



एन एच पी सी लिमिटेड
(भारत सरकार का एक नवरातन उद्यम)

NHPC Limited
(A Government of India Navratna Enterprise)



ITUWTSA
NEW DELHI 2024

कमला जल विद्युत परियोजना,
गांव & डाकघर: बोआसिमला, थाना: रागा,
जिला: कामलै, अरुणाचल प्रदेश- ७९११२०
Kamala H.E. Project,
Vill. & PO: Boasimla, PS: Raga,
Distt.: Kamle, Arunachal Pradesh 791120
E-mail: khep@nhpc.nic.in

No: - NH/KHEP/WO/2024-25/283

Dated: 09.11.2024

Work Order

To,

M/s R. S. Enterprises,
Village+PO-Boasimla,
PS- Raga
Distt. - Kamle, Ar. Pradesh,
PIN-791120.

Subject: - Work Order for the work "Providing services of watch and ward for MEQ & LET site at selected locations of Kamala HE Project, Tamen, Arunachal Pradesh."

Ref.:- Your Consent letter No. Nil, dated 09/09/2024.

Sir,

With reference to your letter dated 09.09.2024, on behalf of NHPC Limited, Kamala HE Project is pleased to issue work order for the work "Providing services of watch and ward for MEQ & LET site at selected locations of Kamala HE Project, Tamen Arunachal Pradesh." for an amount of Rs. 14,47,162.00 (Rupees Fourteen Lakhs Forty-Seven Thousand One Hundred Sixty-two only) as per the details annexed at ANNEXURE-1 with following terms and conditions.

Terms and conditions:

- 1. Completion time:** 6 months w.e.f. 06/10/2024 to 05/04/2025.
- 2. Payment terms:** Payment shall be released on receipt of GST invoice.
- 3. Security deposit:** 5% will be deducted from each bill and shall be released after one month of successful completion of work.
- 4. Engineer-in-Charge:** Deputy General Manager (Civil)
- 5. Paying authority:** Senior Manager (Finance), RO Itanagar.
- 6. Other terms and condition shall be as per the standard GCC**
- 7. Payment of wages:** Before 7th day of the calendar month.
- 8. Immediately after receiving the work order contractor will submit the insurance document.**

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9. The payment shall be made after submission of GST invoice, attendance sheet, bank statement and EPF challan by the firm.
10. NHPC will in no way be responsible for the violation of any rules and/or infringement of any other laws from the time being in force, either by the manpower or by the Service Provider. The manpower as well as the Service Provider shall comply with the relevant rules and regulations applicable at present and as may be enforced from time to time, for which the NHPC will not be liable or responsible in any manner. The onus of compliance to all the applicable laws/acts/rules etc. shall only rest with the Service Provider.
11. Income tax will be deducted from Contractor's Bill and will be deposited by NHPC.
12. The cost of services as mentioned in Annexure-1 shall cover all aspects of service delivery and include all the components of salary/ wages (minimum wage, insurance, PF, ESI etc.) and taxes, as applicable.
13. The rates include allowance for uniform & PMJJBY. The manpower deployed in the workplace will wear the uniform. The cost towards uniform and PMJJBY shall be reimbursed on production of documentary proof.
14. No advance payment shall be made to the Service Provider.
15. All the labour laws and regulations shall be complied by the Contractor and NHPC is not liable for any lapse on this account. All the liabilities towards prevailing statutory compliance i.e. payment of Minimum wages, EPF, Bonus etc. shall be borne by the Contractor.
16. All the Contract Labour / Workers engaged by the contractor under Watch and ward / Service contracts in an establishment of NHPC shall enter into an agreement / settlement with the respective Contractors; before the contractor enter into the contract / agreement with the NHPC Limited for execution of the awarded work; that they are accepting the wages, rates, terms & conditions of NHPC. They also undertake that they will not resort to any strike, unfair labour practices or otherwise to unproductive/ hamper / sabotage / slow down the activity/ work / services etc. of the company/ projects / power stations / units.
17. The copy of the said agreement shall be witnessed by two independent witnesses in presence of duly authorised representative of establishment of NHPC Limited. A copy of which shall be sent to concerned labour authorities for registering the same in records.
18. The contract labour above the age of 60 years shall not be engaged by the contractor.

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19. The contractor through a letter in individual name, will intimate each and every manpower about the period of contract and also intimate them that after expiry of contract they will not have any claim for re-engagement by the department. The copy of these letters duly received and signed by each individual shall be submitted by the contractor in the beginning of contract to NHPC.
20. The contractor will ensure the complete discipline at the employer premises/site. The contractor shall be responsible for any mishappening or problem created by his manpower. Any damaged caused to the employer property or assets shall be recovered from contractor.
21. The contractor will ensure the issuance of identity card to manpower and after expiry of manpower contract, the manpower deployed will return their identity card issued to them by firm and will make sure to leave the premises of employer over expiry of contract. Final bill of the firm shall be processed only after submission of undertaking by the contractor in this regard.
22. The contractor before start of work will ensure the police verification of labour/ manpower deployed and will submit the copy of police verification well before deploying the manpower to the employer premises.
23. Contractor will educate the labour about the modalities of contract and before their engagement and will obtain an undertaking that they will not pursue the department for their re-engagement to the next contract after expiry of their present contract. However, NHPC will have no objection over the re-deployment of manpower by the new contractor.
24. The contractor will make available the substitute of deployed manpower in case of his prolong absence from duties.
25. The contractor will either by way of his own presence or by his representative, will make regular inspection of work place where the manpower is deployed from time to time.
26. The contractor will comply with all the labour laws.

You are requested to kindly return the duplicate copy of this work order, duly signed on all the pages as a token of acceptance of the terms and conditions.

Thanking You,

Yours Sincerely,

Deputy General Manager (Civil)

Copy to:

1. HOP-Kamala HE Project, for kind information please.
2. GM(HR)- RO Itanagar for kind information please.
3. SM (Fin.), RO Itanagar for kind information please.
4. Office file.

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ANNEXURE-1

SCHEDULE OF COST

Name of Work: Providing services of watch and ward for MEQ & LET site at selected locations of Kamala HE Project, Tamen, Arunachal Pradesh

Period: 6.0 months (w.e.f. 06.10.2024 to 05.04.2025)

Sl. No.	Description of item	Unit	No. of man-power	No. of month	Rate (₹)	Amount (₹)
1	Providing services of watch and ward for MEQ & LET site at selected locations of Kamala HE Project, Tamen, Arunachal Pradesh	Man-month	8	6	202051.00	1212306.00
Sub-total =						1212306.00
Add GST@18%=						218216.00
Amount with GST=						1430522.00
Add:						
(i) PMJJBY @ ₹330 per annum for each Manpower						2640.00
(ii) Liveries/ Uniforms @ ₹3500 per annum for each manpower						14000.00
Grand total						14,47,162.00
Say ₹						14,47,162.00
(Rupees Fourteen Lakhs Forty-Seven Thousand One Hundred Sixty-two only)						

DGM(Civil)

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