

SECTION-IV

DELEGATION OF POWER FOR CONSULTANCY SERVICES DIVISION

(All amounts in Rs.)

| <i>SL. NO.</i> | <i>Subject matter of Delegation</i> | <i>ED</i> | <i>GM</i> | <i>CE</i> | <i>Sr. Mgr.</i> | <i>Mgr.</i> | <i>Remarks</i> |
|--|---|---|---|---|-----------------|-------------|---|
| <i>1</i> | <i>2</i> | <i>3</i> | <i>4</i> | <i>5</i> | <i>6</i> | <i>7</i> | <i>8</i> |
| A. BID PREPARATION & SUBMISSION | | | | | | | |
| (i) | Decision to submit bid, purchase of tender, EMD / Security Deposit to submit bids. | Full Powers | Upto Rs. 2.5 Crores | | - | - | Value indicated is exclusive of profit margin but inclusive of overheads. Bids to be submitted with concurrence of Associate Finance. This will also be under intimation to the concerned department. |
| (ii) | Decision on profit margin | No loss upto 5% profit margin. | Above 5% profit margin | | - | - | |
| (iii) | Sanction for arrangement with outside agency(s) or sub-contract as part of bid / modification of bid | Full Power | Upto Rs. 50 Lakhs | | - | - | Subject to this being within the cost sheet and the list of vendors approved by ED / HOD (Consultancy Services) |
| (iv) | Acceptance of modifications in the bid / contracts | No loss upto 5% profit in the entire bid / contract | Above 5% profit margin in the entire bid / contract | | - | - | CMD's approval shall be required for modifications resulting in estimated loss in consultation with D(F). |
| B. EXECUTION OF CONSULTANCY CONTRACT / ASSIGNMENT | | | | | | | |
| (i) | Approval of nomination of Project Manager | Full powers | | - | - | - | Powers are to be exercised on the recommendation of GM (Consultancy) |
| (ii) | Award of Works or service contracts, subletting works such as drafting, drawings etc. during execution of contract / in the course of preparation of bid. | Full Powers | Full powers upto the value given in Cost sheet | Upto Rs. 5 Lakhs in each case but limited to provision in the bid | - | - | |

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| C. BUSINESS PROMOTION / GENERAL | | | | | | | |
| (i) | Market surveys and investigation for Business promotion | Full Powers | Full Powers | | - | - | Powers are to be exercised by HOD |
| (ii) | Sanction to incur cost for publicity & business promotion. | Full Powers | Full Powers | Upto Rs. 50, 000 in each case | - | - | As per prevalent rates of dailies & publications and within budget provisions. |

Notes:

1. Nominated Project Manager for each consultancy assignment / contract shall be deemed to exercise powers delegated to Chief Engineer as HOP.