



NHPC Limited

Checklist for Submission of New CSR Proposal

Name of Project / Power Station / Unit

Name of Proposed CSR Activity:

Sl. No.	Documents/ Statements to be Enclosed	Yes/ No
1	The Need Assessment of the proposed activity attached. Yes or No. (This should be supported with Baseline Survey with defined deliverables/ outcomes/ milestones etc. to be achieved)	
2	Details of Beneficiary provided. Yes or No. (Both direct and in-direct beneficiaries)	
3	Clause of Schedule-VII, Companies Act, 2013 mentioned. Yes or No. (The relevant Clause of Schedule-VII needs to be specified)	
4	Plan & Estimate of the work (if construction is involved) attached. Yes or No. [The plan and estimate (as per SOR/ DSR) should be duly vetted by the concerned Engineering Department of the District with NoC from the concerned Government authorities]	
5	Reasonability of rates has been certified for the Project. Yes or no.	
6	Milestones for execution and monitoring of the activity have been identified. Yes or not.	
7	If the Land is required for execution of activity, then the documents proving ownership of land and Non-encumbrance certificate of the Land are available. Yes or No. (The Non-encumbrance certificate should be issued by concerned Revenue Officer/ Tehsildar).	
8	Clearance of Distt. Administration that this activity is not being funded by any other Government/ Private agency/ agencies fully or partially (to avoid duplicate/ overlapping/ parallel funding). Yes or No.	
9	Sustainability and Maintenance Plan after implementation has been proposed. Yes or No.	
10	Relevant/ applicable documents have been enclosed as per Format-I. Yes or No.	

Signature
Head of CSR