shibpur.

<u>Disclosure of relationships between Directors inter-</u> <u>se:</u>There is no inter-se relationship between directors.

Other Companies, including Listed Entities in which Shri Adhikari holds directorship and membership of Committees of the Board: He does not hold directorship in any company other than NHPC Limited.

<u>Listed Entities from which Shri Adhikari has resigned</u> <u>in the past three years:</u> NIL

<u>Shareholding in the Company including shareholding</u> <u>as beneficial owner (as on 26.06.2025):</u> 5,474 equity shares

<u>Key terms and conditions of Appointment:</u> As decided by appointing authority i.e. President of India acting through Ministry of Power, Government of India.



Date of first appointment to the Board and number of Board meetings attended during FY 2024-25: Shri Suprakash Adhikari was appointed on the Board of NHPC Limited as Additional Director and Director (Technical) w.e.f. April 16, 2025. In FY 2024-25, he did not attend any meetings, as his appointment was effective from April 16, 2025.

# D. Dr. Uday Sakharam Nirgudkar, Independent Director (DIN: 07592413)

Dr. Nirgudkar had led as CEO, large operations in IT & ITES Companies. Executed successfully large scale projects in Technology infrastructure and skills development across the Country. He was CEO and Editor-in-Chief with a large news media company driving their viewership and business in electronic, digital and print domain. Made a sea change in Journalism by making it more positive and initiating social ventures.

Dr. Nirgudkar had also written features on Technology and Education in various newspapers and magazines. Compiled four books on Strategic use of IT, TQM, Business Process Reengineering. Wrote a book on globalization and changing face of India 'Local to Global' and 'All about Winning Indian Elections'.

Dr. Nirgudkar is Chairperson of Audit Committee, Member of Nomination & Remuneration Committee and Committee of Directors on Corporate Social Responsibility (CSR) & Sustainability in NHPC Limited.

Date of Birth and Age: January 18, 1965 (60 years)

Nature of Expertise in specific functional areas: Dr. Nirgudkar is MBA and PhD in Marketing Management awarded by Pune University. Dr. Nirgudkar has varied experience of over 35 years in IT, IT enabled services, Education, Infrastructure, Finance, Media and Economics. He has been in top position in Information Technology firms of international repute, representing them around the conducted workshops in Africa and Middle East countries on Management Skills.

<u>Disclosure of relationships between Directors inter-se:</u> There is no inter-se relationship between directors.

Other Companies, including Listed Entities in which Dr. Nirgudkar holds directorship and membership of Committees of the Board:

Dr. Nirgudkar's Healthcare Private Limited (Director) He does not hold directorship in any listed company other than NHPC Limited.

<u>Listed Entities from which Dr. Nirgudkar has</u> resigned in the past three years: NIL

Shareholding in the Company including shareholding as beneficial owner (as on 26.06.2025):

<u>Skills and Capabilities:</u> Please refer to the Skills & Competency matrix in the Report on Corporate Governance and the details given in the Explanatory Statement.

<u>Key terms and conditions of Appointment:</u> As decided by appointing authority i.e. President of India acting through Ministry of Power, Government of India.

Date of first appointment to the Board and number of Board meetings attended during FY 2024-25: Dr. Uday Sakharam Nirgudkar was earlier appointed as an Independent Director for the period from November 15, 2021 till November 07, 2024. Further, Dr. Nirgudkar was appointed on the Board of NHPC Limited as Additional & Independent Director w.e.f. April 17, 2025 pursuant to Ministry of Power letter dated April 17, 2025. Details pertaining to number of meetings attended is provided in the Report on Corporate Governance, which forms part of the Annual Report for FY 2024-25.

# E. Shri Jiji Joseph, Independent Director (DIN: 09415941)

Shri Joseph is an entrepreneur and holds proprietary interest in Mithra Communication (Advertising Agency). He is also politically active. Shri Joseph is engaged in the business of Ad Film making, Creative, Media Planning and Releases.

Shri Joseph is Chairperson of Stakeholders' Relationship Committee, Member of Nomination & Remuneration Committee, Member of Committee of Directors on Corporate Social Responsibility (CSR) & Sustainability and Member of Risk Management Committee in NHPC Limited.

Date of Birth and Age: October 14, 1973 (51 years)

Nature of Expertise in specific functional areas: Shri Jiji Joseph holds Bachelor's Degree in Arts from Calicut University, Kerala and is associated with Business & Politics.

<u>Disclosure of relationships between Directors interse:</u>There is no inter-se relationship between directors.

Other Companies, including Listed Entities in which Shri Joseph holds directorship and membership of Committees of the Board:

He does not hold directorship in any company other than NHPC Limited.

<u>Listed Entities from which Shri Joseph has resigned</u> in the past three years: NIL

Shareholding in the Company including shareholding as beneficial owner (as on 26.06.2025): NIL



<u>Skills and Capabilities:</u> Please refer to the Skills & Competency matrix in the Report on Corporate Governance and the details given in the Explanatory Statement.

<u>Key terms and conditions of Appointment:</u> As decided by appointing authority i.e. President of India acting through Ministry of Power, Government of India.

Date of first appointment to the Board and number of Board meetings attended during FY 2024-25: Shri Jiji Joseph was earlier appointed as an Independent Director for the period from December 01, 2021 till November 09, 2024. Further, Shri Jiji Joseph was appointed on the Board of NHPC Limited as Additional & Independent Director w.e.f. April 17, 2025 pursuant to Ministry of Power letter dated April 17, 2025. Details pertaining to number of meetings attended is provided in the Report on Corporate Governance, which forms part of the Annual Report for FY 2024-25.

# F. Shri Anil Kumar Sood, Independent Director (DIN: 01376251)

Shri Sood has vast experience in Internal, Statutory & Concurrent audits and corporate, Taxation and Finance matters.

He was the Chairman of Himachal Pradesh branch of Northern India Regional Council of ICAI in the year 2005-06.

Shri Sood is Chairperson of Risk Management Committee, Member of Audit Committee and Member of Committee of Directors on Corporate Social Responsibility (CSR) & Sustainability in NHPC Limited.

Date of Birth and Age: July 24, 1963 (62 years)

Nature of Expertise in specific functional areas: Shri Anil Kumar Sood is a Chartered Accountant and a gold medallist commerce graduate. Shri Sood has undertaken various diplomas / course from the

Institute of Chartered Accountants of India viz. Information System Audit, Concurrent Audit of Banks and Forensic Audit & Fraud Detection.

<u>Disclosure of relationships between Directors inter-se:</u> There is no inter-se relationship between directors.

Other Companies, including Listed Entities in which Shri Sood holds directorship and membership of Committees of the Board:

He does not hold directorship in any company other than NHPC Limited.

Listed Entities from which Shri Sood has resigned in the past three years: NIL, however, in past he ceased to be Independent Director in following unlisted Companies:

- a. Central Electronics Limited
- b. National Handloom Development Corporation Limited

<u>Shareholding</u> in the Company including shareholding as beneficial owner (as on 26.06.2025): NIL

<u>Skills and Capabilities:</u> Please refer to the Skills & Competency matrix in the Report on Corporate Governance and the details given in the Explanatory Statement.

<u>Key terms and conditions of Appointment:</u> As decided by appointing authority i.e. President of India acting through Ministry of Power, Government of India.

Date of first appointment to the Board and number of Board meetings attended during FY 2024-25: Shri Anil Kumar Sood was appointed on the Board of NHPC Limited as Additional & Independent Director w.e.f. April 17, 2025 pursuant to Ministry of Power letter dated April 17, 2025. In FY 2024-25, he did not attend any meetings, as his appointment was effective from April 17, 2025.

**Note:** The details of directorship and membership of Board level committees in other companies of Directors seeking appointment/reappointment at the AGM, has been taken as on June 26, 2025.

### ! ATTENTION!

SEBI vide circular dated July 02, 2025 has decided to open a special window only for re-lodgement of transfer deeds, which were lodged prior to April 01, 2019 and rejected/ returned/ not attended to due to deficiency in the documents/ process/ or otherwise, and could not be re-lodged up to March 31, 2021. The special window shall be open for a period of six months from July 07, 2025 to January 06, 2026. Accordingly, Shareholders are requested to re-lodge such cases, latest by January 06, 2026, with the RTA of the Company.



### Annexure-1

### **DECLARATION FOR CLAIMING BENEFITS UNDER DTAA**

Date:

To,
NHPC Limited
NHPC Office Complex, Sector 33,
Faridabad, Haryana - 121003
Fmail: investorcell@nhpc.nic.in

Subject: Declaration for eligibility to claim benefit under Double Taxation Avoidance Agreement between Government of India and Government of \_\_\_\_\_\_<country of tax residency> ("DTAA/Treaty"), as modified by Multilateral Instrument ("MLI"), if applicable

With reference to above, I/We wish to declare as below:

- 1. I / We, ...........<Full name of the shareholder>, having permanent account number (PAN)......<mention PAN> under the Indian Income Tax Act, 1961 ("the IT Act"), and holding......<mention number of shares held> number of shares of NHPC Limited ("the Company") under demat account number/ folio number ............. as on the record date, am / are a tax resident of ..........
  country name> in terms of Article..........
  mention relevant Article number of the DTAA> of the DTAA as modified by MLI (if applicable) and do not qualify as a 'resident' of India under Section 6 of the IT Act. A copy of the valid tax residency certificate for............
  period>, along-with Form 10F which is valid as on the Record Date, is attached herewith.
- 2. I/We am/are and will continue to remain a tax resident of......<a href="country name">country name</a> during the relevant Financial Year
- 3. I/We am/are the legal and beneficial owner of the dividend income to be received from the Company.
- 4. I/We am/are eligible to be governed by the provisions of the DTAA as modified by MLI (if applicable), in respect of the dividend income and meet all the necessary conditions to claim the Treaty rate.
- 5. I/We do not have a Permanent Establishment ("PE") in India in terms of Article.......<mention relevant Article number of the DTAA> of the DTAA as modified by MLI (if applicable) or a fixed base in India and the amounts paid/payable to us, in any case, are not attributable to the PE or fixed base, if any, which may have got constituted otherwise.
- 6. I/We do not have a PE in a third country and the amounts paid/payable to me/us, in any case, is/are not attributable to a PE in third jurisdiction, if any, which may have got constituted otherwise.
- 7. I/We do not have a Business Connection in India according to the provision of Section 9(1)(i) of the IT Act and the amounts paid/ payable to me/us, in any case, are not attributable to business operations, if any, carried out in India.
- 8. I/We confirm that the main purpose or the principal purpose of arranging my affairs/affairs of.....<Full name of the shareholder> was not to obtain tax benefits available under the applicable Treaty.
- 9. Further, our claim for relief under the Treaty is not restricted by application of Limitation of Benefit clause, if any, thereunder.

I/We hereby certify that the declarations made above are true and bonafide. I/we hereby certify that in the event of any income tax demand (including interest, penalty, etc.) arising from any misrepresentation, inaccuracy or omission of information provided by me/us.

I/we will be responsible to pay and indemnify such income tax demand (including interest, penalty, etc.) and provide the Company with all information / documents that may be necessary and co-operate in any proceedings before any income tax / appellate authority.

For	<mention< th=""><th>the name</th><th>of the</th><th>payee&gt;</th></mention<>	the name	of the	payee>
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Authorised Signatory
<Name of the person signing>
<Designation of the person signing>

