



Annual Procurement Plan for  
REGIONAL OFFICE, SILIGURI

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Financial Year : 2023-2024

Values Rs in Lakhs.

A) Procurement of Goods:-							
Sno	Description	Quantity	Unit	Approximate Value	Tender Type	Item Type	Oem/Mou Type
1	Supply, Installation, Testing, Commissioning (SITC) of CCTV Security Surveillance System at L.O.Kolkata	1	Nos.	7	Domestic	Indigenous	Non-OEM
2	Supply, Installation, Testing, Commissioning (SITC) of Group Conferencing system with Expansion Mics (Pair) at L.O.Kolkata	1	Nos.	1.5	Domestic	Indigenous	Non-OEM
3	Purchase of Computers at L.O.Kolkata	1	Nos.	3.4	Domestic	Indigenous	Non-OEM
4	Purchase of Printer at L.O.Kolkata	1	Nos.	1	Domestic	Indigenous	OEM
5	Purchase of Computer Consumables at L.O.Kolkata	1	Nos.	1.5	Domestic	Indigenous	Non-OEM
6	Purchase of Networking equipment switch, router, modem, etc at LO Kolkata	1	Nos.	0.35	Domestic	Indigenous	Non-OEM
7	Purchase of Minor Value IT Assest for LO Kolkata	1	Nos.	0.5	Domestic	Indigenous	Non-OEM
8	Purchase of laboratory Equipment for quality control testing Laboratory	1	Nos.	7.5	Domestic	Indigenous	Non-OEM
9	Purchase, installation, testing and commisioning of 2nos. 800A Air circuit Breaker along with relays & accessories for AMF /Incomer Panel.	1	Set	7	Domestic	Indigenous	Non-OEM
10	Purchase of sofa set, Centre Table for Guest House/ Office of Liaison Office Kolkata.	1	Lot	2	Domestic	Indigenous	Non-OEM
11	Purchase of consummable items for GH and upkeeping services	1	Nos.	2	Domestic	Indigenous	Non-OEM
12	Purchase of 4 nos. television for Guest House/ Transit camp	2	Nos.	2	Domestic	Indigenous	Non-OEM
13	Purchase of various minor value assets for LO, Kolkata	1	Lot	0.5	Domestic	Indigenous	Non-OEM
14	Purchase of Drives for OTIS make Lift.	2	Set	3	Domestic	Indigenous	OEM
15	Purchase of misc. Elect. Items for LO, Kolkata	1	Lot	1.5	Domestic	Indigenous	Non-OEM
16	AIO - Desktop Computer	1	Nos.	0.83	Domestic	Indigenous	Non-OEM
17	LAN Extender	1	Nos.	0.32	Domestic	Indigenous	Non-OEM
18	Desktop Computer	20	Nos.	14	Domestic	Indigenous	Non-OEM
19	Sophos Firewall - Intangible Assets	1	Nos.	4	Domestic	Indigenous	OEM
20	MS-Office - Intangible Assets	1	Nos.	6	Domestic	Indigenous	Non-OEM
21	CCTV System for RO Siliguri	1	Nos.	32	Domestic	Indigenous	Non-OEM
22	Computer Consumables	1	Nos.	2	Domestic	Indigenous	Non-OEM
23	Printer	1	Nos.	2	Domestic	Indigenous	Non-OEM
24	Networking Equipments	1	Nos.	2	Domestic	Indigenous	Non-OEM
25	Minor Assets	1	Nos.	1	Domestic	Indigenous	Non-OEM
26	Purchase of Double bed, dressing table & side table.	12	Nos.	17.27	Domestic	Indigenous	Non-OEM
27	Purchase of Refrigerators	8	Nos.	1.33	Domestic	Indigenous	Non-OEM
28	Purchase of Air Conditioners	10	Nos.	5.2	Domestic	Indigenous	Non-OEM
29	Purchase of Geysers	20	Nos.	2.4	Domestic	Indigenous	Non-OEM
30	Purchase of LED TV 32 inch and 55 inch	14	Nos.	5	Domestic	Indigenous	Non-OEM
31	Purchase of Heat Convertor	15	Nos.	0.68	Domestic	Indigenous	Non-OEM
32	Purchase of Study chair & Center table	25	Nos.	4.54	Domestic	Indigenous	Non-OEM
33	Purchase of 02 No . Submersible pump for water supply.	2	Nos.	1	Domestic	Indigenous	Non-OEM
				<b>Sub Total</b>	<b>142.32</b>		

### B) Procurement of Services:-

Sno	Description	Quantity	Unit	Approximate Value	Tender Type	Oem/Mou Type
1	Hiring of 05 nos. Vehicles for RO-Siliguri.	5	number	41	Domestic	Non-OEM
2	Refilling of 41 nos. fire extinguiser for Ro-Siliguri	41	number	0.6	Domestic	Non-OEM
3	Operational / Running Expenses of Guest House / Transit Hostel for LO, Kolkata	1	JOB	42	Domestic	Non-OEM
4	Upkeeping services and supervision (R&M contract)	1	JOB	30	Domestic	Non-OEM
5	Technical equipment management services for LO, Kolkata.	1	JOB	35	Domestic	Non-OEM
6	Repair & maintenance of Elect. Installation of Transit camps, GH, Office and other LT/HT installations. (Replacement of old wiring and installations)	1	JOB	2.5	Domestic	Non-OEM
7	Misc. Repairing provision for electrical systems like UPS, Transformers, HT Breakers, Panels etc.	1	JOB	2	Domestic	Non-OEM
8	AMC OF Lift	1	JOB	2	Domestic	OEM
9	R&M of IT	1	JOB.	20	Domestic	Non-OEM
10	R&M works of Quality Control Testing Laboratory, Ro-Siliguri	1	JOB.	31	Domestic	Non-OEM
11	Calibration of Laboratory equipments	1	Nos.	1.5	Domestic	Non-OEM
12	Proficiency testing of building material.	1	Nos.	0.25	Domestic	Non-OEM
13	Running & Maintenance of VIP Guest House, Teesta Bhawan & Field Hostel including supervision at Vidyut Nagar Siliguri.	1	JOB.	88.61	Domestic	Non-OEM
14	Providing Services for cleaning & Maintenance of the garden of Teesta Bhawan, Herbal park & VIP Guest House including providing sampling planting Watering & Fertilizing removing etc. at Vidyut Nagar Siliguri.	1	JOB.	22.26	Domestic	Non-OEM
15	Providing Services like Daily Swiping & Cleaning of entire area including Toilets of Administrative office building at Vidyut Nagar Siliguri.	1	JOB.	11.14	Domestic	Non-OEM
16	Running & Maintenance of filtration plant, Iron elimination plant & Cleaning of overhead tank including supervision at Vidyut Nagar Siliguri.	1	JOB.	13	Domestic	Non-OEM
17	Running & Maintenance of Electrical system at Vidyut Nagar Siliguri.	1	JOB.	67.31	Domestic	Non-OEM
18	Running & Maintenance of Sweeping & Cleaning of office, Store premises, Roads & Colony etc. at Vidyut Nagar Siliguri.	1	JOB.	36.3	Domestic	Non-OEM
<b>Sub Total</b>				<b>446.47</b>		

### C) Procurement of Works:-

Sno	Description	Quantity	Unit	Approximate Value	Tender Type
1	Construction of New Boundary wall at NE field Hostel	1	JOB.	12	Domestic
2	Painting of Boundary wall	1	JOB.	15	Domestic
3	Plinth Protection and drain repair works of Type-I, Type-IA, Type-II old, Type-II New, & Type-III F/H & External Painting of Type-I, Type-II old & Type-II & III at New at Vidyut Nagar, Siliguri.	1	JOB.	36	Domestic
4	(i) External & Internal repairing and painting of the Teesta Bhawan. (ii) Repair & painting of outer walls of VIP Guest House. (iii) External & Internal painting and minor repair of Guest House LO, Kolkata.	1	JOB.	57.95	Domestic
5	(i) External repairing and painting of the Administrative Building with compound wall and other miscellaneous works at Regional office Siliguri. (ii) Minor repair and painting work of office building of Liaison office Kolkata to develop it as Regional Training Center.	1	JOB.	37.2	Domestic
6	Filter Media change of old filtration plant.	1	JOB.	8	Domestic
<b>Sub Total</b>				<b>166.15</b>	

Grand Total (A)+(B)+(C)=

754.94