

**NATIONAL HYDROELECTRIC POWER CORPORATION LTD.**  
(A GOVERNMENT OF INDIA ENTERPRISE)

**Advertisement No. 01/07**

NHPC, India's Premier Hydro Power Utility with ability to construct hydro projects from 'Concept to Commissioning' requires the following :

| Post Code | Post Grade & Scale of Pay  | Prescribed qualification & experience  | Age limit as on 30.09.07 | No. of Vacancies |
|-----------|--|--|--------------------------|------------------|
| 01        | Hindi Translator (W-6) in the Pay Scale of Rs.7200-3.5%-13100 (IDA) (to be revised w.ef. 01.01.2007) | Master's Degree of a recognized University in Hindi with English as an elective subject at the degree level OR Master's Degree of a recognized University in English with Hindi as an elective subject at the degree level.<br><b>Experience :</b><br>2 years post qualification experience in the field of terminological work in Hindi and/or translation work from English to Hindi and vice-versa, preferably of technical or scientific literature in a Central / State Govt. / Public Sector Undertaking / reputed publication house or writing or journalism in Hindi.<br><b>Desirable :</b><br>i) Knowledge of local language / dialects prevalent in the area will be an advantage to the candidate applying for the post.<br>ii) Knowledge of Sanskrit and / or any Modern Indian language.<br>iii) Experience of organizing Hindi classes or workshops for noting & drafting.<br>iv) Administrative experience. | 30 yrs.                  | 01               |

**GENERAL INFORMATION :**

01. Indian nationals only need apply.
02. Persons selected are transferable on all India basis and they can be posted to any of the offices / projects / power stations / units of the Corporation. Presently, the position is meant for Parbati HE Project Stage III, NHPC Ltd.
03. Age, post-qualification experience of candidates shall be reckoned as on **30<sup>th</sup> September, 2007.**
04. Persons working in Central / State Government / Public Sector Undertakings / Autonomous Organizations should submit their applications through proper channel so as to reach us within due date.
05. Candidates are required to pay non-refundable application fee of Rs.250/- (Rupees two hundred and fifty only) through bank demand draft drawn in favour of "NHPC Ltd." payable at Bhuntar (H.P) from any Nationalized Bank. No other mode of payment for application fee is acceptable. The SC/ST/PH candidates are exempted from the payment of application fee.
06. The relaxation in fee/age and reservation of posts for SC/ST/OBC (only non-creamy layer with certificate issued in the current financial year) / PH (40% or more with latest disability certificate) / Ex-Servicemen / J&K migrants shall be regulated in accordance with the Govt. of India guidelines on this subject. Candidates seeking exemption / relaxation in respect of the above are required to submit the duly attested photo copies of the certificates in

- support of their caste, disability, being ex-servicemen, being J&K migrant – whichever is applicable.
07. Depending upon the number of applications received, the selection criteria may comprise of written test and / or interview. All the applications received within due date in response to this advertisement shall be considered for short-listing by a Screening Committee and only candidates recommended by Screening Committee will be called for test and / or interview. The decision of the Management on short-listing will be final and no correspondence in this respect shall be entertained. Mere eligibility will not entitle any candidate for being called for test / interview or selection.
  08. Candidates called for interview shall be paid 2<sup>nd</sup> Class to & fro railway / ordinary bus fare as per rules of the Corporation. Only SC / ST / PH candidates appearing for written test, if any, will be paid 2<sup>nd</sup> Class to & fro railway / ordinary bus fare by the shortest route on production of proof (bus ticket, rail ticket / PNR number), from the mailing address or starting station (whichever is nearer).
  09. Internal candidates may also apply. Relaxation in age for internal candidates will be regulated in accordance with NHPC policy.
  10. Candidates are required to send additional two photographs separately along with the application by writing their names at the back side of the photograph in capital letters.
  11. Management reserves the right for any change in the advertisement.
  12. The management also reserves the right to cancel / terminate any candidature at any point of time during the recruitment process, if any wrong declaration, misrepresentation or concealment is detected.
  13. Incomplete applications and applications received after the due date are liable to be rejected summarily.
  14. Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account.
  15. Court jurisdiction will be at Kullu (H.P) in case of any dispute.
  16. Requests for change of Mailing Address / Category, as declared in the application, will not be entertained.
  17. Wherever CGPA / OGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per the norms adopted by the concerned University / Institute.
  18. Appointment of selected candidates is subject to his / her being declared medically fit as per the requirement of the Corporation.
  19. In case any dispute arises on account of interpretation in versions other than English, English version will prevail.

#### **NHPC OFFERS :**

In addition to Pay and Dearness Allowance (on IDA pattern), benefits include Housing or HRA, Leased Accommodation as per Corporation's rule, Conveyance Reimbursement, LTC, Leave Encashment, Gratuity, EPF, Group Insurance, Employees' Pension, Medical Reimbursement, Children Education Expenditure, Newspapers / Magazine Allowance and Special Compensatory Allowance as applicable.

#### **HOW TO APPLY :**

Interested candidates should submit their application typed on A-4 size paper as per the prescribed Proforma given at Annexure-A alongwith attested copies of marks-sheets, certificates, degree etc. in a an envelope superscribing "name of the post applied for" and advt. no. **01/07** to **Dy. Manager (HR), NHPC Ltd., Parbati H.E. Project (Stage-III), Jhiri, P.O : Nagwain, District : Mandi (Himachal Pradesh) – PIN : 175 121**, so as to reach on or before **30/01/2008**. **Applications are to be sent under Registered Post only**. Canvassing in any form will be treated as disqualification. Interim enquiries will not be entertained.