


संगठन चार्ट - अनुसंधान एवं विकास विभाग

<div><div><div>एन.एच.पी.सी. लिमिटेड</div><div>(भारत सरकार का उपक्रम)</div><div>आई एस ओ 9001, 14001 और आई एस 18001 प्रमाणित कंपनी</div><div>NHPC Limited</div><div>(A Govt. of India Enterprise)</div><div>ISO-9001, 14001 & IS 18001 Certified Company</div></div></div>		
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हसन नदीम
कार्यपालक निदेशक (ई9), 101339-एक्स

राजीव कुमार जेरथ
समूह महाप्रबंधक (सि.) (ई8), 101162-वी

अजय कुमार यादव
महाप्रबंधक (विधुत) (ई8), 101750-एच

गणेश दास, उ प्र. (सचिव) (ई4), 120654-वाई

पी एल शर्मा,
स. व. प्रबंधक (पुस्त.) (ई6), 111542-एन

कनिका पाण्डेय
प्रबंधक (पुस्त.) (ई5), 111586-के

राकेश कुमार गुप्ता, स. प्रबं (पु) (ई3), 112409-डबल्यू
उमेश कुमार साहू, पु.अ. (ई2), 112508-वाई
प्रदीप मोहन दुबे, पु.अ. (ई2), 112785-के
महादेव प्रसाद मीणा, पु.अ. (ई2), 112797-वाई

समीर कुमार
व. प्रबंधक (याँ.) (ई6), 102991-वी

अमित राठौर, उप प्रबं (वि.) (ई4), 104093-वी
बी बी डेलवान, स.प्रबं (सि.) (ई3), 112029-एक्स
डी एल प्रसाद, स.प्रबं (सि.) (ई3), 112119-वाई

नीरज कुमार सिंह,
स. व. प्रबंधक (याँ.) (ई6), 102728-के

ओम प्रकाश, उप प्रबं, (याँ.) (ई4), 112462-एफ
अमर कुमार, सहा. प्रबं (सि) (ई3), 112731-एच

1. Administration work of Central Library.
2. Collection Development: Procurement of books, Conference proceeding and other non- book reading materials.
3. Technical processing works of books.
4. Stationary Management
5. Handling of Departmental PI
6. Administration of R&D Division
7. RTI Act
8. Official language implementation (Departmental Hindi coordinator)
9. Library services: Circulation, CAS, SDI, Bibliographic, reprographic and user orientation.
10. Circulation counters Management.
11. Subscription of Indian & foreign Journals/magazines.
12. Procurement and Management of Online Databases, standards, DELNE T, etc.
13. Coordination with Departmental Libraries.
14. Miscellaneous works: Binding, billing, stock verification etc.
15. Website updation and Award on nomination basis.

1. Implementation of Risk Management Policy
2. MoA with reputed training institutes/organization related to R&D works & its functioning
3. Coordination with CEA/CPRI/MoP on R&D Project
4. Functioning of NHPC Chair Professor with IIT Roorkee
5. Compilation of various reports
6. Preparation of MoU Targets and Director's Report
7. Reply to Parliament Question
8. Record Management
9. R&D Budget
10. Energy Audit of NHPC Power Stations
11. Identification of new R&D Projects
12. Processing of new R&D Proposal for In-principal approval
13. Processing of new R&D proposal for Admin approval
14. Monitoring of ongoing R&D projects undertaken by various projects/Divisions

1. Study of Development of Risk Free cleaning arrangement of Trash
2. Identification of New R&D Projects
3. Processing of new R&D Proposal for In-principal approval
4. Processing of new R&D Proposal for admin approval
5. Monitoring of new R&D Projects undertaken by various projects/divisions
6. Import substitution
7. Implementation of IMS/SA8000
8. Divisional Document Control (DDC)
9. E-office IT Coordination
10. Knowledge Management Portal