



राष्ट्रीय विद्युत प्रशिक्षण प्रतिष्ठान
National Power Training Institute
An ISO 9001 : 2000 & ISO 14001:2004 Organisation
(Ministry of Power, Government of India)



No.NPTI/CO/TPA/NHPC/2019-20/ 1343 (A)

Dated:- 07.08.2020

To

Sh. Gajendra Kumar Singh
General Manager(HR) Cum CPIO
NHPC Ltd.
Sector-33
Faridabad

Handwritten signature and initials: 10/8, G.M. (C) RTI

Sub: Third Party Transparency Audit of "Proactive Disclosures" under RTI Act for the year 2019-20 – reg.

Sir,

Please find attached the Third Party Transparency Audit report and the Summary Sheet of NHPC conducted by NPTI for the year 2019-20.

Thanking you,

With Regards,

Handwritten signature: M. Mam

(Dr. Manju Mam)
CPIO, NPTI

Dr. मंजू माम/Manju Mam
प्रधान निदेशक/Director
राष्ट्रीय विद्युत प्रशिक्षण प्रतिष्ठान
National Power Training Institute
(विद्युत मंत्रालय, भारत सरकार)
(Ministry of Power, Govt. of India)
सेक्टर-33, फरीदाबाद-121 003 (हरियाणा)
Sector-33, Faridabad-121 003 (Haryana)



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Summary Report: NHPC Limited, Faridabad

NHPC Limited has been set up as Central Govt. Enterprise for development of Hydro Power in Central Sector and is the largest organization for hydropower development in India, with capabilities to undertake all the activities from conceptualization to commissioning in relation to setting up of hydro projects.

From the self-appraisal report filled by the Public Authority, the basic importance of "Proactive Disclosure" of Information under sector 4(2) of the Right to Information act, 2005 has been followed and information to a very large extent is accessible to the public.

As per the requirement of the Act, the company have nominated one Centralised First Appellate Authority (FAA), Centralised Central Public Information Officer (CPIO) and Assistant Public Information Officer (APIOs) for its projects and other units. The public Authority has also nominated Transparency officer to comply with CIC order.

Such other information as may be prescribed under Section 4(i) (b)(xvii) like Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract may be made public.

Under the Information Disclosed on own Initiative, the under Information Disclosed on own Initiative, Some of the information under Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances can be voluntarily disclosed like uploading the latest STQC certification.

As per section 26 of the RTI Act & OM dated 24-06-2008, it is necessary that all officers who are custodians of the information must have awareness about the provisions of the act and need to be updated on regular basis. It is suggested that region wise RTI Program may be conducted for the concerned officers & employees and the same information may be put in public domain also apart from the Intranet where it is upload at present.

Also as per the Department of Personnel & Training O.M No. 11/02/2019-IR, dated 27th January, 2020 (CIC Order dated 26.6.207), Numeric Data regarding on-going departmental, vigilance and police prosecution cases under Section 4(1) of the RTI Act, 2005 may be proactively made public without naming the concerned officers.

(Dr.Manju Mam)

Principal Director/GPIO

प्रधान निदेशक/Director

राष्ट्रीय विद्युत प्रशिक्षण प्रतिष्ठान
National Power Training Institute

(विद्युत मंत्रालय, भारत सरकार)

(Ministry of Power, Govt. of India)

सेक्टर-33, फरीदाबाद-121 003 (हरियाणा)
Sector-33, Faridabad-121 003 (Haryana)

Self appraisal report for Year (2019-20)

Auditor Agency: National Power Training Institute

Ministry Name: Ministry of Power

Department Name:

Public Authority Name: National Hydroelectric Power Corporation (NHPC)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Fully met	Fully Met	1.28	http://nhpcindia.com/nhpc-contact.htm
1.1.2	Head of the organization	Fully Met	1.28	1.28	Fully met	Fully Met	1.28	http://www.nhpcindia.com/home.aspx
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	Fully met	Fully Met	1.28	http://www.nhpcindia.com/mission.htm http://www.nhpcindia.com/vision.htm http://www.nhpcindia.com/objectives.htm http://nhpcindia.com/writereaddata/Imageresources/pdf/citizencharterJune2020_CAA_20

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.4	Function and duties	Fully Met	1.28	1.28	Fully met	Fully Met	1.28	http://www.nhpcindia.com/home.aspx http://nhpcindia.com/writereaddata/Images/pdf/citizencharterJune2020_CAA_202007_1.pdf
1.1.5	Organization Chart	Fully Met	1.28	1.28	Fully met	Fully Met	1.28	http://www.nhpcindia.com/home.aspx
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Not Applicable	0	0	empty	Fully Met	1.28	http://www.nhpcindia.com/home.aspx
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/rti-powers.htm
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/rti-powers.htm http://nhpcindia.com/personnel-powers.htm
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/guidelines-for-excerci

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.4	Exercised	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/guidelines-for-exercising-dop.htm
1.2.5	Work allocation	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://www.nhpcindia.com/home.aspx http://nhpcindia.com/guidelines-for-exercising-dop.htm
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/writers/addata/images/pdf/Section-II_Revised_2020.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/writers/addata/images/pdf/Powers-CMD.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/writers/addata/images/pdf/Section-II_Revised_2020.pdf
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	NHPC is using e-office

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL for taking final approval.
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/writers/addata/images/pdf/Section-II_Revised_2020.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/writers/addata/images/pdf/Section-II_Revised_2020.pdf
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://nhpcindia.com/writers/addata/images/pdf/Section-II_Revised_2020.pdf
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://www.nhpcindia.com/home.aspx
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://www.nhpcindia.com/home.aspx
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Fully met	Fully Met	1.54	http://www.nhpcindia.com/home.aspx
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual	Fully Met	1.92	1.92	Fully met	Fully Met	1.92	Available in

Sr No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	/instruction							the intrnet http://www.nhpcindia.com/home.aspx
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Fully met	Fully Met	1.92	Available in the intrnet http://www.nhpcindia.com/home.aspx
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Fully met	Fully Met	1.92	http://www.nhpcindia.com/home.aspx
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Transfer Policy - Fully met and Transfer Orders can access by NHPC Employees through NHPC Website and the same also displayed on Intranet (For NHPC employees). Hence Fully Met	Fully Met	1.92	http://www.nhpcindia.com/writereaddata/Images/pdf/Transfer-Policy-Eng-17042020.pdf Available in the intranet http://www.nhpcindia.com/home.aspx
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nh

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/home.aspx http://www.nhpcindia.com/list-of-documents.htm http://www.nhpcindia.com/list-of-documents.htm http://www.nhpcindia.com/home.aspx
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Fully met	Fully Met	0.96	http://www.nhpcindia.com/home.aspx http://www.nhpcindia.com/board-of-directors.htm
1.7.2	Composition	Fully Met	0.96	0.96	Fully met	Fully Met	0.96	http://www.nhpcindia.com/board-of-directors.htm http://www.nhpcindia.com/home.aspx
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Fully met	Fully Met	0.96	http://www.nhpcindia.com/home.aspx http://www.nhpcindia.com/board

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Fully met	Fully Met	0.96	http://www.nhpcindia.com/board-of-directors.htm http://www.nhpcindia.com/home.aspx
1.7.5	Powers and functions	Fully Met	0.96	0.96	Fully met	Fully Met	0.96	http://www.nhpcindia.com/power-delegated-to-cmd.htm http://www.nhpcindia.com/home.aspx
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Met	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Fully met, Available for inspection Subject to their not violating the norms of secrecy and other provisions of the Act	Fully Met	0.96	Fully met, Available for inspection Subject to their not violating the norms of secrecy and other provisions of the Act http://www.nhpcindia.com/home.aspx
1.7.8	Place where the minutes if open to the public are	Fully Met	0.96	0.96	Fully met,	Fully Met	0.96	Fully met,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	available?				Available at NHPC Corporate Office for inspection As and when requested by public			Available at NHPC Corporate Office for inspection As and when requested by public http://www.nhpcindia.com/home.aspx
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/ListEmployee.htm
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/ListEmployee.htm
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/ListEmployee.htm
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/wages-and-empluments.htm
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/vi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.10.2	(APIO) & Appellate Authority Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	Fully met	Fully Met	3.85	http://www.nhpcindia.com/viawpio.htm
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Fully met, Published in Annual report at Investor's corner of NHPC Website.	Fully Met	3.85	http://www.nhpcindia.com/NHPC-annual-reports.htm
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Fully met, Published in Annual report at Investor's corner of NHPC Website.	Fully Met	3.85	http://www.nhpcindia.com/NHPC-annual-reports.htm
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Fully met, (For NHPC employees)	Fully Met	1.92	Fully met, (For NHPC employees) In the NHPC Intranet
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Fully met, (For NHPC employees)	Fully Met	1.92	Fully met, (For NHPC employees) In the NHPC Intranet
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Fully met,	Fully Met	1.92	Fully met, (For NHPC

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL employees) In the NHPC Intranet
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	Fully met.	Fully Met	1.92	Fully met, (For NHPC employees) In the NHPC Intranet
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Transfer Policy - Fully met and Transfer Orders can access by NHPC Employees through NHPC Website and the same also displayed on Intranet (For NHPC employees). Hence Fully Met	Fully Met	7.69	Transfer Policy - Fully met and Transfer Orders can access by NHPC Employees through NHPC Website and the same also displayed on Intranet (For NHPC employees). Hence Fully Met
Total			98	98			99	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Fully met,	Fully Met	10.00	http://nhpcindi

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL a.com/budget-and-expenditure.htm
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	Fully met,	Fully Met	10.00	http://nhpcindia.com/budget-and-expenditure.htm
2.1.3	Proposed expenditures	Fully Met	10	10.00	Fully met,	Fully Met	10.00	http://nhpcindia.com/budget-and-expenditure.htm
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Fully met,	Fully Met	10.00	http://nhpcindia.com/budget-and-expenditure.htm
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Fully met,	Fully Met	10.00	http://nhpcindia.com/budget-and-expenditure.htm
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon. (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts	Fully Met	16.67	16.67	Fully met,	Fully Met	16.67	http://www.nhpcindia.com/home.aspx http://nhpcindia.com/TenderLoca

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL tionWise.htm
	concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.							
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable http://www.nhpcindia.com/rti-compliance.htm
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable http://www.nhpcindia.com/rti-compliance.htm
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations							
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Fully met,	Fully Met	50.00	http://nhpcinda.com/NHPC-annual-reports.htm
Total			117	117			117	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.8	documents generated as part of the implementation of the PPP Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	ok
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	ok
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	Not Applicable	0	ok
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	ok
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	ok
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Fully met,	Fully Met	50.00	http://www.nhpcindia.com/home.aspx

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	Fully met, (For NHPC Employees	Fully Met	25.00	Through their intranet
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Fully met, Yes, available in Printable Format	Fully Met	25.00	Fully met, Yes, available in Printable Format
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Fully met, (For NHPC Employees	Fully Met	25.00	Available for NHPC Employees
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	Not applicable
Total			125	125			125	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	Fully met,	Fully Met	14.29	http://www.nhpcindia.com/home.aspx
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	Fully met, (In Hindi)	Fully Met	14.29	In Hindi
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Fully met, Last date of Updation 26-Feb-2020.	Fully Met	28.57	Fully met, Last date of Updation 26-Feb-2020
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Fully met,	Fully Met	9.52	http://www.nhpcindia.com/home.aspx http://nhpcindia.co

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL m/rti-compliance.htm
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Fully met,	Fully Met	9.52	http://nhpcindia.com/list-of-documents.htm
4.3.3	Location where available	Fully Met	9.52	9.52	Fully met, NHPC Limited website. i.e. www.nhpcindia.com	Fully Met	9.52	http://nhpcindia.com/list-of-documents.htm
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Fully met,	Fully Met	7.14	http://nhpcindia.com/ListEmployee.htm http://nhpcindia.com/rti-compliance.htm
4.4.2	Details of information made available	Fully Met	7.14	7.14	Fully met,	Fully Met	7.14	http://nhpcindia.com/rti-compliance.htm
4.4.3	Working hours of the faculty	Fully Met	7.14	7.14	Fully met,	Fully Met	7.14	http://nhpcindia.com/rti-compliance.htm
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Fully met,	Fully Met	7.14	http://nhpcindia.com/writers/addata/images/pdf/NodalOfficers-Grievance_june2020_E.pdf
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Fully met	Fully Met	3.57	http://nhpcindia.com

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Fully met,	Fully Met	3.57	http://nhpcindia.com/citizen-charter.htm.aspx
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	Fully met,	Fully Met	3.57	http://nhpcindia.com/project s-overview.htm
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	Fully met,	Fully Met	3.57	http://nhpcindia.com/project s-overview.htm
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	Fully met,	Partially Met	1.79	http://nhpcindia.com/project s-overview.htm
4.5.6	Annual Report	Fully Met	3.57	3.57	Fully met,	Fully Met	3.57	http://nhpcindia.com/NHPC-annual-reports.htm
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	Fully met,	Fully Met	3.57	http://nhpcindia.com/Environment-FAQ.htm
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	Fully met, --for Point No. (a), (c) and (d) and Point No. (b) is Not Applicable for	Fully Met	3.57	Point No. (a), (c) and (d) and Point No. (b) is Not Applicable for PSU,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					PSU,			
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Fully met,	Fully Met	14.29	http://nhpcindia.com/Application_Appeals_Received.htm
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Fully met,	Fully Met	14.29	http://nhpcindia.com/Application_Appeals_Received.htm
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total			171	171			170	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	Fully met,	Fully Met	20.00	http://nhpcindia.com/writereaddata/images/pdf/list_API_O_Web_E_May2020_RTI_202005_3.pdf http://nhpcindia.com/appellate-authority.htm
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Fully met 14-Nov-2019 Displayed on NHPC Intranet for NHPC	Fully Met	20.00	14-Nov-2019 Displayed on NHPC Intranet for NHPC Employees

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	Employees Fully met, Transparency Officer nominated. 21-Dec-2010 Smt. Savitri Srivastava, Executive Director (IT&C) (Since 07-Feb-2020)	Fully Met	20.00	Transparency Officer nominated. 21-Dec-2010 Smt. Savitri Srivastava, Executive Director (IT&C) (Since 07-Feb-2020)
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	NA
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	0	NA
Total			60	60			60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	Fully met, published on website i.e. www.nhpcindia.com	Fully Met	25.00	www.nhpcindia.com
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its	Fully Met	12.5	12.50	NHPC Ltd.	Partially Met	6.25	As per NHPC

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	validity				fulfils GIGW Guidelines.			the website fulfils GIGW Guidelines.
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	NHPC Ltd. fulfils GIGW Guidelines.	Not Met	0	Not Available
Total			50	50			31	
Grand Total			621	621				602